

# Instructional Unit Identifier Extract (Oregon)

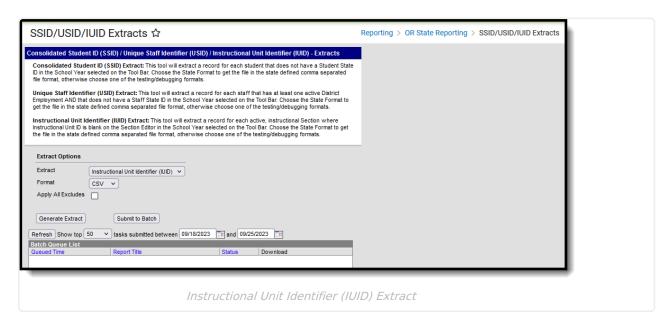
Last Modified on 03/11/2024 8:47 am CDT

Report Logic | Report Editor | Generate the Report | Report Layout

Tool Search: SSID/USID/IUID Extracts

The Instructional Unit Identifier (IUID) collection provides an identifier for each class that a school/district offers, so data may be validated across the Staff Assignment and Class Roster data collections.

Each year districts submit a list of classes offered that includes the dates of the classes, the school in which it is offered and the course subject information to the Oregon Department of Education. The district receives an IUID number per class which is then uploaded into Campus using the IUID Import. The assigned IUID reports in the Staff Assignment and Class Roster collections.



#### This is a two-fold process:

- 1. Generate the Instructional Unit Identifier extract to find the course sections that need IUIDs. This is then sent to the state.
- 2. Once the IUIDs have been assigned, use the Instructional Unit Identifier Import to assign the IUIDs to the course sections.

Read - Access and generate the IUID extract.

Write - N/A

Add - N/A

Delete - N/A

For more information about Tool Rights and how they function, see the Tool Rights article.



### **Report Logic**

One record per active/scheduled section reports where the Instruction Unit ID field on the Section editor is not populated or blank.

- The Course must be marked as active in order to report.
- The Section must be scheduled on at least one date during the school year, July 1 to June 30.

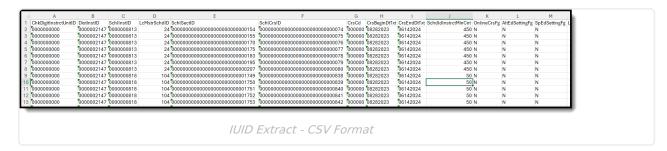
#### **Report Editor**

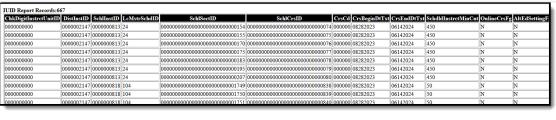
Field	Description
Extract	Indicates which report is being generated.
Format	Indicates how the report generates. Options include CSV, XML, and HTML
Apply All Excludes	<ul> <li>When marked, students who are marked as one of the following are included in the report: <ul> <li>No Show or State Exclude on the Enrollment record</li> <li>Grade Level of enrollment is marked as State Exclude</li> <li>Calendar of enrollment is marked as State Exclude</li> </ul> </li> <li>When Exclude from State Reporting is marked on Course Information or Course Master Information, section of that course are included in the report.</li> <li>When NOT marked, any student or course marked as Exclude or No Show are NOT included in the report.</li> </ul>
Report Generation	To generate the report immediately, use the <b>Generate Extract</b> option. To choose when the report generates, use the <b>Submit to Batch</b> option. Submit to Batch is useful when generating the report for several calendars or for larger amounts of data being reported. See the Batch Queue article for more information.

## **Generate the Report**

- 1. Select Instructional Unit Identifier (IUID) from the Extract dropdown list.
- 2. Select the desired Format.
- 3. Mark the **Apply All Excludes** checkbox to include enrollments, grade levels, courses and calendars that are marked as State Exclude in the report.
- 4. Click the **Generate Extract** button to display the results of the report immediately, or click the **Submit to Batch** button to choose when the report generates.







