

Only students enrolled in the calendar(s) selected and meet the following criteria are reported:

- The student must have had an enrollment record within the start and end date entered on the extract editor.
- The student must be in grades 07, 08, 09, 10, 11, 12 or 14.
- The student must have had a TEDS record active at some point during the reporting year.
- State excluded students are included in report results if they meet all criteria mentioned above. This includes students in state excluded calendars, grade levels, and enrollments.

For the Enrollment Extract:

- Report TEDS records associated with each school selected in the report.
 - For example, a student has an enrollment in School A in the 15-16 school year
 - The student has TEDS records in both School A and School B
 - The report is run for the entire 15-16 school year for School A and School B
 - TEDS records from both School A and School B are returned
 - OR
 - A student has an enrollment in School A in the 15-16 school year
 - The student has TEDS records in School B
 - The report is run for the entire 15-16 school year for School A and School B
 - Only TEDS records from School B are returned
 - No records will report if the student does not have an enrollment in one of the selected calendars. Certain fields in the report are pulled from the Enrollment table and without an enrollment record in one of the selected school calendars the TEDS records cannot be extracted.
 - For example, a student has an enrollment in School A in the 15-16 school year
 - The student has TEDS records in School B
 - The report is run for the entire 15-16 school year for School B
 - No TEDS records from School B are returned

Generate the Report

1. Enter the **Date Range** of the report.
2. Select the **Extract Type** - Enrollment or Demographic.
3. Select the **Format** for the report. Use the **State Format (Fixed Width)** when submitting information to the state. Use the **HTML** or **XML** formats for testing prior to state submission.
4. Select which **Grade(s)** (within the selected calendars) will report data. OR
5. Select an **Ad Hoc Filter** to only report data based on filter criteria.
6. Select the **Calendar(s)** to include in the report.
7. Click the **Generate** button to view the report immediately or select the **Submit to Batch** button to send the request to the [Batch Queue](#).

Submitting to Batch is highly recommended when generating this tool for a large amount of enrollment records. This ensures system performance is not impacted.

KY TEDS Report Records:518

recordType	SSID	SSN	lastName	enrollmentDate	institutionNumber	ATC_CTC	schoolYear	pro
E	111111111	111111111	Student Last Name	08/12/2008	056275100	N	2009-2010	1
E	111111111	111111111	Student Last Name	08/12/2008	056275100	N	2009-2010	1
E	111111111	111111111	Student Last Name	08/12/2008	056275100	N	2009-2010	1
E	111111111	111111111	Student Last Name	08/12/2008	056275100	N	2009-2010	1
E	111111111	111111111	Student Last Name	08/12/2008	056275100	N	2009-2010	1
E	111111111	111111111	Student Last Name	08/12/2008	056275100	N	2009-2010	1

Image 2: Example of TEDS Enrollment Report - HTML

Report Layouts

The following tables detail the TEDS Report Data Elements.

Demographic Report Layout

Data Element	Definition	Campus Interface
Record Type	Indicates the type of TEDS record being submitted. Will always report as a D. <i>Alphanumeric, 1 character</i>	Not dynamically stored
SSID	Student's unique state identifier. <i>Numeric, 10 digits</i>	Demographics > Person Identifiers > State ID Person.stateID
SSN	Student's Social Security Number. <i>Numeric, 9 digits</i>	Demographics > Person Information > SSN Identity.ssn
Last Name	Student's last name. <i>Alphanumeric, 30 characters</i>	Demographics > Person Information > Last Name Identity.lastName
First Name	Student's first name. <i>Alphanumeric, 20 characters</i>	Demographics > Person Information > First Name Identity.firstName
Middle Name	Student's middle name. <i>Alphanumeric, 15 characters</i>	Demographics > Person Information > Middle Name Identity.middleName

Data Element	Definition	Campus Interface
Birth Date	Student's date of birth. <i>Date field, 10 characters, MM/DD/YYYY</i>	Demographics > Person Information > Birth Date Identity.dateofbirth
Race Code	Student's race/ethnicity selection. <i>Alphanumeric, 1 character</i>	Demographics > Person Information > Race Ethnicity Identity.raceEthnicity
Gender	Indication of student being either male or female. <i>Alphanumeric, 1 character, M or F</i>	Demographics > Person Information > Gender Identity.gender
Institution Number	Combination of County number, district number AND school number. <i>Numeric, 9 digits</i>	District Information > State District Number School Information > Number Counties > Code District.number School.number District.countyCode
Primary Mailing Street	Student's primary mailing address. <i>Alphanumeric, 40 characters</i>	Census > Households > Address Address.number, Address.tag, Address.dir, Address.apr, Address.street, Address.prefix
Primary Mailing City	Student's mailing city. <i>Alphanumeric, 20 characters</i>	Households > Address > City Address.city
State	Student's state in which mail is sent. <i>Alphanumeric, 2 characters</i>	Households > Address > State Address.state
Zip	Zip code assigned to mailing address. <i>Alphanumeric, 9 digits</i>	Households > Address > Zip Address.zip
Report Type	Indicates the type of report being submitted. Will report as IC. <i>Alphanumeric, 3 characters</i>	Not dynamically stored

