

# Census (Idaho)

Last Modified on 03/11/2024 8:46 am CDT

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Census tracks every person entry in Infinite Campus - parents, staff, students, emergency contacts, doctors, etc. Demographic data is used throughout Campus, utilizing historic and current details of each person. Some fields in the Census module are unique to each state. Other fields in the Census module do not require unique, state-specific data. However, many of these fields are required and data entry in these fields is necessary.

## Identities

[Name Fields](#) | [Gender](#) | [Birth Date](#) | [Race Ethnicity](#) | [Birth Country](#) | [Citizenship](#) | [Date Entered US](#) | [Date Entered US School](#) | [Date Entered State School](#) | [Immigrant](#) | [Visa Type](#) | [Home Primary Language](#)

**Classic View:** *Census > People > Identities*

The Identities tool acts as an historical record of the person's demographic information. While the information on the [Demographics](#) tool is displayed on the Identities tool, changes should be made here.

Types of changes include:

- Name and Legal Name
- Gender
- Social Security number
- Race/Ethnicity
- Nickname

Previous identity information is not lost when it is modified, but an end date is entered for the previous identity and a start date is entered for the new identity.

See the core [Identities](#) article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing Identities records.

Infinite Campus

Identities ☆

Student, Dylan DOB: 06/22/04

AO Form Received

Save

New

Documents

Identities Editor

Identity	Current	Effective Date	Birth Date	District
Student, Dylan	X	09/29/2009	06/22/2004	Independent District

Identity Information

PersonID129056

\*Last NameStudent

\*First NameDylan

Middle Name

SuffixJr.

\*GenderM: Male

\*Birth Date (Age: 17)06/22/2004

Soc Sec Number

No Image Available

Protected Identity Information

Race/Ethnicity (Edit)

State Race/Ethnicity:06:Hispanic or Latino

Federal Designation:1:Hispanic/Latino

Race(s):White

Hispanic/Latino:Y:Yes

Race/Ethnicity Determination:01:Parent Identified

Birth Country

US: United States

Citizenship

Date Entered US

Date Entered US School

Immigrant

Date Entered State School

Visa Type

Home Primary Language

spa: Spanish; Castilian

Nickname

\*Effective Date09/29/2009

Comments

Identities Editor

## Name Fields

Last Name, First Name, Middle Name and Suffix (Jr., III, etc.) are the legal names of the person.

▶ [Click here to expand...](#)

## Gender

Indicates the person's gender. At this time, the state of Idaho acknowledges Male and Female gender only.

▶ [Click here to expand...](#)

## Birth Date

Indicates the person's date of birth.

▶ [Click here to expand...](#)

## Race Ethnicity

The Federal government has adopted standards for defining racial and ethnic data to be used by the Department of Education. See the [Race/Ethnicity](#) article for more information.

## Is the individual Hispanic or Latino?

Indicates whether the student is of Hispanic descent.

▶ [Click here to expand...](#)

## Race Ethnicity

Indicates the person's race/ethnicity.

▶ [Click here to expand...](#)

## Birth Country

The Birth Country is the country listed on the student's birth certificate during initial enrollment. Please refer to the International Organization of Standards directory for more information on country codes.

▶ [Click here to expand...](#)

## Citizenship

Indicates whether the student is a US Citizen.

▶ [Click here to expand...](#)

## Date Entered US

Indicates the date the student entered the United States.

▶ [Click here to expand...](#)

## Date Entered US School

Indicates the date on which the student enrolled in a US school.

▶ [Click here to expand...](#)

## Date Entered State School

Indicates the date on which the student enrolled in a school in the state of Idaho.

▶ [Click here to expand...](#)

## Immigrant

Indicates the person is an immigrant.

▶ [Click here to expand...](#)

## Visa Type

Indicates the student's Visa type.

▶ [Click here to expand...](#)

## Home Primary Language

The Home Primary Language field allows a district to record the language spoken in the student's home, as determined by the student's home language survey. Please refer to the International Organization of Standards directory for more information on language codes.

▶ [Click here to expand...](#)

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# Demographics

**Classic View:** Census > People > Demographics

The Demographics tool is the basic area for viewing general person information within Campus. All people for whom data is tracked, including students, staff, parents/guardians, household members, etc., have a Demographics record, which includes name and gender from the Identities record, student and staff identification numbers and contact information.

