

Student Record Card 3 (Maryland)

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The student record card is used to maintain a paper copy of student information as required by Maryland Department of Education (MSDE). The Student Record Card 3 Report contains student information related to annual secondary school performance and state assessment graduation requirements. One card prints per student per enrollment.

Student Record Cards ☆

Student Record Cards

The student record card is used to maintain a paper copy of student information as required by Maryland Department of Education. Please select which record card to print. One card will print per student per enrollment.

Student Record Cards 2, 3, 4 and 7 are resource intensive and can only be generated for one school at a time, if there are more than 500 students in the file the report must be run in batch mode.

Extract Options

Record Card Type: Record Card 3 ▾

Start Date: 07/01/2007 📅

End Date: 06/30/2008 📅

Format: PDF ▾

Select Calendars

Which calendar(s) would you like to include in the report?

active year

list by school

list by year

21-22

- 21-22 0004 Steuart Hill Academ
- 21-22 0007 Cecil Elementary
- 21-22 0008 City Springs Elem/M
- 21-22 0010 James McHenry Elem
- 21-22 0011 Eutaw-Marshburn Ele
- 21-22 0012 Lakeland Elementary
- 21-22 0013 Tench Tilghman Elem
- 21-22 0015 Stadium School Midd
- 21-22 0016 Johnston Square Ele
- 21-22 0021 Hilton Elementary
- 21-22 0022 George Washington E
- 21-22 0023 Wolfe Street Academ
- 21-22 0027 Commodore John Roc
- 21-22 0028 Sandtown-Winchester ▾

Single Selection Only

Select Students

The results of the report can be narrowed by selecting specific grade levels, using a Student Ad Hoc filter, or entering the student State Student ID number. Any State Student ID entered must exactly match the State ID shown in the student's Demographics Summary. The report can be run for multiple State Student IDs when each number is separated by a comma.

The results default to students in All Grades

Grade All Grades
03
04
05
06

Ad Hoc Filter ▾

State Student ID

Generate Report
Submit to Batch

Refresh
Show top 50 tasks submitted between 12/27/2021 📅 and 01/03/2022 📅

Batch Queue List			
Queued Time	Report Title	Status	Download

Student Record Card 3 Editor

Report Logic

To report, students must have an enrollment in the selected calendar within the Start Date and End Date.

A record reports for all students enrolled in the selected calendar who meet the following criteria:

- Enrollment Type is Primary, Partial, or Special Ed.
- Grade level must be 09, 10, 11, or 12.

Extract Options

Field	Description
Record Card Type	Options: <ul style="list-style-type: none"> • Record Card 1 • Record Card 2 • Record Card 3 • Record Card 4 • Record Card 7
Start Date	Default date is the earliest date of the calendar(s) selected. The date can be changed.
End Date	Default date is the latest date of the calendar(s) selected. The date can be changed.
Grade	A grade level filter will narrow report results to only include students in the selected grade levels.
Ad Hoc Filter	Ad Hoc Filters are available for users to narrow report results.
State Student IDs	Limit search results to only include student's matching the State Student IDs entered. This field allows one to multiple State Student IDs when each number is separated by a comma.
Format	<ul style="list-style-type: none"> • PDF • Comma Separated (CSV) • HTML
Select Calendars	<ul style="list-style-type: none"> • Only one calendar can be selected • Defaults to the calendar selected in the Campus Toolbar • Selection of at least one calendar is required

Field	Description
Generate Report Submit to Batch	<p>Users have the option of submitting the report request to the batch queue by clicking Submit to Batch instead of Generate Extract. This process allows larger reports to generate in the background without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.</p> <p>Student Record Card 3 is resource intensive and can only be generated for one school at a time. If there are more than 500 students in the file, the report must be run in batch mode.</p>

