

# Other Schedules

Last Modified on 05/16/2024 3:56 pm CDT

This tool is available as part of the [Campus Learning](#) premium offering.

Location: [Planner](#) > [Other Schedules](#)

Use the **Other Schedules** option at the top of the Planner to view the schedule of other teachers in your district.

The screenshot displays the 'Other Schedules' view in the Infinite Campus Planner. At the top, there are tabs for 'My Curriculum', 'My Schedule', and 'Other Schedules', with 'Other Schedules' being the active tab. Below the tabs is a 'Settings' button. The main header shows 'Daily Planner: Wednesday, March 26, 2014'. There are navigation buttons for 'Today', a calendar icon, and arrows for navigation. On the right, there are buttons for 'Month', 'Week', and 'Day'. The main content area is titled 'My Schedule' and 'Johnson, Jane'. It shows a grid for 'Wednesday 3/26' with time slots from 8AM to 11AM. The 8AM slot is 'EMPTY Period AM'. The 9AM slot has 'Pre-Algebra Period 01 Students: 6' and 'AP Calculus (A) Period 01 Students: 8'. The 10AM slot has 'AP Calculus (A) Period 02 Students: 15' and 'Latin I (A) Period 03 Students: 13'. The 11AM slot is 'EMPTY'. To the right of the grid, there are columns for 'Reading Period AM Students: 23', 'Language Arts Period AM Students: 0', and 'Work Habits Period AM Students: 0'. On the far right, there is a sidebar titled 'Other Teachers' with a search bar and a list of teachers: 'Johnson, Jane', 'Johnson, Jennifer M', and 'Johnson, Roger', each with a search icon and a blue 'X' icon.

*Viewing Others' Schedules in your Planner*

Tool rights to the [Planner](#) grant full access to this tool.

Add teachers to the **Other Teachers** list by clicking **Search** and finding teachers to include.

**Search: Other Teachers' Schedules**

School:  Course:

Teacher Name:

4 results found

Name ▲	School	Department
<input type="button" value="Select"/> Johnson, Jennifer M	JSC	
<input type="button" value="Select"/> Johnson, Roger	JSC	

Selected Teachers

Name ▲	School	Department
<input checked="" type="checkbox"/> Johnson, Jennifer M	JSC	

*Searching for Other Teachers' Schedules to View*

Search for teachers by Name, filtered by School or Course, or any combination of the three. Mark **Select** next to a teacher's name to add them to your list. Once all the teachers you'd like to add are in the **Selected Teachers** list, click **Save** to add them to your **Other Teachers** list.

Other Teachers

- School, Kelly
- Summer School
- T F Riggs High School
- Brown, Bobbi
- Johnson, Jane
- Johnson, Jennifer M
- Johnson, Roger

*Other Teachers List*

If a teacher has classes in more than one school, you have the option of indicating which of their schedules you want to view.

Click the email icon to open an email to the teacher, if they have an email address on file. To remove a teacher from your list, click the X after their name.