See the core [Demographics](#) article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing Demographics records.

## Person Identifiers

Person Identifiers like Student Number and Student State ID are used in state reports to identity student records. Staff identification - Local Staff ID, State Staff ID - are also recorded here.

Follow district guidelines when creating or importing these values.

Person Identifiers

Local Student Number

123456789

Student State ID

123456789

Local Staff Number

Staff State ID

Person GUID

46B6836B-D38D-4F7F-95EB-12C6C3681F1F

Portal Username

99Dylan.Student@123456

Person Identifiers

## Student State ID

Student Unique State ID is a unique state identification number for the student provided by the Department of Education.

► [Click here to expand...](#)

## Local Student Number

Local Student Number is a unique identification number for the student assigned by the district.

► [Click here to expand...](#)

## Staff State ID

Staff Unique State ID is a unique state identification number for the staff person provided by the Department of Education. If this field is left blank, any courses or students tied to the staff member fail to report.

▶ [Click here to expand...](#)

## Local Staff Number

Local Staff Number is a unique identification number for the staff person assigned by the district.

▶ [Click here to expand...](#)

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# District Employment

[Start Date](#) | [End Date](#) | [Staff Exit Reason](#) | [Teaching Start Year](#) | [License Number](#) | [Education](#) | [Proficient Language](#) | [Not a US Citizen](#) | [Expected HQ Date](#) | [Means to HQ](#)

**Classic View:** Census > People > District Employment

District Employment must have active district employment record. This record indicates the student is actively (no end date) or has been (end date) employed at the district. A District Assignment record is needed to indicate employment at a particular school/building within the district.

See the core [District Employment](#) article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing employment records.

Infinite Campus

District Employment ☆

Staff, Xavier DOB:

Save

Delete

New

Documents

Employment Records

#001 Independent District (02/17/2015 - )

Employment Information

\*Start Date

02/17/2015

End Date

Staff Exit Reason

Teaching Start Year

Teaching Years Modifier

0

License Number

FTE Percent (whole number 0-100)

0

Seniority

Education

Proficient Language

Select a Value

Not a US Citizen

☐

Expected HQ Date

Means To HQ

District Employment Record

## Start Date

The date the employee was first hired by the school district.

► [Click here to expand...](#)

## End Date

Indicates the date the employee was no longer employed at the school district.

► [Click here to expand...](#)

## Staff Exit Reason

The reason an employee reported last year is not reported this year. See the Staff Exit Reason Code List following this table. Reports District Employment Staff Exit Reason.

▶ [Click here to expand...](#)

## Teaching Start Year

Indicates the date in which the staff person began teaching (when the teaching license was received). This reports as the Certification Year on the Staff Demographics report for Type 02 Staff.

▶ [Click here to expand...](#)

## License Number

▶ [Click here to expand...](#)

## Education

Indicates the level of schooling the staff person has.

▶ [Click here to expand...](#)

## Proficient Language

Indicates the staff person is proficient in a language other than English.

▶ [Click here to expand...](#)

## Not a US Citizen

Identifies the staff person as NOT being a US citizen.

▶ [Click here to expand...](#)

## Expected HQ Date

Indicates the date a teacher is expected to become Highly Qualified.

▶ [Click here to expand...](#)

## Means to HQ

▶ [Click here to expand...](#)



# District Assignment

[Title](#) | [Start Date](#) | [End Date](#) | [Type](#) | [FTE of Assignment](#) | [Contract Type](#) | [Contract Number](#)

**Classic View:** [Census](#) > [People](#) > [District Assignment](#)

The District Assignments tool lists the location where the staff member is working. Users can view the school where the person works, the start date and title, type of employment and assignment code. Fields that are specific to the state of Idaho are further described below.

Staff with multiple Titles have *multiple* District Assignments to the same school.

See the core [District Assignments](#) article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing District Assignments records.

Infinite Campus

District Assignments ☆

Staff, Xavier    DOB:

Save

Delete

New

Documents

Employment Assignment Information

School

High School

Department

\* Start Date

08/03/2020

End Date

Type

03:Classified

Title

Admin Asst

FTE of Assignment

Assignment Code

Teacher

Special Ed

Program

Behavior Admin

Health

Behavior Response Approver

Response to Intervention

Advisor

Supervisor

Counselor

Foodservice

Exclude Behavior Referral

Self Service Approver

FRAM Processor

Activity Staff

Supervisors

External LMS Exclude

Exclude

Contract Type

1: Category 1 Contracts

Contract No.