Record Card 3 Example

Record Card 3 Side 1 - Annual Secondary School Performance Grades 7-12							
Legal Name: John Michael Smith		LOCID: 123456789		SASID: 987654321		Birth Date: 09/13/2004	
Cumulative GPA (Unweighted): 2.695700		Cumulative GPA (Weighted): 2.695700				Grade: 11 (2021-2022)	
Class Rank (Unweighted): 8 of 31		Class Rank (Weighted): 8 of 31					
Credits	07	08	09	10	11	12	Total
CTE			1.000				1.00
Electives				1.500			1.50
English			1.000	1.000			2.00
Fine Arts				1.000			1.00
Health			0.500				0.50
Mathematics			1.000	1.000			2.00
Physical Education			0.500				0.50
Science			1.000	1.000			2.00
Social Studies				1.000			1.00
							Service Learning Hours: 61
Courses Taken in School Year 2019-2020 Grade 09				Courses Taken in School Year 2020-2021 Grade 10			
Subject	Grade	Credits	School Name	Subject	Grade	Credits	School Name
07102S Health Ed I	B-	0.500	0333 Independence School Local I	03215S Fundamentals of Art	A+	1.000	0333 Independence School Local I
08101Y English I	C+	1.000	0333 Independence School Local I	06201Y English II	C	1.000	0333 Independence School Local I
11101Y Algebra I CCSS	B	1.000	0333 Independence School Local I	0822S Women in Literature	C	0.500	0333 Independence School Local I
1202S Personal Fitness	B-	0.500	0333 Independence School Local I	10201Y American Government	C-	1.000	0333 Independence School Local I
13101Y Biology	B+	1.000	0333 Independence School Local I	11201Y Geometry CCSS	D	1.000	0333 Independence School Local I
25219Y Agricultural Bus. Res. Dev Cap	A-	1.000	0333 Independence School Local I	1517S Independent Study Math	C	1.000	0333 Independence School Local I
				330TS Physics	A-	1.000	0333 Independence School Local I

Student Record Card 3 Side 1

Record Card 3 Side 2 - State Assessment Graduation Requirements
Annual Secondary School Performance
 0333 Independence School Local I
 Street, Baltimore, MD 21216
 Tel: 443-555-0136

Legal Name: Smith, John Paul Jr. LOCID: 123456789 SASID: 987654321 Birth Date: 04/28/2002 Grade: 12 (2021-2022)

Maryland High School Assessments

The Maryland High School Assessment requirement may be met through: passing each assessment, obtaining a specified combined score, the Bridge Plan Validation Program or the waiver process for new entrants.

Exam	Highest Scale Score Earned	Combined Score Required	Assessment Status	Met Requirements	MD High School Assessment
Algebra 1	650.000		Not Required	Y	PARCC Algebra 1
English			Not Required	Y	
Biology			Participated	Y	HS MISA
Government	409.000		Passed	Y	HSA Government

Date Overall HSA Requirement Met: 01/06/2020

Diploma:	x	Certificate:		Date of Completion:	08/23/2021
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Signature of Principal or Designee _____ Date _____

Student Record Card 3 Side 2

Record Card Side 1 Layout

Element	Description	Location
First Name	Reports the student's first name. <i>Alphanumeric, 15 characters</i>	Census > People > Identities > Current Identity > First Name Database: Identity.firstname
Middle Name	Reports the student's middle name. <i>Alpha, 15 characters</i>	Census > People > Identities > Current Identity > Middle Name Identity.middlename
Suffix	Student's generational suffix. <i>Alpha, 4 characters</i>	Census > People > Identities > Current Identity > Suffix Identity.suffix
Last Name	Reports the student's last name. <i>Alphanumeric, 25 characters</i>	Census > People > Identities > Current Identity > Last Name Identity.lastname

Element	Description	Location
Local Student ID Number (LASID)	Reports the number assigned by the local education agency. <i>Alphanumeric, 10 characters</i>	Census > People > Demographics > Student Number Person.studentNumber
State Assigned Student ID (SASID)	Reports the state assigned student ID number assigned to the student. <i>Alphanumeric, 10 characters</i>	Census > People > Demographics > Student State ID Person.studentStateID
Date of Birth	Reports the student's date of birth. <i>Date field, 10 characters MM/DD/YYYY</i>	Census > People > Identities > Current Identity > Birth Date Identity.birthdate
Grade	Reports the student's current grade level. <i>Numeric, 2 digits</i>	Student Information > General > Enrollment > Grade Gradelevel.stateGrade
Cumulative GPA (Unweighted)	Reports the yearly unweighted GPA, final Grade Point Average, from the student's transcript. <i>Numeric, variable</i>	Student Information > General > Credit Summary (District preferences determine if weighted or unweighted credits display.)
Cumulative GPA (Weighted)	Reports the yearly weighted GPA, final Grade Point Average, from the student's transcript. <i>Numeric, variable</i>	Student Information > General > Credit Summary (District preferences determine if weighted or unweighted credits display.)
Class Rank (Unweighted)	Reports the student's unweighted class rank in the student's graduating class. <i>Numeric, variable</i>	Student Information > General > Credit Summary (District preferences determine if weighted or unweighted credits display.)

