

State Reported Special Ed Fields (Michigan)

Last Modified on 03/11/2024 8:46 am CDT

[Evaluation Summary Report](#) | [Individual Family Service Plan Evaluation Summary Report](#) | [Individual Education Plan](#) | [Outcomes Measures Plan](#) | [Individual Family Service Plan](#)

Classic View: Student Information > Special Ed > General > Documents

Search Terms: Special Ed Documents

This article details the fields located within Michigan's special education documents that are used for state reporting purposes, including Evaluations, Individual Education Plans (IEP), and other document types. For more specific information about the Evaluation or IEP, see the corresponding linked documentation for each section below.

All field listed below report on the [General Collection](#) and [Student Record Maintenance](#) reports. All fields below report for Ed-Fi. See the [Michigan Ed-Fi Data v3.1 - Student Special Education Program Associations](#) article for additional information.

Evaluation Summary Report

The Individual Education Program (IEP) or Evaluation team uses the Evaluation to document the student's educational needs and the student's determination of eligibility for special education. See the [Michigan Evaluation Summary](#) report article for the most up-to-date format of the evaluation.

Evaluation Header Editor

Evaluation Editor
The ability to lock or mark a document as complete has been relocated to the main view of the Documents tab, outside of the evaluation editors.

Evaluation Compliance
12: IEP completed within extended timeline

Initial Eval Result
1: Student was found eligible

Evaluation Date
08/11/2022

Evaluation Type
Initial

*Consent Date
08/15/2022

FAPE Date
08/17/2022

Days Over Timeline

Part C Transition Timeliness:
54: IEP after 3rd birthday: Timeline began in previous district

Student Name
Student, Eli D.

Student Number
123456789

Birthdate
11/10/2011

School Name

Grade

Created Date
08/18/2022 13:20:28 -0500

Created By
Administrator, System

Modified Date
08/18/2022 13:21:11 -0500

Modified By
Administrator, System

Evaluation Header Editor

Evaluation Compliance

Indicates the appropriate timeliness status for the evaluation of eligibility for the student.

- 11: IEP completed within 30 school days
- 12: IEP completed within extended timeline
- 13: IEP Not Timely: Parent did not make child available
- 14: IEP Not Timely: Timeline began in previous district
- 15: IEP Not Timely: Personnel not available for Eval.
- 16: IEP Not Timely: Personnel not available for IEP
- 17: IEP Not Timely: External reports not available
- 18: IEP Not Completed: Student died
- 19: IEP Not Completed: Parent withdrew consent
- 20: IEP Not Completed: Parent made child unavailable
- 21: IEP Not Completed: Student moved
- 22: Moved to Michigan from other state w/ current IEP

► [Click here to expand...](#)

Initial Eval Result

Indicates if the student is eligible for an initial IEP.

- 1: Student was found eligible
- 2: Student was found not eligible
- 3: Student was found eligible, services refused

▶ [Click here to expand...](#)

Consent Date

The date on which the school received the signed Parental Consent to Evaluate form.

▶ [Click here to expand...](#)

FAPE Date

The date the IEP is complete and when the notice of the offer of a free appropriate public education (FAPE) was made.

▶ [Click here to expand...](#)

Days Over Timeline

The number of school days beyond the completion of the evaluation and initial IEP.

▶ [Click here to expand...](#)

Part C Transition Timeliness

Indicates if the student transitioned to Part C in a timely manner.

- 50: IEP held on or before the child's third birthday
- 53: IEP after 3rd birthday: Parent did not make child available
- 54: IEP after 3rd birthday: Timeline began in previous district
- 55: IEP after 3rd birthday: Personnel not available for evaluation
- 56: IEP after 3rd birthday: Personnel not available for IEP
- 57: IEP after 3rd birthday: External reports not available
- 61: IEP after 3rd birthday: Late Notification from Part C to Part B LEA
- 62: IEP held after the child's third birthday: Late referral to Part C

▶ [Click here to expand...](#)

Individual Family Service Plan Evaluation Summary Report

The Individual Family Service Plan Evaluation Summary Report (IFSP ESR) is used to evaluate the needs of the student's family to determine their need for assistance and services to support the student's development. See the [Michigan IFSP Evaluation Summary Report](#) article for the most up-to-date format for the IFSP ESR.

