AZ Ed-Fi Suite v7.1, Data Standard v5.0: Discipline Incidents (SY 24-25)

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Summary

This event entity represents an occurrence of an infraction ranging from a minor behavioral problem that disrupts the orderly functioning of a school or classroom (such as tardiness) to a criminal act that results in the involvement of a law enforcement official (such as robbery). A single event (e.g., a fight) is one incident regardless of how many perpetrators or victims are involved. Discipline incidents are events classified as warranting discipline action.

Object Triggering Logic

Action	Business Rule(s)

Post	Reports a record when the Behavior Incident has at least one event with a behavior that is mapped to an Ed-Fi Code **AND** has at least one reportable student associated to it with the *O: Offender* role **AND** is the incident is marked as "Complete" **AND** the event has at least one resolution with a discipline that is mapped to an Ed-Fi Code **AND** both the Incident Date and the Resolution End Date overlap the student's enrollment.
	
	• Behavior-related resources will only report if the associated student is:
	  ○ Participating in Special Education (SPED):
	    ▪ Student has a locked IEP that overlaps the date(s) of the reported Behavior Event **OR**
	    ▪ Student has no locked IEPs **AND** has a Flag with a State Code of 999 (IEP) that overlaps the date(s) of the reported Behavior Event.
	  ○ Located in a School that is identified as a 21 CCLC school:
	    ▪ The 21st CCLC checkbox is checked on the school's current School History record.
	      • School History records that take effect in the future are **NOT** considered current.
	  ○ Event is firearms-related:
	    ▪ The Behavior Event is mapped to an Ed-Fi Code value of:
	      • Handguns
	      • Rifles/shotguns
	      • Multiple firearms
	      • Other firearms
	• Do not report a record if the any of the following exclusions are present:
	  ○ Enrollment State Exclude - Must be for all student's associated with incident.
	  ○ Enrollment No Show - Must be for all student's associated with incident.
	  ○ Enrollment Grade Exclude from State Reporting - Must be for all student's associated with incident.
	  ○ Calendar Exclude
	  ○ School Exclude
	  ○ Role selected is not *O: Offender*.
	  ○ The Incident Date or Resolution End Date fall outside of all student's Enrollment dates associated with the incident.
	    ▪ We cannot report a Discipline Action record that is outside of the enrollment dates (Tier 2 error -52007).
	    ▪ We cannot send one discipline-related resource without sending the full chain of resources (Tier 2 error -52010).
	• **IMPORTANT**: For a Discipline Incident to report in AZ, there must be a reportable event, student, and resolution. If any part is missing, a record will not be sent.

Delete /Post Put	A DELETE / POST will be performed if the data element being altered is part of the resource's natural key. A PUT will be performed otherwise. • When the following information on the Incident is changed: ○ Status (Locked / Unlocked)

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Delete	- When an incident's status is changed to a value that is not "Completed." - When all associated students' enrollments are deleted. - When the associated student is no longer identified as Special Education for the time period of the incident. - When the associated school is no longer identified as a 21 CCLC school. - When the associated event is no longer associated with a firearms-related code. - When the incident is deleted. - When the associated event is deleted. - When the student's Role changes to a value that is not mapped to an Ed-Fi Code. - When the resolution is deleted. - When the Resolution Start Date is changed to NULL.

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Required Resources (Upstream)

The following resources must be sent prior to this resource:

- Schools (Pre-populated)
- Staffs

Dependent Resources (Downstream)

The following resources are dependent on this resource (must be sent after this resource):

- Student Discipline Incident Behavior Associations
- Discipline Actions

Error Log

The following are potential Tier 1 (Ed-Fi API generated) or custom (Campus generated) errors you may receive when posting, updating, or deleting this resource. Please keep in mind that the "Error Message" below may not match your exact error message.

Error Message	Possible Causes / How to Fix

Object Data Elements Logic

Data element labels below in **BOLD** are part of the natural key of this resource and are required data elements for the record to send through Ed-Fi.

- The Mandatory / Conditional / Optional column indicates what the state requires for each data element.

	Data Element Label	Business Rule(s)	Mandatory (M) Conditional (C) Optional (O)	Data Source GUI Path	Database Field	Uses Template Logic (✅ / ❌ / EXT)
1	**incidentIdentifier** (*string*)	*A locally assigned unique identifier (within the school or school district) to identify each specific DisciplineIncident or occurrence. The same identifier should be used to document the entire discipline incident even if it included multiple offenses and multiple offenders.* Reports in the format of: **District Entity ID-Incident ID** . - District Entity ID will be pulled first from the School Information Editor then the District Information Editor.	M	Behavior	BehaviorIncident. incidentID	❌

2	**schoolReference** (*reference*)	*A reference to the Schools resource associated with the Discipline Incident being reported.* Reports the fields that are part of the Natural Key for the Schools resource. • educationOrganizationId = **Ed-Fi School ID**	M	School Information	School.entityID	✅
3	staffReference (*reference*)	*A reference to the Staffs resource associated with the Discipline Incident being reported.* Reports the fields that are part of the Natural Key for the Staffs resource. • Reports for the person listed in **Submitted By**.	M	Behavior	BehaviorIncident. referralPersonID	✅
4	behaviors (*array*)	*An unordered collection of disciplineIncidentBehaviors. Describes behavior by category and provides a detailed description.* Reports the below data elements in an array: • behaviorDescriptor = Reports the Ed-Fi Code associated with the value selected for **Event Type**. ○ All distinct reportable Event Types will report in the array if there are multiple events on the incident. • behaviorDetailedDescription = Reports the **Details** of the Incident.	M	Behavior	BehaviorType. code BehaviorIncident. description	✅

5	incidentDate (*date*)	*The month, day, and year on which the discipline incident occurred.* Reports the **Date of Incident**.	M	Behavior	BehaviorIncident. timestamp	✅
6	incidentLocationDescriptor (*string*)	*Identifies where the discipline incident occurred and whether or not it occurred on school.* Reports the Ed-Fi Code mapped to the value selected for **Location**.	M	Behavior	BehaviorIncident. location	✅
7	reporterName (*string*)	*Identifies the reporter of the discipline incident by name.* Report the First and Last Name of the person listed in **Submitted By**.	M	Behavior	BehaviorIncident. referralPersonID	✅
8	caseNumber	This is optional, does not report.	O	N/A	N/A	N/A
9	incidentCost	This is optional, does not report.	O	N/A	N/A	N/A
10	incidentDescription	This is optional, does not report.	O	N/A	N/A	N/A
11	incidentTime	This is optional, does not report.	O	N/A	N/A	N/A
12	externalParticipants	This is optional, does not report.	O	N/A	N/A	N/A
13	reportedToLawEnforcement	This is optional, does not report.	O	N/A	N/A	N/A
14	reporterDescriptionDescriptor	This is optional, does not report.	O	N/A	N/A	N/A
15	weapons	This is optional, does not report.	O	N/A	N/A	N/A

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Appendix

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