Element	Description	Location
Class Rank (Weighted)	Reports the student's weighted class rank in the student's graduating class. <i>Numeric, variable</i>	Student Information > General > Credit Summary (District preferences determine if weighted or unweighted credits display.)
Service Learning Hours	The record of all service learning hours earned. Hours are recorded annually as earned. Hours earned prior to Grade 7 are included in the Grade 7 column. Reports the Raw Score value from the Assessment with Service Learning Hours selected as the Subject. <i>Numeric, variable</i>	Assessment > Test Setup Subject > Raw Score TestScore.rawScore
School Year	Reports the School Year for course transcript entries in the same year, grade level, and school from the student's Transcript. <i>Date field, 9 characters YYYY-YYYY</i>	Student Information > General > Transcript > School Year TranscriptCourse.endYear
Grade Level	Reports the transcript detail school year for course transcript entries in the same year, grade level, and school. <i>Numeric, 2 digits</i>	Student Information > General > Transcript > Grade Gradelevel.stateGrade
School Name	Reports the School Name on the student's transcript in the same year, grade level, and school. <i>Alphanumeric, variable</i>	Student Information > General > Transcript > School Name TranscriptCourse.schoolName
Subject	Reports completed courses and indicates if the student passed or failed the course. Reports in-progress courses. <i>Alphanumeric, variable</i>	Student Information > General > Transcript TranscriptCourse.courseName

Element	Description	Location
Final Grade	Reports the final grade for a course. <i>Alphanumeric, variable</i>	Student Information > General > Transcript TranscriptCouse.score
Credit Earned	Reports the number of credits earned for each course. <i>Alphanumeric, variable</i>	Student Information > General > Transcript TranscriptCredit.creditEarned

Record Card Side 2 Layout

Element	Description	Location
Last Name	Reports the student's last name. <i>Alphanumeric, variable</i>	Census > People > Identities > Current Identity > Last Name Identity.lastname
First Name	Reports the student's first name. <i>Alphanumeric, variable</i>	Census > People > Identities > Current Identity > First Name Identity.firstname
Middle Name	Reports the student's middle name. <i>Alpha, 15 characters</i>	Census > People > Identities > Current Identity > Middle Name Identity.middlename
Suffix	Reports the student's generational suffix. <i>Alpha, 4 characters</i>	Census > People > Identities > Current Identity > Suffix Identity.suffix
State Assigned Student ID (SASID)	Reports the state assigned student ID number assigned to the student. <i>Alphanumeric, 10 characters</i>	Census > People > Demographics > Student State ID Person.studentStateID

Element	Description	Location
Local Student ID Number (LASID)	<p>Reports the number assigned by the local education agency.</p> <p><i>Alphanumeric, 10 characters</i></p>	<p>Census > People > Demographics > Student Number</p> <p>Person.studentNumber</p>
Date of Birth	<p>Reports the student's date of birth.</p> <p><i>Date field, 10 characters</i> <i>MM/DD/YYYY</i></p>	<p>Census > People > Identities > Current Identity > Birth Date</p> <p>Identity.birthdate</p>
School Name	<p>Reports the school name tied to the selected calendar.</p> <p><i>Alphanumeric, 50 characters</i></p>	<p>System Administration > Resources > School > Name</p> <p>School.name</p>
School Address	<p>Reports the school address tied to the selected calendar.</p> <p><i>Alphanumeric, 50 characters</i></p>	<p>System Administration > Resources > School > Address</p> <p>School.address</p>
School Phone Number	<p>Reports the school phone number tied to the selected calendar.</p> <p><i>Alphanumeric, 25 characters</i></p>	<p>System Administration > Resources > School > Phone</p> <p>School.phone</p>
Exam	<p>Lists of the exams tracked. Listed exams are as follows:</p> <ul style="list-style-type: none"> • Algebra I • English • Biology • Government 	<p>Not Available</p>
Highest Scale Score Earned	<p>Reports the scale score earned by the student for each assessment. If no score exists, reports a blank value.</p> <p><i>Alphanumeric, variable</i></p>	<p>Student Information > General > Calculated Assessment Statuses > Scale Score ></p> <ul style="list-style-type: none"> • Primary Algebra Assessment • Primary ELA Assessment • Biology Assessment • Government Assessment <p>TestScore.scaleScore</p>

