

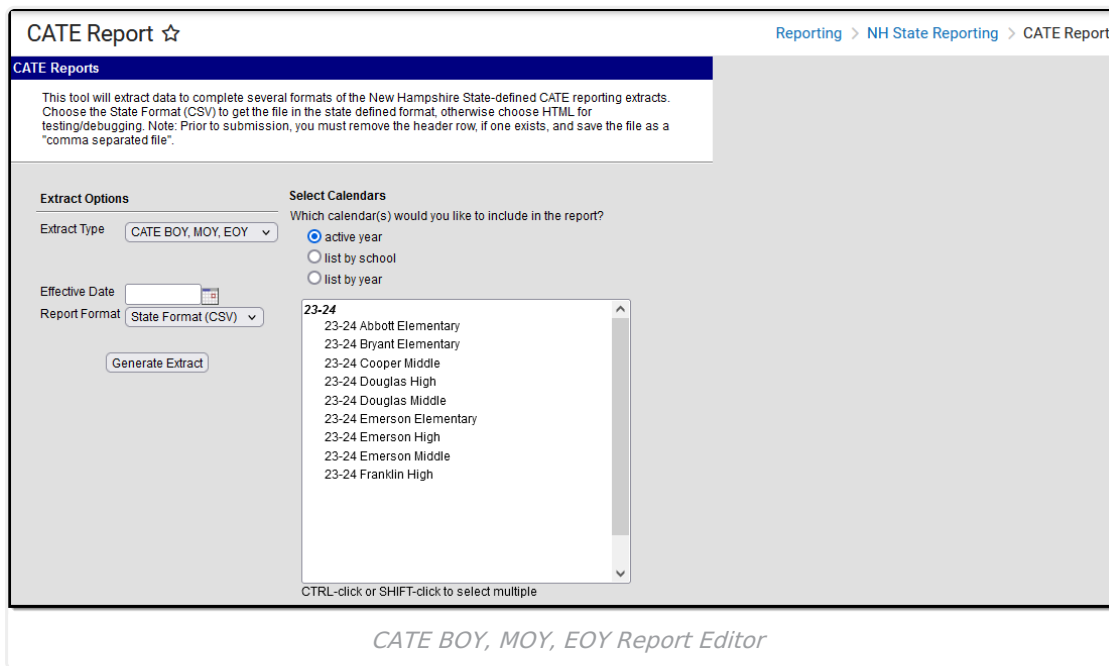
# CATE BOY, MOY, EOY (New Hampshire)

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CATE records have a start date, end date, and CIP code to associate information about the entire CATE program the student is in with the course they took for that CATE program, as well as other enrollment information about the student.



The screenshot shows the 'CATE Report Editor' interface. At the top, there's a breadcrumb trail: 'Reporting > NH State Reporting > CATE Report'. Below this is a 'CATE Reports' section with a blue header. A text box explains: 'This tool will extract data to complete several formats of the New Hampshire State-defined CATE reporting extracts. Choose the State Format (CSV) to get the file in the state defined format, otherwise choose HTML for testing/debugging. Note: Prior to submission, you must remove the header row, if one exists, and save the file as a "comma separated file".' Below this, there are two main sections: 'Extract Options' and 'Select Calendars'. In 'Extract Options', 'Extract Type' is set to 'CATE BOY, MOY, EOY', 'Effective Date' is empty, and 'Report Format' is set to 'State Format (CSV)'. A 'Generate Extract' button is at the bottom. In 'Select Calendars', the question is 'Which calendar(s) would you like to include in the report?'. There are three radio buttons: 'active year' (selected), 'list by school', and 'list by year'. Below these is a scrollable list of schools for the '23-24' school year: 23-24 Abbott Elementary, 23-24 Bryant Elementary, 23-24 Cooper Middle, 23-24 Douglas High, 23-24 Douglas Middle, 23-24 Emerson Elementary, 23-24 Emerson High, 23-24 Emerson Middle, and 23-24 Franklin High. A note at the bottom says 'CTRL-click or SHIFT-click to select multiple'.

## Report Logic

Only reports information from the student's Primary Classification of Instructional Program

- Information from the CATE instance reports if Primary CIP is checked.
- Reports from the most recent instance if there is more than one instance that has a Primary CIP marked.
- One primary CATE program reports per student; the CATE program with the most recent start date before or equal to the effective date entered in the extract editor reports.
- Mailing must be selected at Households Address Location Detail.
- CATE Entries before the Effective Date do not report.

New Hampshire CATE records currently only have a start date, end date, and CIP code to tie information about the entire CATE program the student is in with the course they took that was for that CATE program, as well as other enrollment information about the student.