Enrollment Report Layout

Data Element	Definition	Campus Interface
Record Type	Indicates the type of TEDS record being submitted. Will always report as a E. <i>Alphanumeric, 1 character</i>	Not dynamically stored
SSID	Student's unique state identifier. <i>Numeric, 10 digits</i>	Demographics > Person Identifiers > State ID Person.stateID
SSN	Student's Social Security number. <i>Numeric, 9 digits</i>	Demographics > Person Information > SSN Identity.ssn
Last Name	Student's last name. <i>Alphanumeric, 30 characters</i>	Demographics > Person Information > Last Name Identity.lastName
Enrollment Date	Student's enrollment date into the program. <i>Date field, 10 characters, MM/DD/YYYY</i>	TEDS > Start Date TEDSKY.startDate
Institution Number	Combination of County number, district number AND school number. <i>Numeric, 9 digits</i>	District Information > State District Number School Information > Number Counties > Code District.number School.number District.countyCode
ATC_CTC	Indicates the student participates in ATC/CTC programming. <i>Alphanumeric, 1 character</i>	TEDS > ATC_CTC TEDSKY.tedsATCCTC
School Year	School year for which the student is enrolled in TEDS Programming. <i>Numeric, 9 digits, 20XX-20XX</i>	Enrollment > Year School.year

Data Element	Definition	Campus Interface
Program Section Number	Will report as 1, padded by two spaces after. <i>Numeric, 3 digits</i>	Not dynamically stored
Grade Level	Student's grade level of enrollment. The following logic is used if the student is in State Grade Level: <ul style="list-style-type: none"> • Grade 07 will report as 1 • Grade 08 will report as 2 • Grade 09 will report as 3 • Grade 10 will report as 4 • Grade 11 will report as 5 • Grade 12 will report as 6 • Grade 14 will report as 6 Grade Level reports from the student's most recent enrollment during the report date range. <i>Alphanumeric, 2 digits</i>	Enrollments > General Enrollment Information > Grade Enrollment.grade
Attendance Hours	Total hours of daily attendance hours the student is enrolled in TEDS programming in Term 1. <i>Numeric, 5 digits, X.XX</i>	TEDS > Term 1 TEDSKY.tedsDailyAttHours
CIP Code	Classification of Instructional Program (CIP) code used to select the appropriate career major. <i>Numeric, 7 digits</i>	TEDS > Daily > CIP Code TEDSKY.cipCode
Student Objective	Selection of student's primary objective for participating in selected TEDS program. <i>Alphanumeric, 2 characters</i>	TEDS > Student Objective TEDSKY.tedsStudentObjective
Disadvantaged	Indicates the student is considered to be disadvantaged. If student's SES is 4103 or 4104 at any time during the year, this field will report as 1; otherwise this field will report as 0. <i>Numeric, 3 characters</i>	Enrollments > State Reporting Fields > Disadvantaged Enrollment.disadvantaged

Data Element	Definition	Campus Interface
Disability	<p>Indicates the student is considered disabled. This is pulled from the student's current locked IEP and the student must also have a Special Education State of A: Active.</p> <p>See the Disability Status for available options.</p> <p><i>Alphanumeric, 3 characters</i></p>	<p>Enrollments > State Reporting Fields > Disability</p> <p>Special Education Documents > IEP (locked)</p> <p>Enrollment.disability</p>
Sponsored By	<p>Indicates the student's program is supported by a specific organization. This will report as blank.</p> <p><i>Alphanumeric, 3 characters</i></p>	Not dynamically stored
Special Population	<p>Designation of special circumstances for TEDS programming. Options are:</p> <ul style="list-style-type: none"> • 1 - Single Parent • 2 - Single Pregnant Woman <p><i>Numeric, 2 characters</i></p>	<p>TEDS > Special Populations</p> <p>TEDSKYtedsSpecialPopulation</p>
Tech Prep	This field is no longer used.	N/A