Element	Description	Location																								
Combined Score Required	Reports blank. This value is entered manually if a student met the assessment requirement due to a combined score.	Not Available																								
Assessment Status	<p>Indicates the student met High School Assessment requirements by passing an assessment, meeting a specified combined score, the Bridge Plan Validation Program, or a waiver. Reports the Short Description of the code associated with the related assessment status.</p> <p>Options are as follows:</p> <table border="1" data-bbox="427 954 901 1704"> <thead> <tr> <th data-bbox="427 954 608 1014">Code</th> <th data-bbox="608 954 901 1014">Description</th> </tr> </thead> <tbody> <tr> <td data-bbox="427 1014 608 1077">10</td> <td data-bbox="608 1014 901 1077">Passed</td> </tr> <tr> <td data-bbox="427 1077 608 1140">11</td> <td data-bbox="608 1077 901 1140">Combined Score</td> </tr> <tr> <td data-bbox="427 1140 608 1202">12</td> <td data-bbox="608 1140 901 1202">Bridge</td> </tr> <tr> <td data-bbox="427 1202 608 1265">13</td> <td data-bbox="608 1202 901 1265">Substitute Test</td> </tr> <tr> <td data-bbox="427 1265 608 1328">14</td> <td data-bbox="608 1265 901 1328">Participated</td> </tr> <tr> <td data-bbox="427 1328 608 1391">15</td> <td data-bbox="608 1328 901 1391">Course Credit</td> </tr> <tr> <td data-bbox="427 1391 608 1453">16</td> <td data-bbox="608 1391 901 1453">Senior Transfer</td> </tr> <tr> <td data-bbox="427 1453 608 1516">17</td> <td data-bbox="608 1453 901 1516">Waiver</td> </tr> <tr> <td data-bbox="427 1516 608 1579">18</td> <td data-bbox="608 1516 901 1579">Not Required</td> </tr> <tr> <td data-bbox="427 1579 608 1641">30</td> <td data-bbox="608 1579 901 1641">Not Taken</td> </tr> <tr> <td data-bbox="427 1641 608 1704">31</td> <td data-bbox="608 1641 901 1704">Failed</td> </tr> </tbody> </table> <p><i>Alphanumeric, variable</i></p>	Code	Description	10	Passed	11	Combined Score	12	Bridge	13	Substitute Test	14	Participated	15	Course Credit	16	Senior Transfer	17	Waiver	18	Not Required	30	Not Taken	31	Failed	<p>Student Information > General > Calculated Assessment Statuses ></p> <ul style="list-style-type: none"> • Primary Algebra Assessment Status • Primary ELA Assessment Status • Biology Assessment Status • Government Assessment Status <p>AssessmentStatusCalcMD. bioStatus AssessmentStatusCalcMD. govStatus AssessmentStatusCalcMD. primAlgStatus AssessmentStatusCalcMD. primElaStatus</p>
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30	Not Taken																									
31	Failed																									