CATE program is considered to be within a student's enrollment when:

- CATE person is the same person as the Enrollment.

- CATE entry date is after or equal to the start date of the enrollment.
- Either there is no end date to the enrollment or the CATE exit date is before or equal to the Enrollment's end date.
- Enrollment is not marked No Show.
- Enrollment is not marked State Exclude.
- School for the CATE program is the school for the Calendar the Enrollment is in.
  - After that, it selects the enrollment with the most recent start date.

Course the student took that was for the CATE program counts when:

- There is a value for Classification of Instruct Program for the course.
- The student is enrolled in that course for that calendar.

Attendance information is also gathered for the last field. The field is total number of days - number of absences.

To count in the total number of days, a day must be:

- Instructional
- In the same calendar as the enrollment
- After or the same day as whatever occurs last in time
  - CATE entry day: When the CATE program starts after the term starts, only count days they were in the CATE program.
  - Start day for the term : When the CATE program starts before the Term starts, only count the days the class was held in that term.
- Before or the same day as whatever occurs first in time
  - CATE Exit Day: When the CATE program is ended before the enrollment or term
  - Enrollment End Date: When the Enrollment ends before the term does
  - Term End Date: If there was no end to the enrollment or CATE program, count the last day of the term. This counts count if both the CATE exit day and the end date of the enrollment are not filled in.
- To count as an absence, the day be in the same criteria used to count the total number of days, but the Attendance status must be 'A'.

## Generate the Report

1. Select **CATE BOY, MOY, EOY** from the *Extract Type* dropdown.
2. Enter an **Effective Date** by clicking on the Calendar icon and selecting a date or by clicking on the effective date field and manually inputting a date.
3. Select a **Format** from the dropdown list. Options include State Format (CSV) or HTML.
4. Select the desired **Calendar(s)**. Calendars can be selected by active year, by school, or by year.
5. Click **Generate Extract**. Results will appear in the desired format in a new window.

## Example Report

1234567890	03/31/07	123	321	12345	345	567	54321	2023	10	1	09/10/2022	V1			10901
1234567891	09/03/08	123	321	12345	345	567	54321	2023	10	1	09/10/2022	V1	12/01/2022	W6	10601
1234567892	01/02/07	123	321	12345	345	567	54321	2023	10	1	09/10/2022	V1			10901
1234567893	10/04/08	123	321	12345	345	567	54321	2023	10	1	09/10/2022	V3			10901
1234567894	12/25/08	123	321	12345	345	567	54321	2023	10	1	09/10/2022	V1			90702
1234567895	05/01/07	123	321	12345	345	567	54321	2023	10	1	09/10/2022	V1	12/01/2022	W38	10901
1234567896	03/14/07	123	321	12345	345	567	54321	2023	10	1	09/10/2022	V3			120401
1234567897	07/16/08	123	321	12345	345	567	54321	2023	10	1	09/10/2022	V1			120401

CATE BOY, MOY, EOY - CSV Format

## Report Layout

Data Element	Description and Format	Location
<b>SASID</b>	The State assigned student identification number.  <i>Alphanumeric, 10 characters</i>	Census > People > Demographics > Person Identifiers > State  Person.stateID
<b>DateOfBirth</b>	The student's birth date.  <i>Date field, MM/DD/YYYY</i>	Census > People > Demographics > Person Information > Birth Date  Identity.dateOfBirth
<b>SAUNbrSend</b>	The sending school administrative unit number.  <i>Numeric, 3 digits</i>	CATE > Career and Technical Education Detail > Sending SAU Number  CATE.sendingSAU
<b>DistNbrSend</b>	The sending district number.  <i>Numeric, 3 digits</i>	CATE > Career and Technical Education Detail > Sending District Number  CATE.sendingDistrict
<b>SchoolNbrSend</b>	The sending school number.  <i>Numeric, 5 digits</i>	CATE > Career and Technical Education Detail > Sending School Number  CATE.sendingSchool
<b>SAUNbrReceive</b>	The receiving school administrative unit number.  <i>Numeric, 3 digits</i>	CATE > Career and Technical Education Detail > Receiving SAU Number  CATE.receivingSAU

