

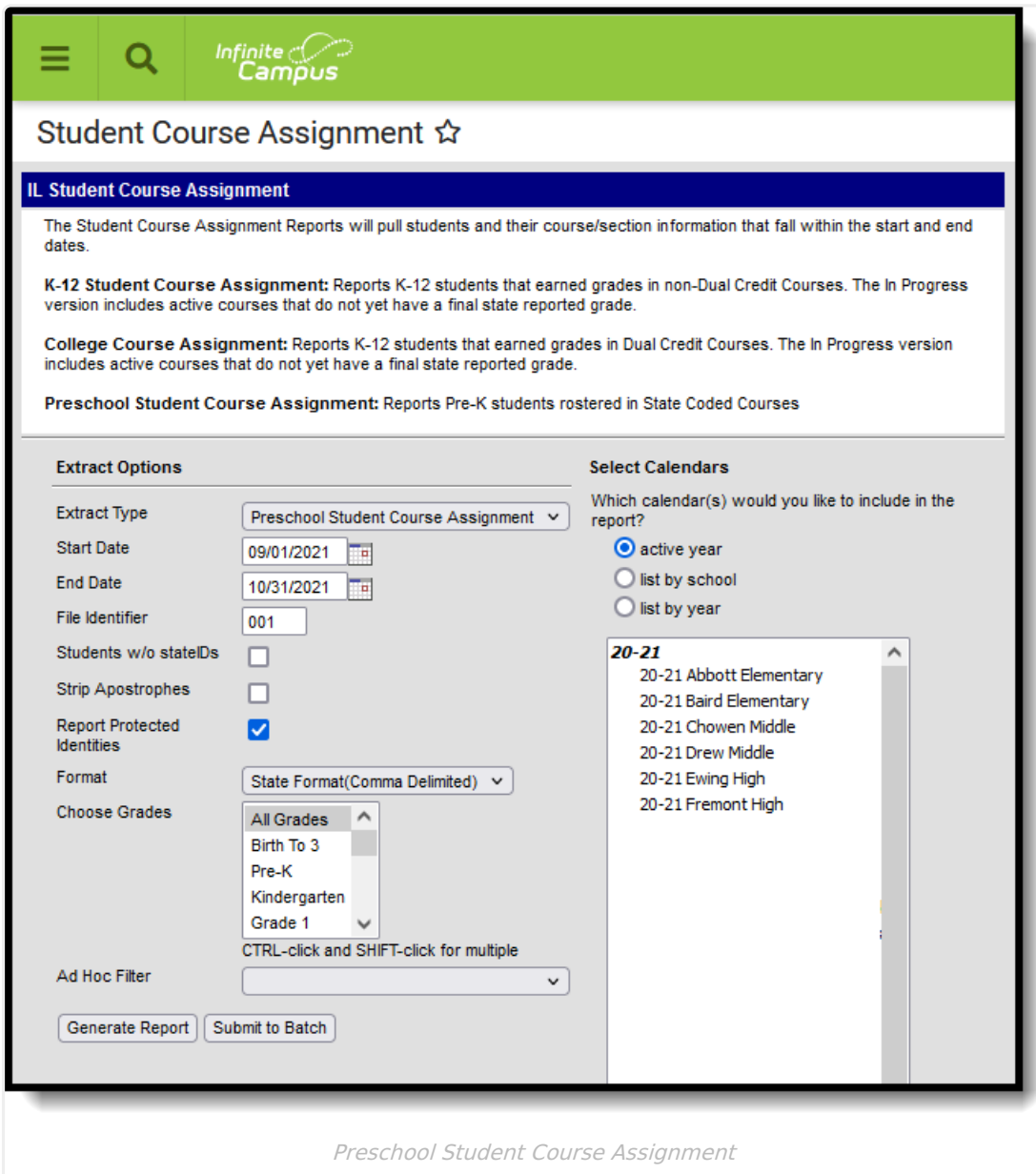
Preschool Student Course Assignment (Illinois)

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[Report Logic](#) | [Report Editor](#) | [Generate the Report](#) | [Report Layout](#)

Tool Search: Student Course Assignment

The Preschool Student Course Assignment Extract reports pre-kindergarten students scheduled into state coded courses.