Evaluation Header Editor

Evaluation Editor
The ability to lock or mark a document as complete has been relocated to the main view of the Documents tab, outside of the evaluation editors.

Evaluation Date
08/16/2022

Evaluation Type
Initial

*Consent Date
08/15/2022

Days Over Timeline

Status: (check all that apply)

☐ Early On Referral
☒ Special Ed Referral

☐ Early On Transfer
☐ Special Ed Transfer

Initial Referral Date

Referral Source

Date of Transfer

Transferred in from

Initial IFSP Meeting Date
08/17/2022

Completed IFSP Date
08/31/2022

Referral Agency:
ED: Education

IFSP Timeliness:
01: Timely

Created Date
08/18/2022 13:28:12
-0500

Created By
Administrator, System

Modified Date
08/18/2022 13:28:12
-0500

Modified By
Administrator, System

Evaluation Header Editor

Initial Referral Date

The date the agency responsible for completing the evaluation, assessment and determination of eligibility for services under Part C of IDEA was first made aware of the possibility of eligibility.

► [Click here to expand...](#)

Completed IFSP Meeting Date

The date the IFSP meeting took place.

► [Click here to expand...](#)

Referral Agency

The type of agency who referred the child as potentially eligible for Part C services.

- DHS: Human Services
- ED: Education
- FAM: Family Member/Parent
- HO: Hospital/Medical Facility
- MH: Mental Health
- OTH: Other
- PH: Public Health
- PHY: Physician

- UKN: Unknown

► [Click here to expand...](#)

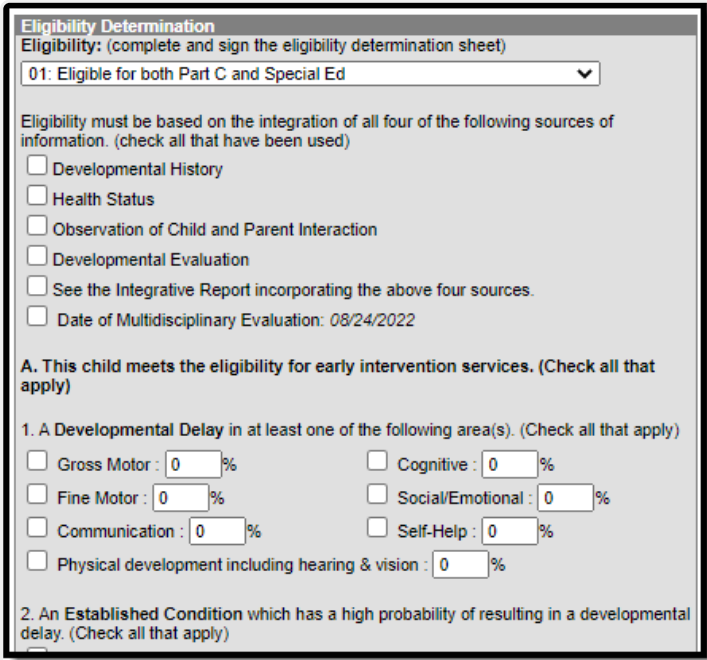
IFSP Timeliness

Indicates whether the initial IFSP was completed within the required timeframe under Part C regulations.

- 01: Timely
- 05: Untimely: Personnel Availability
- 06: Untimely: Personnel Lack of Training or Knowledge of Timeliness or Requirements
- 07: Untimely: Other Personnel Reason
- 08: Untimely Acceptable Reason: Child/Parent unavailable due to illness, hospitalization, or death
- 09: Untimely with Acceptable Reason: Child or parent unavailable due to family schedule
- 10: Untimely Acceptable Reason: Child/Parent unavailable due to parent cancelled/no show
- 11: Untimely with Acceptable Reason: Unable to contact family
- 12: Untimely with Acceptable Reason: Family Moved
- 14: Untimely with Acceptable Reason: Other child or parent reason

► [Click here to expand...](#)

Eligibility Determination Editor



Eligibility Determination
 Eligibility: (complete and sign the eligibility determination sheet)

01: Eligible for both Part C and Special Ed ▼

Eligibility must be based on the integration of all four of the following sources of information. (check all that have been used)

☐ Developmental History

☐ Health Status

☐ Observation of Child and Parent Interaction

☐ Developmental Evaluation

☐ See the Integrative Report incorporating the above four sources.

