

# Section 504

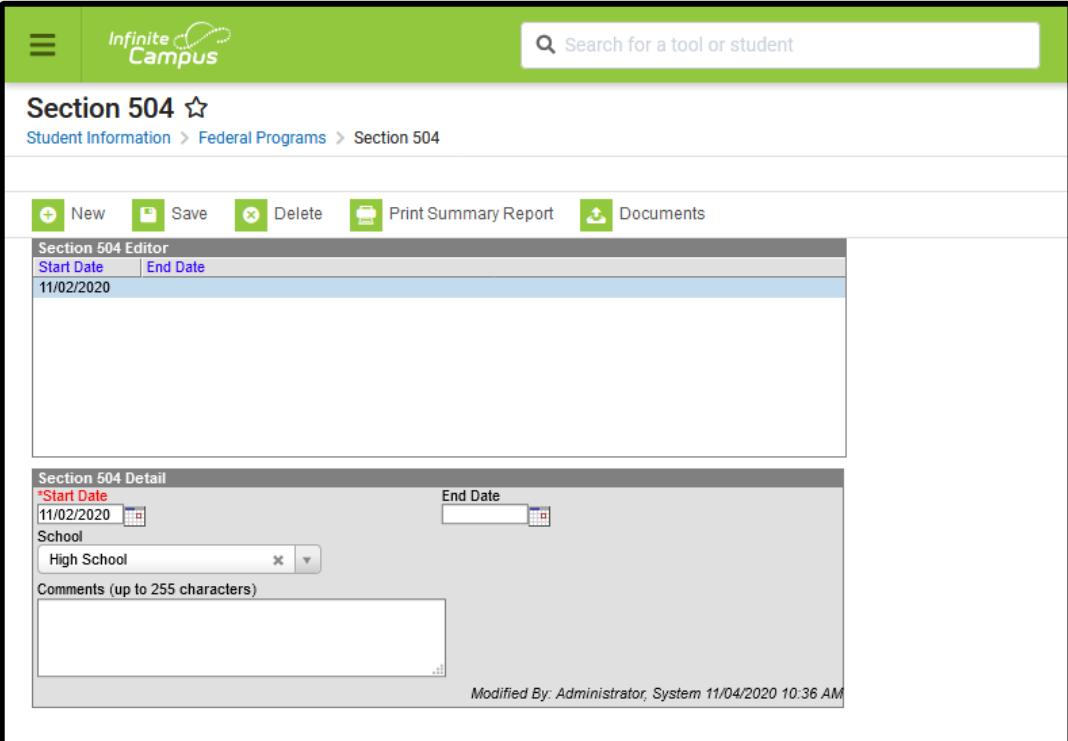
Last Modified on 01/28/2026 2:14 pm CST

## Tool Search: Section 504

The Section 504 tool allows the recording of student's Section 504 program participation start and end dates. Staff can print a Summary Report of the Section 504 information.

Section 504 refers to Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 701) which provides protections for individuals with disabilities to participate in education, programs, activities, employment, etc. Section 504 prohibitions against discrimination apply to service availability, accessibility, delivery, employment, and the administrative activities and responsibilities of organizations receiving Federal financial assistance. The definition for "individuals with disabilities" under Section 504 is more broad than the disability definition for IEPs and the IEP governing process.

This tool made available on a state-by-state basis. Until it is available in your state, follow existing procedures for managing Section 504 students.



Section 504 ☆

Student Information > Federal Programs > Section 504

New Save Delete Print Summary Report Documents

Section 504 Editor

Start Date	End Date
11/02/2020	

Section 504 Detail

*Start Date 11/02/2020	End Date
School High School	
Comments (up to 255 characters)	

Modified By: Administrator, System 11/04/2020 10:36 AM

Section 504

See the [Program Participation Tools Tool Rights](#) article to learn about rights needed to use this tool.

## Enter Section 504 Information

1. Select the **New** icon. A Section 504 Detail editor displays.
2. Enter the **Start Date** of the Section 504 record. This is the only required field.
3. Enter any **Comments** related to the record.
4. If applicable, add **District Defined Elements**.
5. Click the **Save** icon when finished.