The screenshot shows the 'Student Course Assignment' report configuration page in the Infinite Campus system. The page has a green header with the Infinite Campus logo and a search icon. Below the header, the title 'Student Course Assignment' is followed by a star icon. A blue bar indicates the report is for 'IL Student Course Assignment'. The main content area provides instructions: 'The Student Course Assignment Reports will pull students and their course/section information that fall within the start and end dates.' It then defines three report types: 'K-12 Student Course Assignment' (reports K-12 students in non-Dual Credit Courses), 'College Course Assignment' (reports K-12 students in Dual Credit Courses), and 'Preschool Student Course Assignment' (reports Pre-K students in State Coded Courses). The 'Extract Options' section on the left includes fields for 'Extract Type' (set to 'Preschool Student Course Assignment'), 'Start Date' (09/01/2021), 'End Date' (10/31/2021), 'File Identifier' (001), 'Students w/o stateIDs' (unchecked), 'Strip Apostrophes' (unchecked), 'Report Protected Identities' (checked), 'Format' (State Format(Comma Delimited)), and 'Choose Grades' (a dropdown menu showing 'All Grades', 'Birth To 3', 'Pre-K', 'Kindergarten', and 'Grade 1'). An 'Ad Hoc Filter' field is also present. The 'Select Calendars' section on the right asks 'Which calendar(s) would you like to include in the report?' with radio buttons for 'active year' (selected), 'list by school', and 'list by year'. A list of schools for the '20-21' school year is shown, including Abbott Elementary, Baird Elementary, Chowen Middle, Drew Middle, Ewing High, and Fremont High. At the bottom, there are 'Generate Report' and 'Submit to Batch' buttons.

Preschool Student Course Assignment

Report Logic

A record reports for each roster record a student has in every class (Course Section). The student

must have had an active enrollment in State Grade Level 14 (includes Primary (first), Partial (second) or Special Education (third)) within the selected calendar on the extract editor, and must be enrolled within the entered start and end dates entered on the extract editor.

If the student has multiple enrollments, the enrollment with the most recent start date and lowest enrollment ID reports.

Student DO NOT report when:

- The enrollment is marked as State Exclude or No Show;
- The grade level of enrollment is marked as Exclude from State Reporting;
- The calendar of enrollment is marked as Exclude.

The reported courses and sections must:

- Be scheduled into the selected Calendar.
- Have a Course State Code.
- Be an active course.

The first term's Start Date into which the course is scheduled must be less than or equal to the End Date entered on the extract editor. The last term's Start Date into which the course section is scheduled must be null or greater than or equal to the extract editor's start date.

The student's start date into the section (roster start date) must be less than or equal to the entered End Date on the extract editor. The student's end date into the section (roster end date) must be null or greater than or equal to the extract editor's start date.

Report Editor

The following fields are available for selection.

Field	Description
Extract Type	Determines which Student Course Assignment Extract generates. For this extract, choose Preschool Student Course Assignment .
Start Date	Entered date reflects the start date of enrollment records to return. Dates are entered in <i>mmddyy</i> format or choose the calendar icon to select a date. A start date must be entered to generate the report.
End Date	Entered date reflects the end date of enrollment records to return. Dates are entered in <i>mmddyy</i> format or choose the calendar icon to select a date. An end date must be entered to generate the report.
File Identifier	Indicates the 3-digit number attached to the end of the file name and is used to differentiate the file from the other files generated.

