Record 3 - Withdrawals (Kentucky)

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Tool Search: SAAR Report

The R3-Withdrawal (Annual report, withdrawals count) report returns a count of each withdrawn enrollment in the selected school(s) that took place any time during the date range entered on the extract editor.
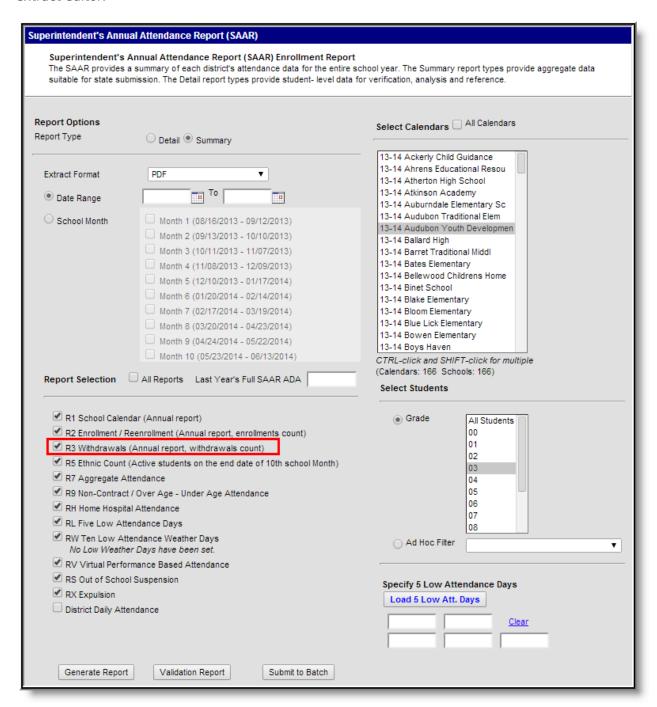
Image 1: R3 Withdrawals (Annual report, withdrawals count) Editor

Report Logic

This report excludes over age and under age students. Students meeting any of the following criteria are not reported:

- Students marked "Perkins Only."
- Students marked "State Exclude" on enrollment, calendar or grade.
- Students in grade levels 95, 96, 97, 98 and 99. These grades will not be used in calculations or displayed as line items.

The actual withdrawal code is not considered in report criteria. All withdrawal codes are counted as long as they take place before the last day of the year.

- Includes ALL withdrawal codes except those that take place on the last instructional day. The last school day is excluded from this report in order to not skew overall results when SAAR is run after the school year is closed.
- Includes only withdrawal activity that takes place during the dates specified in the Extract Editor.

Generating the Extract

1. Select the desired **Report Type**. Report Selection options vary depending on the Report Type selected.
2. Select the **Extract Format** from the dropdown list.
3. Enter a **Date Range** to review data for one or more school months or select which school months should be included in the report. Leaving the Date Range blank reports the entire year.
4. Mark the **R3 Withdrawals** checkbox.
5. Select the appropriate **Calendars** to include in the report.
6. Select the appropriate **Grade** (or select an **Ad Hoc Filter**)
7. Specify **5 Low Attendance Days** by selecting the **Load 5 Low Att. Days** button (optional).
8. Select **Validation Report** to see if the report has been set up correctly.
9. Select the **Generate Report Button**. The report will appear in a separate window in the specified Extract Format.

For more information about the SAAR Extract Editor see the SAAR (Kentucky) article.

Data Elements for R3 - Withdrawals (Annual Report, Withdrawals Count)

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
District Number	Identifies the district's unique identification number.	Numeric, 3 digits XXX	District.number	School & District Settings > District > District Information
School Number	Identifies the school's unique identification number.	Numeric, 3 digits XXX	School.number	School & District Settings > Schools > School Information > Location Number
Year	Identifies the last two digits of the School year (i.e. 2009-2010 = 10).	Numeric, 2 digits XX	Calendar.endYear	Scheduling & Courses > Calendar Setup > Calendar Information > End Date

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
Calendar ID	Identifies the start date for month 1 of the school's calendar.	Alphanumeric, 8 characters YYYYMMDD	SchoolMonth.startDate	Scheduling & Courses > Calendar Setup > Calendar Information > Start Date
Record Code	Identifies the record's code number. Reports as 7.	Numeric, 1 digit	Calculated, not dynamically stored	Calculated, not dynamically stored
Grade	Identifies the student's grade level.	Alphanumeric, 2 characters XX	GradeLevel.stateGrade	Scheduling & Courses > Calendar Setup > Grade Level Setup > State Grade Level Code
W1	Count of unduplicated enrollments with end status of W01. This is a student who transferred to another grade in the same school or with grade level changes in the same school mid-level, or with a change in schedule structure or enrollment service type.	Numeric, 3 digits XXX	Enrollment.endStatus = W01	Student Information > General > Enrollment > Start Status
W2	Count of unduplicated enrollments with end status of W02. This is a student who transferred to another public school in the same public school district.	Numeric, 3 digits XXX	Enrollment.endStatus = W02	Student Information > General > Enrollment > End Status