☐ Date of Multidisciplinary Evaluation: 08/24/2022

A. This child meets the eligibility for early intervention services. (Check all that apply)

1. A Developmental Delay in at least one of the following area(s). (Check all that apply)

☐ Gross Motor : 0 % ☐ Cognitive : 0 %

☐ Fine Motor : 0 % ☐ Social/Emotional : 0 %

☐ Communication : 0 % ☐ Self-Help : 0 %

☐ Physical development including hearing & vision : 0 %

2. An Established Condition which has a high probability of resulting in a developmental delay. (Check all that apply)

☐

Eligibility Determination Editor

Eligibility

Indicates if the student is eligible to receive a service plan for Part C and/or special education

services.

- 01: Eligible for both Part C and Special Ed
- 02: Eligible for both Part C and Special Ed - Special Ed services refused
- 03: Eligible for Part C only

► [Click here to expand...](#)

Individual Education Plan

The Individual Education Plan is used to document all special education information for a student required by the state. See the [Michigan Individual Education Plan](#) article for the most up-to-date format of the IEP.

Education Plan Editor

Education Plan
 IEP Type - select one of the following
 Initial

*Meeting Date:
 08/18/2022

*Offer of a FAPE:
 08/17/2022

*Start Date:
 08/18/2022

*End Date:
 08/16/2023

Eval Date:
 08/16/2022

Consent Date:

Purpose of meeting: (Check all others that apply)
☐ Change of Placement
☐ Suspension/Expulsion ☐ Graduation ☐ Other:
☐ Secondary Transition
☐ Change of Eligibility
☐ Other:

Parental Rights and Age of Majority (Check all applicable)
☐ If the student will be age 17 during this IEP and the student was informed of parental rights that he or she will receive at age 18.
☐ If the student has turned age 18 and the student and parent were informed of parental rights that were transferred to the student at age 18, including the right to invite a support person such as a parent, advocate, or friend.
☐ The student has turned age 18 and there is a guardian established by court order. The guardian is:
☐ The student has turned age 18 and a legally designated representative has been appointed. The representative is:
 appointed as:

Created Date
 08/18/2022

Created By
 Administrator, System

Modified Date
 08/18/2022

Modified By
 Administrator, System

Education Plan Editor

Offer of a FAPE

► [Click here to expand...](#)

Supplementary Services Editor

Supplementary Aids and Services List			
Service Provided	Time	Start Date	End Date
1-1 Assistant	30.0/0.0	08/18/2022	08/16/2023

Supplementary Aids and Services Editor

*Service

1-1 Assistant

Extended School Year

☐

Note: Checking a box below triggers a sort on the printed form. If no selection is made, the service record will display under 'Other Supports and Modifications' by default.

☐ ONGOING INSTRUCTION AND ASSESSMENT

☐ CURRICULUM SUPPORTS AND ADJUSTMENTS

☐ SUPPORTS AND MODIFICATIONS TO THE ENVIRONMENT

☐ OTHER SUPPORTS AND MODIFICATIONS

Printed Service Time Span:

Location:

Setting/Conditions:

*Start Date:

08/18/2022

*End Date:

08/16/2023

Minutes

30

Session frequency

sessions per

1

*Service Frequency

day

Service

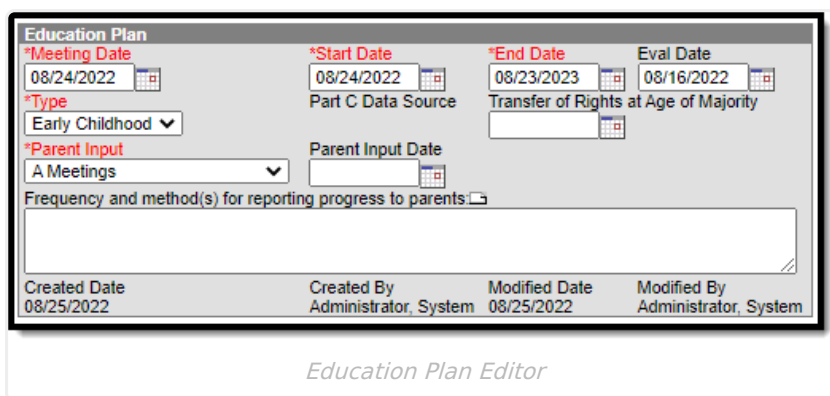
The name of the service provided to the student. Services are set up at the [Special Ed Services](#) tool.

