

Payments Setup

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Tool Search: Payment Setup

The Payment Setup tool determines whether users can make online payments via Campus Parent/Campus Student, what types of online payments may be made, any Service Fees the district may charge to offset imposed processing fees and comments accessible during the checkout process.

Only a district administrator with tool rights to All Years and All Schools can toggle Online Payments on and off.

Payment Setup Order

Payments Setup must be done in the following order. These items must be set up before the Online Payments **On/Off** toggle is enabled.

- 1. Vendor Information
- 2. Bank Accounts
- 3. <u>Settings</u>
- 4. Fund Accounts