## End a Section 504 Record

Section 504 records cannot overlap, and only one active record can exist at any given time. If a new record needs to be added for a student, first end the existing record by entering an End Date and saving. Then add a new record.

## Print Section 504 Summary Report

A summary report can be printed from the Section 504.

17-18 Elementary School Generated on 06/15/2018 11:01:20 AM Page 1 of 1	Student, Gilbert- Section 504 Summary Grade: 02 State ID: 123456789									
<b>Section 504 Records</b> <table><thead><tr><th>Start Date</th><th>End Date</th><th>Comments</th></tr></thead><tbody><tr><td>07/01/2018</td><td></td><td></td></tr><tr><td>06/15/2018</td><td>06/29/2018</td><td></td></tr></tbody></table>		Start Date	End Date	Comments	07/01/2018			06/15/2018	06/29/2018	
Start Date	End Date	Comments								
07/01/2018										
06/15/2018	06/29/2018									

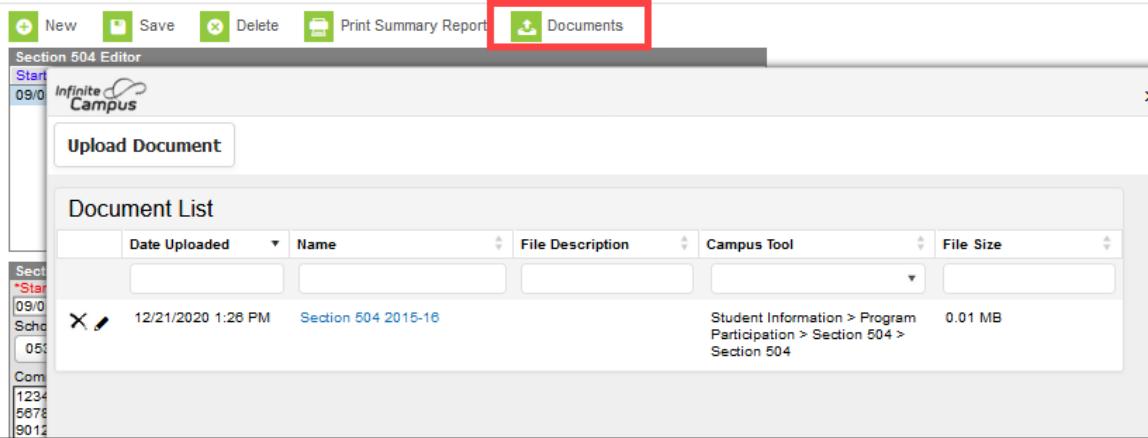
Section 504 Summary Report

## Documents

To view documents, click the **Documents** button on the action bar. See the [Student Person Documents](#) article for more information.