Element	Description	Location																								
Met Requirements	<p>Reports Y when Primary Algebra Assessment has a status of 10-18. Reports a blank value when Primary Algebra Assessment has a status of 30 or 31.</p> <table border="1" data-bbox="427 510 898 1261"> <thead> <tr> <th data-bbox="434 519 600 577">Code</th> <th data-bbox="600 519 898 577">Description</th> </tr> </thead> <tbody> <tr> <td data-bbox="434 577 600 636">10</td> <td data-bbox="600 577 898 636">Passed</td> </tr> <tr> <td data-bbox="434 636 600 694">11</td> <td data-bbox="600 636 898 694">Combined Score</td> </tr> <tr> <td data-bbox="434 694 600 752">12</td> <td data-bbox="600 694 898 752">Bridge</td> </tr> <tr> <td data-bbox="434 752 600 810">13</td> <td data-bbox="600 752 898 810">Substitute Test</td> </tr> <tr> <td data-bbox="434 810 600 869">14</td> <td data-bbox="600 810 898 869">Participated</td> </tr> <tr> <td data-bbox="434 869 600 927">15</td> <td data-bbox="600 869 898 927">Course Credit</td> </tr> <tr> <td data-bbox="434 927 600 985">16</td> <td data-bbox="600 927 898 985">Senior Transfer</td> </tr> <tr> <td data-bbox="434 985 600 1043">17</td> <td data-bbox="600 985 898 1043">Waiver</td> </tr> <tr> <td data-bbox="434 1043 600 1102">18</td> <td data-bbox="600 1043 898 1102">Not Required</td> </tr> <tr> <td data-bbox="434 1102 600 1160">30</td> <td data-bbox="600 1102 898 1160">Not Taken</td> </tr> <tr> <td data-bbox="434 1160 600 1218">31</td> <td data-bbox="600 1160 898 1218">Failed</td> </tr> </tbody> </table> <p><i>Alphanumeric, variable</i></p>	Code	Description	10	Passed	11	Combined Score	12	Bridge	13	Substitute Test	14	Participated	15	Course Credit	16	Senior Transfer	17	Waiver	18	Not Required	30	Not Taken	31	Failed	<p>Student Information > General > Calculated Assessment Statuses ></p> <ul style="list-style-type: none"> • Primary Algebra Assessment Status • Primary ELA Assessment Status • Biology Assessment Status • Government Assessment Status
Code	Description																									
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Element	Description	Location										
MD High School Assessment	<p>The assessment taken for each exam. This field reports blank when the exam category is No Assessment Determined.</p> <table border="1" data-bbox="427 472 903 1384"> <thead> <tr> <th data-bbox="427 472 635 535">Assessment</th> <th data-bbox="635 472 903 535">Values</th> </tr> </thead> <tbody> <tr> <td data-bbox="427 535 635 775">Algebra 1</td> <td data-bbox="635 535 903 775"> <ul style="list-style-type: none"> • HSA Algebra • AltMSA Mathematics • ALG01 • MSAA Math </td> </tr> <tr> <td data-bbox="427 775 635 1014">English</td> <td data-bbox="635 775 903 1014"> <ul style="list-style-type: none"> • HSA English • AltMSA English • ELA10 • MSAA ELA </td> </tr> <tr> <td data-bbox="427 1014 635 1254">Biology</td> <td data-bbox="635 1014 903 1254"> <ul style="list-style-type: none"> • HS MISA • HSA Biology • AltMSA Science • DLM </td> </tr> <tr> <td data-bbox="427 1254 635 1384">DLM</td> <td data-bbox="635 1254 903 1384"> <ul style="list-style-type: none"> • HSA Government </td> </tr> </tbody> </table> <p><i>Alphanumeric, variable</i></p>	Assessment	Values	Algebra 1	<ul style="list-style-type: none"> • HSA Algebra • AltMSA Mathematics • ALG01 • MSAA Math 	English	<ul style="list-style-type: none"> • HSA English • AltMSA English • ELA10 • MSAA ELA 	Biology	<ul style="list-style-type: none"> • HS MISA • HSA Biology • AltMSA Science • DLM 	DLM	<ul style="list-style-type: none"> • HSA Government 	<p>Student Information > General > Calculated Assessment Statuses</p> <ul style="list-style-type: none"> • Primary Algebra Assessment Status • Primary ELA Assessment Status • Biology Assessment Status • Government Assessment Status
Assessment	Values											
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DLM	<ul style="list-style-type: none"> • HSA Government 											

Element	Description	Location
Date Overall HSA Requirements Met	<p>When a student meets requirements for all four assessments, reports the date of the most recent associated assessment.</p> <p>Otherwise, this field reports a blank value.</p> <p>Only reports when all SRC3 assessments report Y for Met Requirements.</p> <p><i>Date field, 10 characters MM/DD/YYYY</i></p>	<p>Student Information > General > Calculated Assessment Statuses</p> <p>TestScore.date</p>
Diploma	<p>Indicates the student received a diploma.</p> <p><i>Alphanumeric, 1 character</i></p>	<p>Student Information > General > Graduation > Diploma Type = 01 or 03</p> <p>Graduation.diplomaType</p>
Certificate	<p>Indicates the student received a certificate of program completion.</p> <p><i>Alphanumeric, 1 character</i></p>	<p>Student Information > General > Graduation > Diploma Type = 02</p> <p>Graduation.diplomaType</p>
Date of Completion	<p>Indicates the date the student received a diploma or certificate of program completion.</p> <p><i>Date field, 10 characters MM/DD/YYYY</i></p>	<p>Student Information > General > Graduation > Diploma Date</p> <p>Graduation.diplomaType</p>
Signature of Principals or Designee	<p>Signature line for principals or designees.</p>	<p>Not Available</p>
Date of Signature	<p>Line indicating the date document is signed.</p>	<p>Not Available</p>