Field	Description
Students without State IDs	When marked, the report returned students who do not have state IDs assigned.
Strip Apostrophes	<p>When marked, the following marks are removed from student names and other reported data:</p> <ul style="list-style-type: none"> • Apostrophes ('), Commas (,), Periods (.) • Umlaut (Ö) • Tilde (Ñ) • Grave Accents (Ò), Acute Accents (Ó) • Circumflex (Ô) <p>When not marked, these marks are not removed.</p>
Report Protected Identities	When marked, student identity information (last name, first name, etc.) reports from the Protected Identity Information fields.
Format	Determines how the report generates. Use the State Format (Comma Delimited) when submitting the report to the state. Use the HTML or Tab Delimited option when reviewing data prior to state submission.
Student Selection	<p>Select students by choosing one or more grade levels or a saved ad hoc filter to use when generating this report.</p> <p>Only those students in the selected grade levels report if they meet the reporting requirements. Only those students included in the filter report if they meet the reporting requirements.</p>
Report Generation	The report can be generated immediately using the Generate Extract button. When there is a larger amount of data chosen (several calendars, large date range, etc.), use the Submit to Batch button, which allows the user to choose when the report is generated. See the Batch Queue article for more information.
Calendar Creation	At least one calendar needs to be selected for the report to generate. Calendars can be chosen by Active Year , by School or by Year . If a calendar is selected in the Campus toolbar, that calendar is automatically selected.

Generate the Report

1. Select the **Preschool Student Course Assignment** from the **Extract Type** field.
2. Enter the **Start Date** and **End Date** for the report.
3. Enter a **File Identifier**.
4. Select the **Students w/o stateIDs** checkbox to include students without state IDs within the report.
5. If desired, mark the **Strip Apostrophes** checkbox.
6. If desired, mark the **Report Protected Identities** checkbox.
7. Select **Format** in which to generate the report.

8. Select students by choosing **Grade Levels** or an **Ad hoc Filter** from the dropdown list.
9. Select which calendars to include.
10. Select an **Ad hoc Filter** to reduce the students included in the report (optional).
11. Select the **Generate Extract** button. The report displays in a separate window in the designated format.

This report can also be submitted to the [Batch Queue](#) for generation at a later time.

Header Records:1							
FileType	TotalRecords	FileName			FileDate	RCDT	
Student Course Assignment	17182	SCA12_31045300026_02062014_001.html			02/06/2014	31045300026	
Student Course Assignment Records:13							
StudentID	SAPID	LastName	FirstName	Birthdate	HomeRCDTS	ServingRCDTS	SchoolYear
123456789	12345	Student	Jo	05/20/1995	310453000260003	310453000260003	2011
123456789	12345	Student	Jo	05/20/1995	310453000260003	310453000260003	2011
123456789	12345	Student	Jo	07/13/1993	310453000260003	310453000260003	2011
123456789	12345	Student	Jo	05/02/1994	310453000260003	310453000260003	2011
123456789	12345	Student	Jo	06/25/1994	310453000260003	310453000260003	2011

Preschool Student Course Assignment - HTML Format

	A	B	C	D	E	F	G	H	I	J	K
1	Preschool	3	PSCA_310	9/1/2017	3.10453E+14						
2		123456	Student	Abigail	9/15/2011	123456789	123456789	2017 Y1	ECPK	ECPK	Early
3		123456	Student	Abigail	9/15/2011	123456789	123456789	2017 Y1	ECPK	ECPK	Early
4		234567	Student	Baxter	9/13/2012	123456789	123456789	2017 Y1	ECPK	ECPK	Early
5											

Preschool Student Course Assignment - Comma Delimited Format

PSCA_31045300026_09012017_001 - Notepad											
FileType	TotalRecords	FileName			FileDate	RCDTS					
Preschool Student Course Assignment	3	PSCA_31045300026_09012017_001.tsv			09/01/2017	31045300026					
SID	SAP ID	Legal LastName	Legal FirstName	Birth Date	RCDTS for Home School		RCDTS for Serving s				
	123456	Student Abigail	09/15/2011	123456789123456	123456789123456	2017	Y1	ECPK	ECF		
	123456	Student Abigail	09/15/2011	123456789123456	123456789123456	2017	Y1	ECPK	ECF		
	234567	Student Abigail	09/13/2012	123456789123456	123456789123456	2017	Y1	ECPK	ECF		

Preschool Student Course Assignment - Tab Delimited Format

Report Layout

The following provides the report field names and descriptions for the Header of the Report and the Extract itself.