► [Click here to expand...](#)

Outcomes Measures Plan

The editors available on the Outcomes Measures Plan (OMP) provide all information required by the state of Michigan. OMPs function in conjunction with a plan and measure incremental progress towards plan goals. See the [Michigan Outcome Measures Plan](#) article for the most up-to-date format of the OMP.

Education Plan Editor



Education Plan

*Meeting Date: 08/24/2022 *Start Date: 08/24/2022 *End Date: 08/23/2023 Eval Date: 08/16/2022

*Type: Early Childhood Part C Data Source: Transfer of Rights at Age of Majority

*Parent Input: A Meetings Parent Input Date: Frequency and method(s) for reporting progress to parents:

Created Date: 08/25/2022 Created By: Administrator, System Modified Date: 08/25/2022 Modified By: Administrator, System

Education Plan Editor

Parent Input

The manner in which the OMP team received the parent/guardian's input.

- A Meetings
- B Collected Separately
- C Incorporated in Assessment
- D Not Included

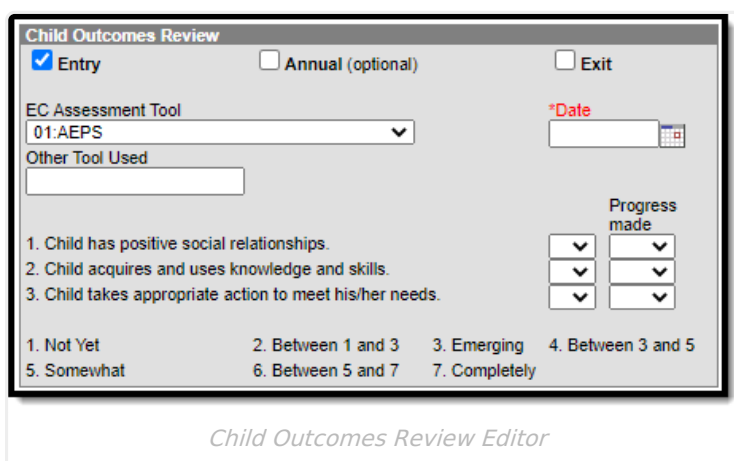
► [Click here to expand...](#)

Parent Input Date

The date the OMP team received the parent/guardian's input.

► [Click here to expand...](#)

Child Outcomes Review Editor



Child Outcomes Review

☒ Entry ☐ Annual (optional) ☐ Exit

EC Assessment Tool: 01:AEPS *Date: Other Tool Used:

Progress made:

1. Child has positive social relationships.	▼	▼
2. Child acquires and uses knowledge and skills.	▼	▼
3. Child takes appropriate action to meet his/her needs.	▼	▼

1. Not Yet 2. Between 1 and 3 3. Emerging 4. Between 3 and 5
5. Somewhat 6. Between 5 and 7 7. Completely

Child Outcomes Review Editor

Entry

Indicates the student is entering Part C services and will be evaluated as such.

► [Click here to expand...](#)

Annual

Indicates the student is continuing Part C services and will be evaluated as such.

▶ [Click here to expand...](#)

Exit

Indicates the student is exiting Part C services and will be evaluated as such.

▶ [Click here to expand...](#)

EC Assessment Tool

The method of determining the student's level of functioning within the three areas assessed at the initiation of special education service and when they either exits from early childhood special education, begin kindergarten, or within thirty (30) days of their sixth birthday.

