

# Dual Enrollment Cap Summary (Kentucky)

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Tool Search: Dual Enrollment Cap Summary

The **Dual Enrollment Cap Summary Report** provides a list of students who are subject to the Dual Enrollment Cap in Kentucky attendance reports. Students must have no more than one primary enrollment and one secondary enrollment at any given time.

Dual Enrollment Cap Summary ☆

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**Report Options**

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**Select Calendars**

Which calendar(s) would you like to include in the report?

active year  
 list by school  
 list by year

23-24

- 23-24 Academy @ Shawnee High
- 23-24 Academy @ Shawnee Midd
- 23-24 Ackerly
- 23-24 Ahrens Educational Resou
- 23-24 Alex R Kennedy Elementar
- 23-24 Atherton High
- 23-24 Atkinson Academy
- 23-24 Auburndale Elementary
- 23-24 Audubon Traditional Elem
- 23-24 Ballard High
- 23-24 Barret Traditional Middl
- 23-24 Bates Elementary
- 23-24 Bellewood
- 23-24 Binet School
- 23-24 Blake Elementary
- 23-24 Bloom Elementary
- 23-24 Blue Lick Elementary
- 23-24 Bowen Elementary
- 23-24 Boys & Girls Haven
- 23-24 Brandeis Elementary
- 23-24 Breckinridge Metropolita
- 23-24 Breckinridge-Franklin El
- 23-24 Brooklawn
- 23-24 Butler Traditional High
- 23-24 Byck Elementary
- 23-24 Camp Taylor Elementary
- 23-24 Cane Run Elementary
- 23-24 Carrithers Middle
- 23-24 Carter Traditional Eleme

CTRL-click or SHIFT-click to select multiple

Format: HTML ▼

Generate Report

Dual Enrollment Cap Summary Report Editor

Only students who have at least one primary enrollment and at least one secondary enrollment in the district simultaneously for a minimum of one day within the school year selected in the Campus toolbar will be reported.

Students marked as State Exclude will be included in this report, as well as students in grade levels and calendars marked as State Exclude.

## Report Logic

Enrollment data is used for gathering a list of the students. The selected Service Type on each enrollment determines what is a primary or secondary enrollment. Primary enrollments are listed first, and subsequent enrollments at the same school will be listed with a numeric designation. The earliest chronological enrollment will display first, followed by additional enrollments. All enrollments will be displayed.

The screenshot shows a form titled "General Enrollment Information" with the following fields and values:

- Enrollment ID: 3444980
- Calendar: 23-24 Ballard High
- Schedule (read only): Main
- \*Grade: 09
- Class Rank Exclude:
- External LMS Exclude:
- \*Start Date: 08/09/2023
- No Show:
- End Date: (empty)
- End Action: (empty)
- \*Service Type: P: Primary (highlighted in red)
- \*Local Start Status: E01: First enrollment of the year
- Local End Status: Select a Value
- State Start Status: E01: First enrollment of the year
- State End Status: (empty)
- Dropout Reasons: (empty)
- Start Comments: (empty)
- End Comments: (empty)

At the bottom right of the form, it says "Rolled From Enrollment ID: N/A". Below the form, the text "Enrollment Service Type" is centered.

## Report Editor Details

The Report editor allows the selection of calendars by Active Year (shown in image above), by School or by Year. The report is intended to be generated against all calendars in the district in order to see all dual-enrolled students.

The report can be generated in HTML or PDF format. HTML format displays enrollments that are hyperlinked to allow the user to view the selected enrollment. The PDF version does not contain hyperlinks to the enrollment, but is provided in case users wish to print out the list of students to aid in the workflow process.

## Generate the Report

1. Select **Calendars** to include in the report. Calendars can be selected by school, by active

year or by year.

2. Select desired **Format**, HTML or PDF.
3. Click **Generate Report**. The report appears in a new window in the selected format.

Dual Enrollment Cap Summary				
Total students:4				
Name	State ID	Grade	Enrollment	Enrollment Date
Abraham, Lucas Vance	2120480851	09	<a href="#">23-24 Ballard High(P)</a>	<a href="#">08/09/2023 -</a>
		09	<a href="#">23-24 Atherton High(S)</a>	<a href="#">08/09/2023 - 05/27/2024</a>
McKenzie, Danni Elizabeth	2120375595	10	<a href="#">23-24 Summer Home Of Innocents(P)</a>	<a href="#">07/10/2023 - 07/28/2023</a>
		10	<a href="#">23-24 Ballard High(P)</a>	<a href="#">08/09/2023 -</a>
		10	<a href="#">Summer July 2023 Backpack(S)</a>	<a href="#">07/01/2023 - 07/14/2023</a>
Nickson, Tyrell Lamar	1948817794	12	<a href="#">23-24 Ballard High(P)</a>	<a href="#">08/09/2023 -</a>
		11	<a href="#">After School Elev8 23-24(S)</a>	<a href="#">07/01/2023 -</a>
Woods, Natalia	2120889615	10	<a href="#">23-24 Ballard High(P)</a>	<a href="#">08/09/2023 -</a>
		10	<a href="#">After School Elev8 23-24(S)</a>	<a href="#">07/01/2023 -</a>

*Report Output in HTML*