

# Completed (OLR)

Last Modified on 03/11/2024 8:45 am CDT

This documentation applies to both versions of Online Registration.

**Classic View:** Portal > Online Registration

**Search Terms:** Online Registration

## Application Summary

Once student information has been added, review the **Application Summary** and click the **Submit** button.

## Application Summary

Return to the previous areas to modify entered data or to enter missing information. After reviewing the information, click the **Go to Submission Page** button. Once the registration process is completed and all entered information is accurate, click the **Submit** button. This will send a notice to the district staff that an Online Registration Application needs to be reviewed.

Download a copy of the entered information by clicking the **Application Summary PDF**. This is a receipt of data entered. No further information is needed at this time.

✓ Household

✓ Parent/Guardian

✓ Emergency Contact

✓ Other Household(non-enrolled children)

✓ Student

▼ Completed

You must submit your application by clicking the following button.

Submit

PLEASE NOTE: Prior to submitting your application you may verify all of the data you have entered by going back to the area in question or click on the PDF link below. Your information is not submitted until you click the submit button above. You will receive an email notification that you application was received after clicking submit application.

Back

[Application Summary PDF](#)

receipt.fop - Mozilla Firefox

10.200.20.11/E1338/olr2/portal/receipt.fop?schoolID=1D64CAC0-7F7B-4EC1-A4F3-4378884CD751&xx=olr2.olr\_household-householdList&xx=olr2.olr\_person-householdMember

Page: 1 of 6 Automatic Zoom

Online Registration Summary

Approved By:

Approved Date:

Confirmation Number: # 574

Application Created By:

Household

Parent/Guardian

Home Phone

Parent, Ann Birthdate: 05/13/1975 Gender: F Household: Yes

Emergency High Priority Attendance Behavior General Private

Contact Information

Cell: (612)555-3330

Work: (612)555-3330

Email: newparent@gmail.com

Secondary:

Submit OLR Application

Clicking the **Submit** button removes the ability to modify data in the Online Registration application.

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