Record 2 - Enrollment and Reenrollment (Kentucky)

Last Modified on 12/14/2025 8:45 pm CST

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Tool Search: SAAR Report

The R2-Enrollment/Reenrollment Report (Annual report, enrollment counts) returns a count of each enrollment in the selected school(s).
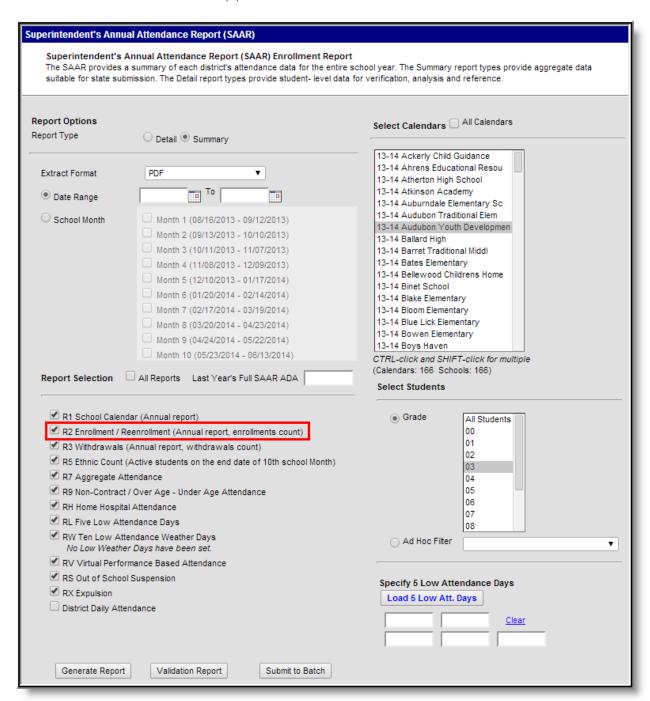

Image 1: R2 Enrollment/Reenrollment Report Editor

Report Logic

This report includes over age and under age students. Students meeting any of the following criteria are not reported:

- Students marked "Perkins Only."
- Students marked "State Exclude" on enrollment, calendar or grade.
- Students in grade levels 95, 96, 97, 98 and 99. These grades will not be used in calculations or displayed as line items.

Counts each enrollment code once. If a student is dual-enrolled in two different calendars simultaneously, they will be counted for each enrollment.

- Includes all enrollment codes.

Generating the Report

1. Select the desired **Report Type**. Report Selection options vary depending on the Report Type selected.
2. Select the **Extract Format** from the dropdown list.
3. Enter a **Date Range** to review data for one or more school months or select which school months should be included in the report. Leaving the Date Range blank reports the entire year.
4. Mark the **R2 Enrollment and Reenrollment** checkbox.
5. Select the appropriate **Calendars** to include in the report.
6. Select the appropriate **Grade** (or select an **Ad Hoc Filter**)
7. Specify **5 Low Attendance Days** by selecting the **Load 5 Low Att. Days** button (optional).
8. Select **Validation Report** to see if the report has been set up correctly.
9. Select the **Generate Report Button**. The report will appear in a separate window in the specified Extract Format.

> For more information about the SAAR Extract Editor see the SAAR (Kentucky) article.

345 Test COUNTY PUBLIC SCHOOLS
Submitting Disctict Address
County:TEST   Phone: (555)555-6530   Fax: (502)555-3991
Generate on 10/05/2010 09:55:22 AM   Page 1 of 1

Superintendent's Annual Attendance (SAAR) Report
Record Format: 2 - Enrollment / Reenrollment
School Month: 1, 2, 3
Calendars: 18   Schools: 1   Grades Count: 5

#123 TESTING **HIGH SCHOOL**

Grade	E01	E02	E03	R01	R02	R06	R20	R21	E98	Total
09	286	0	0	0	0	0	0	0	0	286
10	358	0	0	0	0	0	0	0	0	358
11	260	0	0	0	0	0	0	0	0	260
12	242	0	0	0	0	0	0	0	0	242
14	4	0	0	0	0	0	0	0	0	4
Total	1,150	0	0	0	0	0	0	0	0	1,150

Enrollment / Reenrollment Codes

Report Layout

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
District Number	Identifies the district's unique identification number.	Numeric, 3 digits XXX	district.number	School & District Settings > District > District Information
School Number	Identifies the school's unique identification number.	Numeric, 3 digits XXX	school.number	School & District Settings > Schools > School Information > Location Number
Year	Identifies the last two digits of the School year (i.e. 2009-2010 = 10).	Numeric, 2 digits XX	calendar.endYear	Scheduling & Courses > Calendar Setup > Calendar Information > End Date
Calendar ID	Identifies the start date for month 1 of the school's calendar.	Alphanumeric, 8 characters YYYYMMDD	schoolMonth.startDate	Scheduling & Courses > Calendar Setup > Calendar Information > Start Date
Record Code	Identifies the record's code number. Reports as 2.	Numeric, 1 digit	Calculated, not dynamically stored	Calculated, not dynamically stored

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
Grade	Identifies the student's grade level.	Alphanumeric, 2 characters XX	gradeLevel.stateGrade	Scheduling & Courses > Calendar Setup > Grade Level Setup > State Grade Level Code
E1	Count of unduplicated enrollments with start status of E01.	Numeric, 3 digits XXX	Enrollment.startStatus = E01	Student Information > General > Enrollment > Start Status
E2	Count of unduplicated enrollments with start status of E02.	Numeric, 3 digits XXX	Enrollment.startStatus = E02	Student Information > General > Enrollment > Start Status
E3	Count of unduplicated enrollments with start status of E03.	Numeric, 3 digits XXX	Enrollment.startStatus = E03	Student Information > General > Enrollment > Start Status
R1	Count of unduplicated enrollments with start status of R01.	Numeric, 3 digits XXX	Enrollment.startStatus = R01	Student Information > General > Enrollment > Start Status
R2	Count of unduplicated enrollments with start status of R02.	Numeric, 3 digits XXX	Enrollment.startStatus = R02	Student Information > General > Enrollment > Start Status
R6	Count of unduplicated enrollments with start status of R06.	Numeric, 3 digits XXX	Enrollment.startStatus = R06	Student Information > General > Enrollment > Start Status

Element Name	Description	Type, Format and Length	Campus Database	Campus Interface
R20	Count of unduplicated enrollments with start status of R20.	Numeric, 3 digits XXX	Enrollment.startStatus = R20	Student Information > General > Enrollment > Start Status
R21	Count of unduplicated enrollments with start status of R21.	Numeric, 3 digits XXX	Enrollment.startStatus = R21	Student Information > General > Enrollment > Start Status
E98	Count of unduplicated enrollments with start status of E98.	Numeric, 3 digits XXX	Enrollment.startStatus = E98	Student Information > General > Enrollment > Start Status