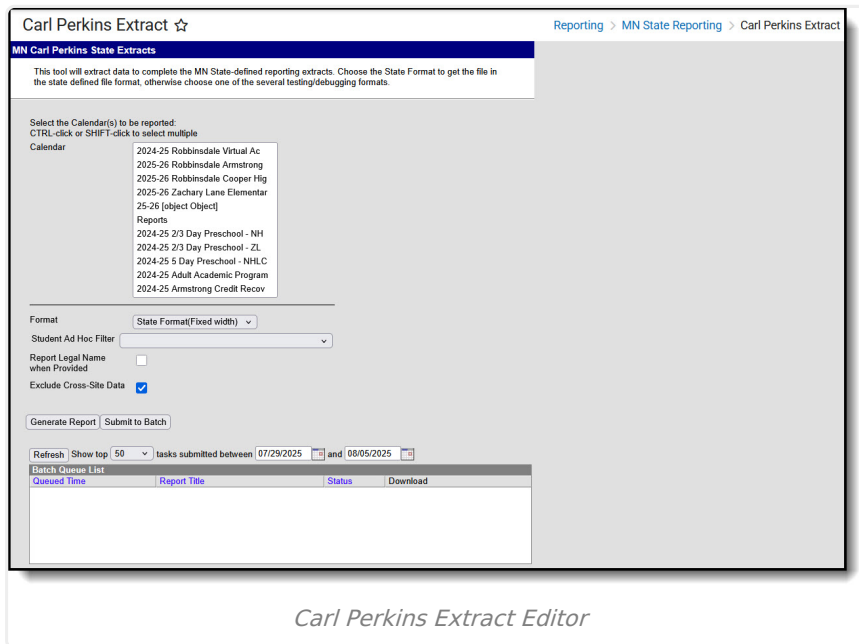


# Carl Perkins State Extract (Minnesota)

Last Modified on 08/20/2025 8:55 am CDT

Tool Search: Carl Perkins State Extract

The Minnesota Department of Education (MDE) approves Career and Technical Education Programs (CTE) that meet teacher licensing and other criteria. These programs are eligible to access federal Carl D. Perkins funds. Districts that accept these federal dollars must report enrollment and student proficiency for CTE courses and programs to the department.



The screenshot shows the 'Carl Perkins Extract Editor' interface. At the top, there's a breadcrumb trail: 'Reporting > MN State Reporting > Carl Perkins Extract'. Below this is a header 'MN Carl Perkins State Extracts'. A message box states: 'This tool will extract data to complete the MN State-defined reporting extracts. Choose the State Format to get the file in the state defined file format, otherwise choose one of the several testing/debugging formats.' The main section is titled 'Select the Calendar(s) to be reported: CTRL-click or SHIFT-click to select multiple'. It features a list of calendars with a dropdown menu open showing options like '2024-25 Robbinsdale Virtual Ac', '2025-26 Robbinsdale Armstrong', '2025-26 Robbinsdale Cooper Hfg', '2025-26 Zachary Lane Elementar', '25-26 [object Object] Reports', '2024-25 2/3 Day Preschool - NH', '2024-25 2/3 Day Preschool - ZL', '2024-25 5 Day Preschool - NHLC', '2024-25 Adult Academic Program', and '2024-25 Armstrong Credit Recov'. Below the calendar selection, there are fields for 'Format' (set to 'State Format(Fixed width)'), 'Student Ad Hoc Filter' (a dropdown), 'Report Legal Name when Provided' (a checkbox), and 'Exclude Cross-Site Data' (a checked checkbox). At the bottom left are buttons for 'Generate Report' and 'Submit to Batch'. At the bottom right, there's a 'Refresh' button, a 'Show top 50' dropdown, and a date range filter 'tasks submitted between 07/29/2025 and 08/05/2025'. Below these is a table with columns 'Queued Time', 'Report Title', 'Status', and 'Download'.

## Carl Perkins Extract Information

[Carl Perkins Extract](#) 

## Generating the Carl Perkins Extract

1. Indicate which **Calendar(s)** should appear in the report.
2. Select the **Format** in which the report should be generated. Options include State Format (Fixed Width), CSV, XML, and HTML. State Format is used for submitting data to the state while the other formats can be used to review data prior to submission.
3. Select an **Ad Hoc** filter to limit report results to a pre-defined filter.
4. Indicate if Demographics fields should **Report Student Legal Identities When Provided**.
5. If desired, mark the **Exclude Cross-Site Date** to exclude information from cross-site sections and courses.
6. Click **Generate Extract** to generate the report in the indicated format, or click Submit to Batch to schedule when the report will be generated.

Users can submit a report request to the batch queue by clicking Submit to Batch instead of

Generate Extract. This process allows larger reports to be generated in the background without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the [Batch Queue](#) article.

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