Header Layout

Element	Description	Location
FileType	The name of the extract being generated. Reports a value of Preschool Student Course Assignment .	N/A
Total Records	The total amount of records generated.	N/A
File Name	PSCA_RCDT or District Name _Date (mmddyyy)_File Identifier (i.e., PSCA_31045300026_09012017_001.html.ext)	N/A
File Date	The date the extract was generated.	N/A
RCDTS	The Region-County-District-Type-School code that uniquely identifies the school generating the extract. <i>RRCCCDDDDDTTSSSS, 15 characters</i>	System Administration > Resources > District Information > State District Number, Type, Region Number, County System Administration > Resources > School > State School Number District.districtID District.county District.region School.number

Extract Layout

Data Element	Description	Location
Student ID	Student's state-assigned identifier. <i>Numeric, 9 digits</i>	Census > People > Demographics > Person Identifiers > State ID Person.stateID
SAP ID	Student's district-assigned identifier. <i>Numeric, 5 digits</i>	Census > People > Demographics > Person Identifiers > Student Number Person.studentNumber

Data Element	Description	Location
Legal Last Name	<p>Student's legal last name.</p> <p>When the Report Protected Identities checkbox is marked on the report editor, the student's last name reports from the Legal Last Name field if populated.</p> <p><i>Alphanumeric, 50 characters</i></p>	<p>Census > People > Identity Information > Last Name</p> <p>Identity.lastName</p> <hr/> <p>Census > People > Identities > Protected Identity Information > Legal Last Name</p> <p>Identity.legalLastName</p>
Legal First Name	<p>Student's legal first name.</p> <p>When the Report Protected Identities checkbox is marked on the report editor, the student's first name reports from the Legal First Name field if populated.</p> <p><i>Alphanumeric, 30 characters</i></p>	<p>Census > People > Identity Information > First Name</p> <p>Identity.firstName</p> <hr/> <p>Census > People > Identities > Protected Identity Information > Legal First Name</p> <p>Identity.LegalfirstName</p>
Birth Date	<p>Student's date of birth.</p> <p><i>Date field, 10 characters (MM/DD/YYYY)</i></p>	<p>Census > People > Demographics > Person Information > Birth Date</p> <p>Identity.birthdate</p>
RCDTS for Home School	<p>The home district of the student that is reporting data.</p> <p><i>RRCCDDDDDTTSSSS, 15 characters</i></p>	<p>System Administration > Resources > District Information > State District Number, Type, Region Number, County</p> <p>System Administration > Resources > School > State School Number</p> <p>District.districtID District.county District.region Dchool.number</p>

Data Element	Description	Location
RCDTS for Serving School	<p>The serving district of the student that is reporting data.</p> <p><i>RRCCDDDDDTTSSSS, 15 characters</i></p>	<p>System Administration > Resources > District Information > State District Number, Type, Region Number, County</p> <p>System Administration > Resources > School > State School Number</p> <p>District.districtID District.county District.region School.number</p>
School Year	<p>Reports the end year of the school year chosen in the extract editor.</p> <p><i>Numeric, 4 digits (YYYY)</i></p>	<p>System Administration > Calendar > School Years > School Year Editor > Active year</p> <p>Calendar.year</p>
Term	<p>Identifies in which term the class was taken. Terms include semesters, trimesters or year long courses.</p> <ul style="list-style-type: none"> • If no value is selected, a NULL value reports. • If the section is tied to a calendar with the Summer School checkbox marked, Y2, T4, or S3 reports. <p>Values for this field were updated in the .1442 Release (October 2014), and report one of the following options, based on the selected value on the Sections editor for the Term Code field:</p> <ul style="list-style-type: none"> • Y1 - Year Long • Y2 - Year Long Summer • S1 - Semester 1 • S2 - Semester 2 • S3 - Semester Summer • T1 - Trimester 1 • T2 - Trimester 2 • T3 - Trimester 3 • T4 - Trimester Summer <p><i>Numeric, 2 digits</i></p>	<p>Scheduling > Courses > Course > Section > Term Code</p> <p>Calendar.term</p>