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
W7	Count of unduplicated enrollments with end status of W07. This is a student who has withdrawn due to communicable medical conditions that pose a threat in school environments.	Numeric, 3 digits XXX	Enrollment.endStatus = W07	Student Information > General > Enrollment > End Status
W8	Count of unduplicated enrollments with end status of W08. This is a student with has withdrawn due to death.	Numeric, 3 digits XXX	Enrollment.endStatus = W08	Student Information > General > Enrollment > End Status
W9	Count of unduplicated enrollments with end status of W09. This End Status value is no longer. This field merely reports historical W9 data.	Numeric, 3 digits XXX	Enrollment.endStatus = W09	Student Information > General > Enrollment > End Status
W12	Count of unduplicated enrollments with end status of W12. This is a student who is under the jurisdiction of the court.	Numeric, 3 digits XXX	Enrollment.endStatus = W12	Student Information > General > Enrollment > End Status
W17	Count of unduplicated enrollments with end status of W17. This is a student who has withdrawn during the first two months of enrollment due to immaturity or mutual agreement by the parent/guardian.	Numeric, 3 digits XXX	Enrollment.endStatus = W17	Student Information > General > Enrollment > End Status
W20	Count of unduplicated enrollments with end status of W20. This is a student who has transferred to a home school.	Numeric, 3 digits XXX	Enrollment.endStatus = W20	Student Information > General > Enrollment > Start Status

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
W21	Count of unduplicated enrollments with end status of W21. This is a student who has transferred to a non-public school (excluding home school).	Numeric, 3 digits XXX	Enrollment.endStatus = W21	Student Information > General > Enrollment > End Status
W22	Count of unduplicated enrollments with end status of W22. This is a student who has transferred to another public school district and for whom a request for student records has been received or enrollment has been substantiated or a pupil who is known to have moved out of the United States.	Numeric, 3 digits XXX	Enrollment.endStatus = W22	Student Information > General > Enrollment > End Status
W23	Count of unduplicated enrollments with end status of W23. This is a student who has withdrawn for a second or subsequent time who initially withdrew as a W24 or W25 during the current school year.	Numeric, 3 digits XXX	Enrollment.endStatus = W23	Student Information > General > Enrollment > End Status
W24	Count of unduplicated enrollments with end status of W24. This is a student who has moved out of the public school district for whom enrollment elsewhere has not been substantiated.	Numeric, 3 digits XXX	Enrollment.endStatus = W24	Student Information > General > Enrollment > End Status

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
W25	Count of unduplicated enrollments with end status of W25. This is a student (prior to the 2017-2018 school year) who is at least the local board policy's minimum age for withdrawl and has withdrawn from public school. Beginning with the 2017-2018 school year, this code is used for a pupil who is at least 18 years of age and has withdrawn from public school.	Numeric, 3 digits XXX	Enrollment.endStatus = W25	Student Information > General > Enrollment > End Status
W26	Count of unduplicated enrollments with end status of W26. This is a student who has withdrawn from school after completing a secondary GED program and receiving a GED certificate.	Numeric, 3 digits XXX	Enrollment.endStatus = W26	Student Information > General > Enrollment > End Status
W27	Count of unduplicated enrollments with end status of W27. This is a student who has withdrawn from school and subsequently received a GED.	Numeric, 3 digits XXX	Enrollment.endStatus = W27	Student Information > General > Enrollment > End Status
W28	Count of unduplicated enrollments with end status of W28. This is a student who has reached the maximum age for education services without receiving a diploma or alternative high school diploma.	Numeric, 3 digits XXX	Enrollment.endStatus = W28	Student Information > General > Enrollment > End Status

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
W29	Count of unduplicated enrollments with end status of W29. This is a student who has moved out of the state or out of the United States. This column was added in the E.1505 Release Pack.	Numeric, 3 digits XXX	Enrollment.endStatus = W29	Student Information > General > Enrollment > End Status
W30	Count of unduplicated enrollments with end status of W30. This is a student with an IEP enrolled in Grade 14 who has previously received an alternative high school diploma, re-enrolled, and withdrew in the middle of the reporting school year. This column was added in the E.1505 Release Pack.	Numeric, 3 digits XXX	Enrollment.endStatus = W30	Student Information > General > Enrollment > End Status
G01	Count of unduplicated enrollments with end status of G01. This is a student who has graduated in less than 4 years.	Numeric, 3 digits XXX	Enrollment.endStatus = G01	Student Information > General > Enrollment > End Status
G02	Count of unduplicated enrollments with end status of G02. This is a student who has graduated in 4 years.	Numeric, 3 digits XXX	Enrollment.endStatus = G02	Student Information > General > Enrollment > End Status
G03	Count of unduplicated enrollments with end status of G03. This is a student who has graduated in 5 or more years.	Numeric, 3 digits XXX	Enrollment.endStatus = G03	Student Information > General > Enrollment > End Status

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
G04	Count of unduplicated enrollments with end status of G04. This is a student who has graduated in 6 or more years.	Numeric, 3 digits XXX	Enrollment.endStatus = G04	Student Information > General > Enrollment > End Status