IUID Extract - HTML Format

#### **Report Layout**

Data Element	Description	Location
Check Digit Instructional Identifier	Lists a value of 10 zeros for each section where the Instructional Unit ID field is NOT populated.  Numeric, 10 digits	Section Information > Instructional Unit ID Section.stateCode
District Institution Identifier	Reports the state-assigned District Number.  Numeric, 10 digits	District Information > State District Number District.Number
School Institution Identifier	Reports the school number where the section is taught.  Numeric, 10 digits	District Information > State School Number School.number
Local Master Schedule Identifier	Reports the Campus-generated Schedule ID of the selected Calendar Structure.  Numeric, 10 digits	Schedule Structure Setup > Structure ID  Calendar.structureID
School Section Identifier	Reports the Section ID of the section.  Numeric, 10 digits	Section Information > Section ID Section.sectionID
School Course Identifier	Reports the Course ID.  Numeric, 30 digits	Course Information > Course ID  Course.courseID



Data Element	Description	Location
Course Code	Reports the concatenated value of the SCED Subject Area plus the SCED Identifier of the Course.	Course Information > NCES Data > SCED Subject Area, SCED Course Identifier
	Numeric, 6 digits	CourseInfo.SCEDSubjectArea CourseInfo.SCEDCourseIdentifier
Course Begin Date	Reports the start date of the course, based on the Section Schedule Placement.	Section > Section Schedule Placement
	The first Instructional Date of the First Term in which the section is scheduled reports.	Term Setup > Start Date  Term.startDate
	Date field, 8 characters (MMDDYYYY)	
Course End Date	Reports the end date of the course based on the Section Schedule Placement.  The first weekday that comes AFTER the Last Instruction Date of the Last Term in which the class is scheduled reports.	Section > Section Schedule Placement  Term Setup > End Date  Term.endDate
	Date field, 8 characters (MMDDYYYY)	
Scheduled Instructional Minutes Count	Reports the average number of instructional minutes the class meets per scheduled day.  • Non-instructional time is not counted.  • When the class spans two periods, passing time is not counted and lunch minutes are subtracted when applicable.	Period Setup > Period Inforation > Start Time, End Time  Period.startTime Period.endTime
	Numeric, 6 digits	



Data Element	Description	Location
Online Course Flag	<ul> <li>Indicates whether the course section is a virtual course.</li> <li>Reports a value of Y when the Online Learning (Override) field is marked as Yes.</li> <li>When the Section Override is not populated, the Online Learning field on the Course is used to determine whether it is an online course.</li> <li>Otherwise, a value of N reports.</li> </ul> Alphanumeric, 1 character (Y or N)	Section Information > Online Learning (Override)  Section.onlineLearning  Course Information > Online Learning  Course.onlineLearning
Alternative Education Setting Flag	Reports a value of Y when the Alternative Education Override field is set to Yes.  When the Alternative Education field is not marked on the Section, information reports from the Course Information Alternative Education Setting field.  Otherwise, a value of N reports.  Alphanumeric, 1 character (Y or N)	Section Information > Alternative Ed (Override)  Section.alternativeEd  Course Information > Alternative Ed  Course.alternativeEd
Special Education Setting Flag	Reports a value of Y when the Special Education Override field is set to Yes.  When the Special Education Override field is not marked on the Section, information reports from the Course Information Special Education Setting field.  Otherwise, a value of N reports.  Alphanumeric, 1 character (Y or N)	Section Information > Special Ed (Override)  Section.specialEdCode  Course Information > Special Ed  Course.specialEd
Low Grade Responsibility Code	Reports the SCED Lowest Grade that is offered for a specific course.  Alphanumeric, 2 characters	Course Information > NCES > SCED Lowest Grade  courseInfo.SCEDLowestGrade
High Grade Responsibility Code	Reports the SCED Highest Grade that is offered for a specific course.  Alphanumeric, 2 characters	Course Information > NCES > SCED Highest Grade  courseInfo.SCEDHighestGrade
		<u> </u>



Data Element	Description	Location
IUID Filler	Reports blank.	N/A
IOID FINE	Reports blank.	N/A