- | | |
|--|----------------------------------|
| • 1: AEPS | • 12: Part C Exit Tool: Brigance |
| • 2: FULL Battelle | • 13: Part C Exit Tool: Carolina |
| • 3: Battelle SCREENER | • 14: Part C Exit Tool: EIDP |
| • 4: Brigance | • 15: Part C Exit Tool: E-LAP |
| • 5: Carolina | • 16: Part C Exit Tool: HELP |
| • 6: COR7: Creative Curriculum Development Checklist | • 17: Part C Exit Tool: IDA |
| • 8: LAP-3 | • 18: Part C Exit Tool: Other |
| • 9: Part C Exit Tool: AEPS | • 19: Teaching Strategies GOLD |
| • 10: Part C Exit Tool: Battelle | • 20: COR Advantage |
| • 11: Part C Exit Tool: Bayley | • 21: BRIGANCE IED-III |

▶ [Click here to expand...](#)

Other Tool Used

The description of the type of assessment tool used, when it is not one of the values provided in the EC Assessment Tool field. This field reports when the EC Assessment Tool is Part C Exit Tool: Other.

▶ [Click here to expand...](#)

Date

The month, day, and year of the first day when the child was assessed for entry into or exit from the early childhood special education program. The Date reports when the Entry or Exit checkbox is marked.

▶ [Click here to expand...](#)

Child has positive social relationships (1A)

The extent the student shows age-appropriate social-emotional skills and functioning, across a variety of settings and situations.

- 1: Not Yet
- 2: Between 1 and 3
- 3: Emerging
- 4: Between 3 and 5
- 5: Somewhat
- 6: Between 5 and 7
- 7: Completely

▶ [Click here to expand...](#)

Child has positive social relationships (1B Progress Made)

Indicates if the student has made progress since their last assessment. Options are Yes or No.

▶ [Click here to expand...](#)

Child acquires and uses knowledge and skills (2A)

The extent the student shows their ability to acquire and use new knowledge and skills.

- 1: Not Yet
- 2: Between 1 and 3
- 3: Emerging
- 4: Between 3 and 5
- 5: Somewhat
- 6: Between 5 and 7
- 7: Completely

▶ [Click here to expand...](#)

Child acquires and uses knowledge and skills (2B Progress Made)

Indicates if the student has made progress since their last assessment. Options are Yes or No.

▶ [Click here to expand...](#)

Child takes appropriate action to his/her need (3A)

The extent the student takes appropriate action to meet their needs.

- 1: Not Yet
- 2: Between 1 and 3
- 3: Emerging

- 4: Between 3 and 5
- 5: Somewhat
- 6: Between 5 and 7
- 7: Completely

▶ [Click here to expand...](#)

Child takes appropriate action to his/her need (3B Progress Made)

Indicates if the student has made progress since their last assessment. Options are Yes or No.

▶ [Click here to expand...](#)

Individual Family Service Plan

The Individual Family Service Plan (IFSP) is used to document the services the family requires to support their student's developmental needs. See the [Michigan Individual Family Service Plan](#) article for the most up-to-date format of the IFSP.

Education Plan Editor

Education Plan

*Meeting Date

10/17/2022

Type of IFSP

Annual IFSP

*Current IFSP Date

10/18/2022

*Start Date

10/17/2022

*End Date

10/17/2023

Eval Date

08/16/2022

Other Review Date

Completed IFSP Date

Transition Conference Date

6 Month Review Date

Transition Plan Date

*Service Coordination Agency:

DHS: Human Services

*Timeliness of the Locked Plan:

1: Timely New Services

*EO Primary Service Setting:

31: Age 0-2: Home

Part C Indicator 8 B: Did notification to the SEA occur at least 90 days and at the discretion of all parties, no more than 9 months prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services?

☐ Yes
☐ No

Part C Indicator 8 B: Did notification to the LEA where the toddler resides occur at least 90 days and at the discretion of all parties, no more than 9 months prior to the toddler's third birthday for toddlers potentially eligible for Part B preschool services?

☐ Yes
☐ No

Part C Indicator 8 A: Indicate if the transition IFSP was completed within the required timeframe (at least 90 days but not more than 9 months prior to the toddler's third birthday).

Part C Indicator 8 C: Indicate if the transition IFSP conference was held within the required timeframe (at least 90 days but not more than 9 months prior to the toddler's third birthday).

Created Date

10/17/2022

Created By

Administrator, System

Modified Date

10/17/2022

Modified By

Administrator, System

IFSP Education Plan Editor

Current IFSP Date

The date of the notice or offer of a Free Appropriate Public Education (FAPE) associated with the child's most recent individualized family service plan (IFSP).