1: First Contract

District Assignment Editor

## Title

Lists the staff person's position - Teacher, Coach, etc. Options can be modified in the [Attribute/Dictionary](#).

► [Click here to expand...](#)

## Start Date

Indicates the start date of employment at the specific school. This is the very first date the staff member was employed at the school.

► [Click here to expand...](#)

## End Date

Indicates the end date of employment assignment. This is the very last date the staff member was employed at the school.

[▶ Click here to expand...](#)

## Type

Indicates the classification of the staff's employment assignment.

[▶ Click here to expand...](#)

## FTE of Assignment

Indicates what portion of the employee's FTE percent this particular district assignment represents.

[▶ Click here to expand...](#)

## Contract Type

Indicates the type of certified staff contract.

[▶ Click here to expand...](#)

## Contract Number

Indicates the order of one or more contracts by greatest total FTE per District Employment that may have one or more District Assignments tied to each contract.

[▶ Click here to expand...](#)

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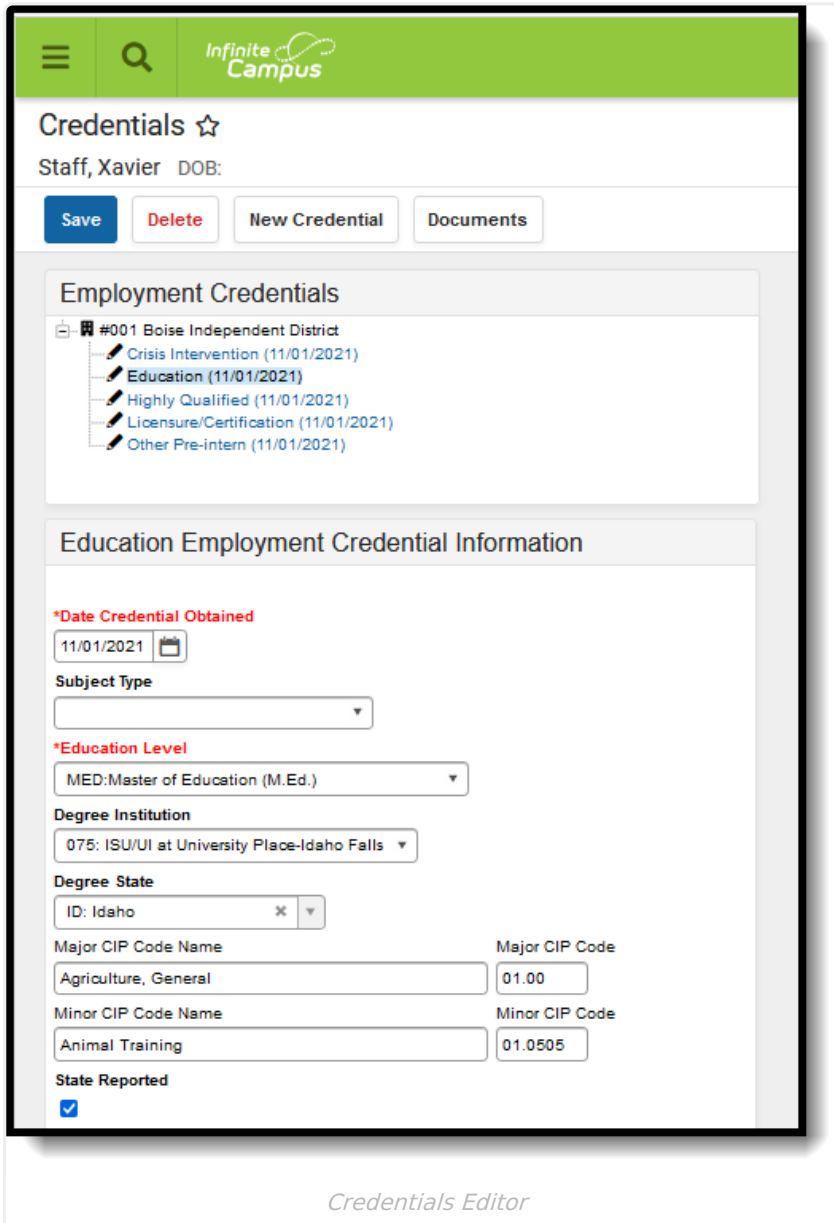
## Credentials