## Section 504 ☆

Student Information > Federal Programs > Section 504



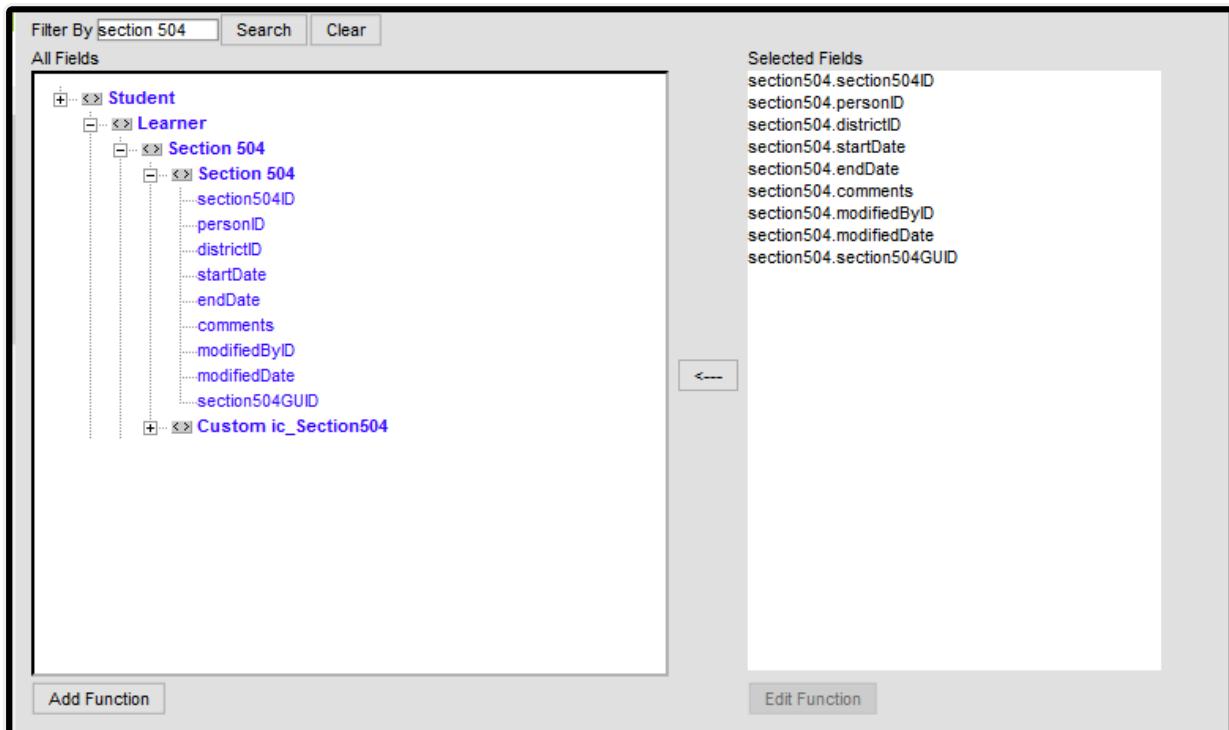
The screenshot shows the 'Section 504 Editor' window. At the top, there are buttons for 'New', 'Save', 'Delete', 'Print Summary Report', and 'Documents'. The 'Documents' button is highlighted with a red box. Below the buttons is a toolbar with the 'Section 504 Editor' logo and a 'Start' button. The main area is titled 'Upload Document' and shows a 'Document List' table with one entry: 'Section 504 2015-16' uploaded on 12/21/2020 at 1:26 PM. The table includes columns for Date Uploaded, Name, File Description, Campus Tool, and File Size. The 'File Description' column shows 'Student Information > Program Participation > Section 504 > Section 504'. The 'Campus Tool' column shows '0.01 MB'.

Section 504 Documents

## Section 504 Information in Ad hoc

Section 504 information is available in the Query Wizard for Student Data type filters. Fields can be selected from the following folder:

- Student > Learner > Section 504



The screenshot shows the 'Query Wizard' interface. At the top, there are buttons for 'Filter By section 504', 'Search', and 'Clear'. Below is a tree view titled 'All Fields' with the following structure:

- Student
  - Learner
    - Section 504
      - section504ID
      - personID
      - districtID
      - startDate
      - endDate
      - comments
      - modifiedByID
      - modifiedDate
      - section504GUID

On the right, a list of 'Selected Fields' is shown:

- section504.section504ID
- section504.personID
- section504.districtID
- section504.startDate
- section504.endDate
- section504.comments
- section504.modifiedByID
- section504.modifiedDate
- section504.section504GUID

At the bottom, there are buttons for 'Add Function' and 'Edit Function'.

Section 504 Fields in Ad hoc

## State-Specific Information

Fields vary by state. Follow these links to view Section 504 information for your state. Linked articles open in a new browser tab.

- [Arizona](#)
- [BIE](#)
- [California](#)
- [Delaware](#)
- [Hawaii](#)
- [Idaho](#)
- [Indiana](#)
- [Kansas](#)
- [Missouri](#)
- [Montana](#)
- [New Hampshire](#)
- [North Carolina](#)
- [Oregon](#)
- [South Dakota](#)

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