► [Click here to expand...](#)

Service Coordination Agency

The agency the IFSP team coordinates with to provide the student's services.

- DHS: Human Services
- ED: Education
- HO: Hospital/Medical Facility
- MH: Mental Health
- OTH: Other
- PH: Public Health
- UKN: Unknown

► [Click here to expand...](#)

Timeliness of Locked Plan

The timeliness when the IFSP was completed.

- 1: Timely New Services
- 2: Untimely: Provider Availability
- 3: Untimely Services
- 4: No New Services
- 5: Untimely with Acceptable Reason: illness, hospitalization, or death
- 6: Untimely with Acceptable Reason: family schedule
- 7: Untimely with Acceptable Reason: parent cancelled or was a no show
- 8: Untimely with Acceptable Reason: Unable to contact family
- 9: Untimely with Acceptable Reason: Family Moved
- 10: Untimely with Acceptable Reason: Parent did not provide consent
- 11: Untimely with Acceptable Reason: Other child or parent
- 12: No New Services

▶ [Click here to expand...](#)

EO Primary Service Setting

The environment in which the majority of services are provided.

- 31: Age 0-2: Home
- 38: Age 0-2: Other Setting
- 41: Age 0-2: Community-Based Setting

▶ [Click here to expand...](#)

Enrollment Status

Enrollment Status

Note: At the point the plan is generated, a snapshot of the student data is taken. To get a fresh copy, click the button below.

Get Special Ed Status from Enrollment

The editable values will change the values in the IEP and it will update the special ed status values in any enrollments that intersect the dates of the plan. The update of the enrollment will only occur when the plan is marked completed.

State ID

*Special Ed Status

1: Yes

Special Ed Status Comments

*Participating Part C

0: No

Participating Part C Comments

Primary Disability

07: Hearing Impairment

Secondary Disability

Special Ed Setting

31: Age 0-2: Home

Eligibility Reason

Select Values

Resident District

Home Primary Language

IFSP Enrollment Status Editor

Special Ed Setting

The location where the student's special education services take place.

► [Click here to expand...](#)

Early Intervention Related Services

Service Provided List				
Primary	Service Provided	Time	Start Date	End Date
	DO Related 801	30.0/0.0	10/17/2022	10/17/2023

Early Intervention Related Services

*Service

DO Related 801

Service Provider

Supports Outcome(s)

Location

*Start Date

10/17/2022

*End Date

10/17/2023

Comments

Minutes per session

*direct

30

Session frequency

*# sessions per

1

*Service Frequency

week

Funding Source

End at Early On Transition Date

☐

Primary Service

☐

Service

The State Code assigned to the Service reports. Services are set up at the [Special Ed Services](#) tool.

► [Click here to expand...](#)

Transition Plan Editor

Transition Plan

The Transition Planning Conference must take place at least 90 days, but not prior to, nine months before the child's third birthday.

Transition Conference Date:

Transition Plan Date:

Part C Exit Date

Part C Exit Reason

Child's Present Level of Development

Transition Needs: (check all that need to be addressed)

☐ Health

☐ Vision/Hearing

☐ Gross Motor

☐ Fine Motor

☐ Communication

☐ Thinking Skills

☐ Social/Emotional

☐ Adaptive

Updated Evaluations: (include results, instrument(s) used, date, and evaluator(s))

Present Eligibility for Special Education: (check one)

☐ Eligible

☐ Not Eligible

Transition Plan

☐ Review program options after *Early On* ends:

☐ Review services ending on *Early On* transition date. (see Early Intervention Services section of IFSP)

☐ Review program/service options, if applicable, from the child's third birthday to the end of the school year:

Step 1: Discussion with parents:

IFSP Transition Plan Editor

Part C Exit Date

The date the student left or will leave Part C services.

► [Click here to expand...](#)

Part C Exit Reason

The reason the student is exiting Part C services.

- 30: Age 3, Part B eligible
- 31: Age 3, Not Part B eligible w/referral
- 32: Age 3, Not Part B eligible w/o referral
- 33: Age 3, Part B eligibility not determined
- 34: Completion of IFSP
- 35: Deceased
- 36: Moved within state
- 37: Withdrawn
- 38: Unable to contact
- 39: Moved out of state

► [Click here to expand...](#)