[Credential Type](#) | [Date Credential Obtained](#) | [Education Level](#) | [Degree Institution](#) | [Degree State](#) | [Major CIP Code Name](#), [Major CIP Code](#) | [Minor CIP Code Name](#), [Minor CIP Code](#) | [State Reported](#)

**Classic View:** [Census](#) > [People](#) > [Credentials](#)

The **Credentials** tool lists the credential types of a staff member. Credentials are based on the date when the credential was earned. There are five types of credentials that can be added for a person. Multiple credentials can be entered for a staff member. The staff member may be highly qualified in two subject areas or may have multiple degrees.

See the core [Credentials](#) article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing Credentials records.



The screenshot shows the 'Credentials Editor' interface in Infinite Campus. At the top, there's a green header with the Infinite Campus logo and navigation icons. Below the header, the page title is 'Credentials ☆'. Underneath, it says 'Staff, Xavier DOB:'. There are four buttons: 'Save' (blue), 'Delete' (red), 'New Credential' (white), and 'Documents' (white). The main content area is divided into two sections. The first section is 'Employment Credentials', which lists five items: '#001 Boise Independent District', 'Crisis Intervention (11/01/2021)', 'Education (11/01/2021)', 'Highly Qualified (11/01/2021)', 'Licensure/Certification (11/01/2021)', and 'Other Pre-intern (11/01/2021)'. The second section is 'Education Employment Credential Information'. It contains several fields: '\*Date Credential Obtained' (11/01/2021), 'Subject Type' (dropdown), '\*Education Level' (MED:Master of Education (M.Ed.)), 'Degree Institution' (075: ISU/UI at University Place-Idaho Falls), 'Degree State' (ID: Idaho), 'Major CIP Code Name' (Agriculture, General) with 'Major CIP Code' (01.00), 'Minor CIP Code Name' (Animal Training) with 'Minor CIP Code' (01.0505), and 'State Reported' (checked checkbox).

## Credential Type

Indicates the type of credential the staff person has earned. This list is visible when creating a new credential and in the list of previously entered credentials.

There are five credential types that can be assigned to staff. The Education Credential and the values entered for that credential type are used in state extracts.

- CI: Crisis Intervention

- ED: Education
- HQ: Highly Qualified
- LC: Licensure/Certification
- OT: Other

▶ [Click here to expand...](#)

## Date Credential Obtained

Indicates the date the Credential was granted to the staff person.

▶ [Click here to expand...](#)

## Education Level

Indicates the level of education the staff person has received.

▶ [Click here to expand...](#)

## Degree Institution

Lists the university or college where the staff person obtained their degree.

▶ [Click here to expand...](#)

## Degree State

Lists the state in which the staff person obtained their degree.

▶ [Click here to expand...](#)

## Major CIP Code Name, Major CIP Code

Lists the name and code of the degree the staff person received for their major course of study. CIP names and codes are federally maintained.

▶ [Click here to expand...](#)

## Minor CIP Code Name, Minor CIP Code

Lists the name and code of the degree the staff person received for their minor course of study. CIP names and codes are federally maintained.

▶ [Click here to expand...](#)

## State Reported

Indicates that the data in this record is reported as the primary education information in the Staff Demographics and Employment record.

► [Click here to expand...](#)

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# Military Connections

## Status

**Classic View:** Census > People > Military Connections

The Military Connections tool tracks parent/guardian data for those who are military personnel. This tool works in conjunction with the [Impact Aid](#) tool, which tracks parents/guardians who are employed at federal sites (armed forces locations, reservation lands, etc.).

See the core [Military Connections](#) article for information on necessary tool rights, available Ad hoc fields, and guidance on adding and printing Military Connections records.

Infinite Campus

Search for a tool or stu

Military Connections ☆

Census > People > Military Connections

Save

Delete

New

Print

Documents

Military Connections Editor

Status	Start Date	End Date
Active Duty, Not Deployed	09/07/2020	

Military Connections

\*Start Date

09/07/2020

End Date

\*Status

Active Duty, Not Deployed

Student Military Identifier

Site

Agency

Branch

Army

Comments

- Modified by: Administrator, System 10/26/2020 09:54

Military Connections

## Status

Indicates the enlistment status of the parent/guardian.

► [Click here to expand...](#)