Data Element	Description and Format	Location
<b>DistNbrReceive</b>	The receiving district number.  Numeric, 3 digits	CATE > Career and Technical Education Detail > Receiving District Number  CATE.receivingDistrict
<b>SchoolNbrReceive</b>	The receiving school number.  <i>Numeric, 5 digits</i>	CATE > Career and Technical Education Detail > Receiving School Number  CATE.receivingSchool
<b>SchoolYear</b>	The school year.  <i>Date field, YYYY</i>	System Administration > Calendar > Calendar > End Year  SchoolYear.endYear
<b>Grade</b>	The student's grade.  <i>Numeric, 2 digits</i>	Enrollments > General Enrollment Information > Grade  Enrollment.grade
<b>CATEEnrollmentStatus</b>	The enrollment status for the primary program.  <i>Numeric, 2 digits</i>	CATE > Career and Technical Education Detail > CATE Enrollment Status  CATE. enrollmentStatus
<b>EntryDate</b>	Program entry date.  <i>Date field, MM/DD/YYYY</i>	CATE > Career and Technical Education Detail > CATE Entry Date  CATE.entryDate
<b>EntryCode</b>	Program entry code.  <i>Alphanumeric, 3 characters</i>	CATE > Career and Technical Education Detail > CATE Entry Code  CATE.entryCode
<b>ExitDate</b>	Program exit date.  <i>Date field, MM/DD/YYYY</i>	CATE > Career and Technical Education Detail > CATE Exit Date  CATE.endDate

Data Element	Description and Format	Location
<b>ExitCode</b>	Program exit code.  <i>Alphanumeric, 3 characters</i>	CATE > Career and Technical Education Detail > CATE Exit Code  CATE.endCode
<b>PrimaryProgramID</b>	Primary program identification number (CIP code).  <i>Numeric, 10 digits</i>	CATE > Career and Technical Education Detail > Classification of Instruct Program  CATE.primaryCIP
<b>ProgramCompleter</b>	Indicates if the student has completed a CATE program. If program completer is 1, Y reports. Otherwise, N reports.  <i>Alphanumeric, 1 character (Y or N)</i>	CATE > Career and Technical Education Detail > Program Completer  CATE. programCompleter
<b>Address</b>	Student's address (number, street name, PO Box, etc.)  <i>Alphanumeric, 50 characters</i>	Census > People > Identities > Households > Street  StudentContact. address1
<b>Address2</b>	Student's second address line (apartment number).  <i>Alphanumeric, 50 characters</i>	Census > People > Identities > Households > Street  StudentContact. address2
<b>Town</b>	Student's town of residence.  <i>Alphanumeric, 50 characters</i>	Census > People > Identities > Households > City  StudentContact.city
<b>State</b>	Student's state of residence.  <i>Alphanumeric, 2 characters</i>	Census > People > Identities > Households > State  StudentContact.state

Data Element	Description and Format	Location
<b>PostalCode</b>	Postal code for the student's address.  <i>Numeric, 10 digits</i>	Census > People > Identities > Households > Zip  StudentContact.zip
<b>Telephone</b>	Student's telephone number.  <i>Numeric, 10 digits</i>	Census > People > Identities > Households > Phone Number  StudentContact.householdPhone
<b>Work</b>	Indicates if the student works. If Work is 1, then Y reports. Otherwise, N reports.  <i>Alphanumeric, 1 character</i>	Census > People > Identities > Households > Phone Number  CATE.work
<b>TranMode</b>	The student's mode of transportation.  <i>Alphanumeric, 1 character</i>	CATE > Career and Technical Education Detail > Transportation Mode  CATE.transportation
<b>CATEDaysInAttendanceS1</b>	The student's CATE Days in Attendance for Semester 1. The number of instructional days that the student was present in semester 1 while the student was enrolled in CATE between the CATE Entry Date and Effective Date reports.  <i>Numeric, 3 digits</i>	Not dynamically stored  Calculated field

Data Element	Description and Format	Location
<b>CATEDaysInAttendanceS2</b>	<p>The student's CATE Days in Attendance for Semester 2. The number of instructional days that the student was present in semester 2 while the student was enrolled in CATE between the CATE Entry Date and Effective Date reports.</p> <p><i>Numeric, 3 digits</i></p>	<p>Not dynamically stored</p> <p>Calculated field</p>
<b>DisplacedHomemaker</b>	<p>Indicates if the student is a displaced homemaker.</p> <p>If Displaced Homemaker within the matched Enrollment is checked, Y reports. Otherwise, N reports.</p> <p>This is an optional field.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Enrollments &gt; General Enrollment Information &gt; State Reporting Fields &gt; Displaced Homemaker</p> <p>Enrollment.displaced Homemaker</p>
<b>SingleParent</b>	<p>Indicates if the student is a single parent or a single pregnant woman.</p> <p>If Single Parent within the matched Enrollment is checked, Y reports. Otherwise, N reports.</p> <p>This is an optional field.</p> <p><i>Alphanumeric, 1 character (Y or N)</i></p>	<p>Enrollments &gt; General Enrollment Information &gt; State Reporting Fields &gt; Single Parent</p> <p>Enrollment. singleParent</p>