Data Element	Definition	Campus Interface
LEP	<p>Indicates the student is considered to be an English Learners (EL).</p> <p>Y = An EL record with a Program Status of "EL". (Student Information > Program Participation > English Learners (EL) > EL > Program Status) <u>AND</u> The student must have at least one valid EL Service at any point during the reporting year. (Student Information > Program Participation > English Learners (EL) > EL Services) <u>AND</u> The student must have at least one valid Instructional EL Accommodation at any point during the reporting year. (Student Information > Program Participation > English Learners (EL) > EL Accommodations).</p> <p>N = Students who have a Program Status of EL but do not have a valid EL Service and EL Accommodation at any point during the reporting year <u>OR</u> the student has an EL Program Status of "NEL (NLEP)", "Pending", "Exited EL", or "NULL". Student Information > Program Participation > English Learners (EL) > EL > Program Status.</p> <p><i>Alphanumeric, 1 character</i></p>	<p>Program Participation > English Learners (EL)</p> <p>Enrollment.LEP</p>
Special Ed Status	<p>Indicates the student is receiving special education programming.</p> <p><i>Alphanumeric, 2 characters</i></p>	<p>Enrollments > Special Education Fields > Special Education Status</p> <p>Special Education Documents > IEP (locked)</p> <p>Enrollment.spedStatus</p>
GPA	<p>Lists the student's grade point average as displayed on the student's Transcript.</p> <p><i>Numeric, 6 digits, 9.9999999</i></p>	<p>Grades > GPA</p> <p>Transcriptscore.GPA</p>
Termination Date	<p>Date on which student ends enrollment in TEDS programming.</p> <p><i>Date field, 10 characters, MM/DD/YYYY</i></p>	<p>TEDS > End Date</p> <p>TEDSKY.endDate</p>

Data Element	Definition	Campus Interface
ONET Code	Reports blank. 32 characters	N/A
ONET Date	Reports blank. 10 characters	N/A
Plan 504	Indicates student has a 504 Plan on record with the school. <i>Alphanumeric, 1 character</i>	Enrollment > State Reporting Fields > 504 Plan Enrollment.504
Work-Based Learning	List of possible learning the student is receiving through work experience. See list of Work-Based Learning Options . <i>Numeric, 2 digits</i>	TEDS > Worked Based Learning TEDSKY.tedsWorkBasedLearning
Report Type	Indicates the type of report being submitted. Will report as IC. <i>Alphanumeric, 2 characters</i>	Not dynamically stored
School of Accountability	Reports the school number and district number in which the student is enrolled. <i>Numeric, 6 digits</i>	District Information > State District Number School Information > Number District.number School.number
Pell Grant	Not stored in Infinite Campus.	N/A
WIA	Not stored in Infinite Campus.	N/A
Credit Hours	Number of credits the student receives for participating in the program. <i>Numeric, 5 digits, XXX.X</i>	TEDS > Credit Hours TEDSKY.tedsCreditHours
Attendance Hours 2	Total hours of daily attendance hours the student is enrolled in TEDS programming in Term 2. <i>Numeric, 5 digits, X.XX</i>	TEDS > Term 2 TEDSKY.tedsDailyAttHours2

Data Element	Definition	Campus Interface
Attendance Hours 3	<p>Total hours of daily attendance hours the student is enrolled in TEDS programming in Term 3.</p> <p>If value of this field in GUI is null (user has checked semesters on the TEDS tab) then populate with the same value as AttendanceHours2 field.</p> <p><i>Numeric, 5 digits, X.XX</i></p>	<p>TEDS > Term 3</p> <p>TEDSKY.tedsDailyAttHours3</p>
Homeless Status	<p>The reporting student's homeless status.</p> <ul style="list-style-type: none"> • Report Y, if any homeless record from the same district exists during the school year, (July 1 – June 30). • Else report N. <p><i>Alphanumeric, 1 characters</i></p>	<p>Program Participation > Homeless</p>
Foster Care	<p>The reporting student's foster care status.</p> <ul style="list-style-type: none"> • Report Y, if any foster care record from the same district exists during the school year, (July 1 – June 30). • Else report N. <p><i>Alphanumeric, 1 characters</i></p>	<p>Program Participation > Foster Care</p>
Migrant	<p>Indicates if the student is considered a migrant.</p> <ul style="list-style-type: none"> • Report Y, if any migrant record from the same district exists during the school year, (July 1 – June 30). • Else report N. <p><i>Alphanumeric, 1 characters</i></p>	<p>Program Participation > Migrant</p>

Data Element	Definition	Campus Interface
Military Connected	<p>Indicates if the student has a contact who is active in the military.</p> <ul style="list-style-type: none"> Report 1 if the student has at least one record in the v_StudentMilitaryConnectedSummary view with startdate before 6/30 of the end year and a null end date or end date after 7/1 of the start year of reporting school year and has a status of 'Active Duty, deployed' or 'Active duty, not deployed'. <ul style="list-style-type: none"> Example for 2017-2018 school year startdate < 06/30/2018 and enddate > 07/01/2017 Else, report 0. <p><i>Numeric, 1 digit</i></p>	Military Connections

Disability Status

The following disability statuses report in the TEDS Extract:

Code	Description
A	01: Mild Mental Disability
B	02: Functional Mental Disability
C	04: Hearing Impairment
D	13: Autism
E	05: Speech/Language Impairment
F	06: Visual Impairment
G	07: Emotional Behavior Disability
H	08: Orthopedic Impairment or Physical
I	09: Other Health Impairment
J	11: Deaf Blind
K	12: Multiple Disabilities
L	10: Specific Learning Disability
M	15: Developmental Delay
N	14: Traumatic Brain Injury