Data Element	Description	Location
State Course Code	State number assigned to the course editor. <i>Alphanumeric, 4 characters</i>	Scheduling > Courses > Course > Course Editor > State Code Course.statecode
Local Course ID	School/District number assigned to the course. <i>Alphanumeric, 4 characters</i>	Scheduling > Courses > Course > Course Editor > Number Course.number
Local Course Title	School/District name of the course. <i>Alphanumeric, 15 characters</i>	Scheduling > Courses > course > Course Editor > Name Course.name
Student Course Start Date	Date the student begins attending the course. The date noted on the student's Schedule is used first. Then, if there is a start date on Section Roster, that date is used. If the Roster Edit date is null, the start date of the earliest term that section is scheduled to take place is used. <i>Date field, 10 characters (MM/DD/YYYY)</i>	Student Information > General > Schedule Scheduling > Courses > Section > Roster Section.startDate
Section Number	Number of the course section being reported. <i>Numeric, 4 digits</i>	Scheduling > Courses > Section > number Section.number
Actual Attendance	N/A	N/A
Total Attendance	N/A	N/A

Data Element	Description	Location
Student Course End Date	<p>The last scheduled day for attendance for a course in the reporting term. Reports the earliest date if one of the following dates is less than or equal to the End Date entered on the Extract editor:</p> <ul style="list-style-type: none"> A student's roster End Date The term End Date of the last term in which the course section is scheduled <p>Otherwise, this field reports a blank value.</p> <p><i>Date field, 10 characters (MM/DD/YYYY)</i></p>	<p>Scheduling > Courses > Section > Roster > End Date</p> <p>Roster.endDate</p> <hr/> <p>System Administration > Calendar > Calendar > Terms > Term Detail > End Date</p> <p>Term.endDate</p>
Student Course Final Grade	<p>The student's final grade in the course, based on the grading task grade posted to the student. This score includes successful completion, failure or otherwise. See the State Course Scores table below for a list of reported values.</p> <p><i>Numeric, 2 digits</i></p>	<p>Grading and Standards > Score Groups and Rubrics > Score Group > State Course Score</p> <p>Score.gradingtask</p>

State Course Scores

Code	Name	Description
01	A+	Student received course term credit.
02	A	
03	A-	
04	B+	
05	B	
06	B-	
07	C+	
08	C	
09	C-	
10	D+	
11	D	

Code	Name	Description
12	D-	
13	F	Student did NOT receive course term credit.
14	S	Satisfactory or Pass. Student received course term credit.
15	U	Unsatisfactory. Student did NOT receive course term credit.
16	I	Incomplete. Student was enrolled on Course End Date. Student did NOT receive course term credit.
17	W	Withdrew from course. Student did NOT receive course term credit. Student was not enrolled on Course End Date.
18	WP	Withdrew from course. Student did receive course term credit. Student was not enrolled on Course End Date.
19	Audit	Student audited the course. student did NOT receive course term credit.
20	X	Student waived from course requirement. Student did NOT receive course term credit. Student did NOT receive a final grade.
21	Above Average	Student's performance exceeds expectations (Grades K-8 only).
22	Average	Student's performance meets expectations (Grades K-8 only).
23	Below Average	Student's performance was below expectations (Grades K-8 only).
24	P	Student was promoted at end of term (Grades K-8 only).
25	R	Student was retained at end of term (Grades K-8 only).
26	N	Student did not complete the term (Grade K-8 only).
27	Exceptional	Student demonstrates the skill or understands the concepts at a level exceeding expectations for the reporting period.
28	Meets Standard	(Developing Appropriately) Student usually demonstrates the skill or understands the concepts and meets expectations for the reporting.
29	Approaching Standard	(Beginning to Develop) Student sometimes demonstrates the skill or understands the concepts and meets some expectations for the reporting period.
30	Below Standard	(Needs to Develop) Student seldom demonstrates the skill or understands the concepts and is not meeting expectations for the reporting period.
99	Erroneous	Record entered in error. School district mistake.

