

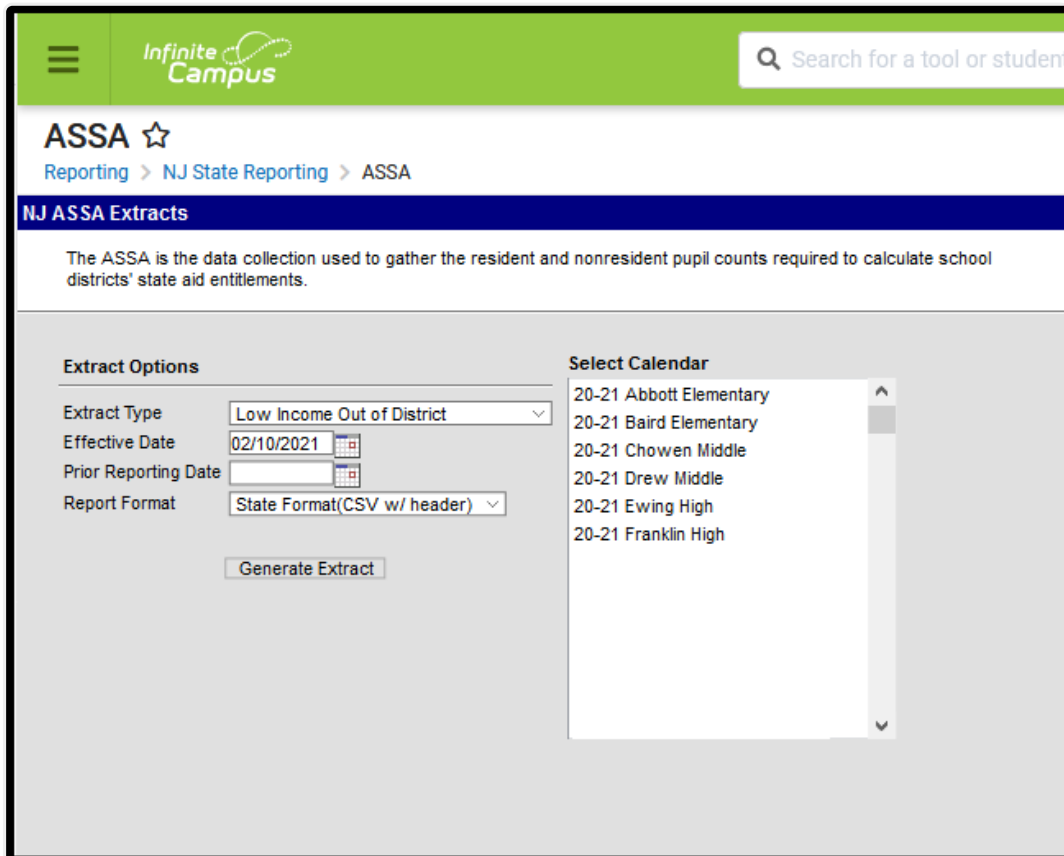
# ASSA Low Income Out of District

Last Modified on 05/08/2024 3:02 pm CDT

[Report Logic](#) | [Report Editor](#) | [Generate the Report](#) | [Report Layout](#)

Tool Search: ASSA

The ASSA Low Income Out of District Extract reports out-of-district students designated as low-income.



*ASSA Low Income Out of District Editor*

## Report Logic

Students meeting the following criteria report:

- The student has active enrollment on or between the prior and effective reporting dates on the editor.
- The student is marked as ODL in the Sent/Received Student Category.

## Report Editor

Field	Description
<b>Extract Type</b>	Determines which ASSA extract generates. For this instance, choose <b>Low Income Out of District</b> .
<b>Effective Date</b>	Entered date is used to return students actively enrolled as of that date. Dates are entered in <i>mmddyy</i> format or can be chosen using the calendar icon.
<b>Prior Reporting Date</b>	Entered date reflects the date the extracts were reported last year. Dates are entered in <i>mmddyy</i> format or can be chosen using the calendar icon.
<b>Report Format</b>	Determines how the report displays. Use the State Format when submitting the report to the state department. Use other formats (CSV, HTML, PDF, DOCX) when reviewing student data prior to submission.
<b>Calendar Selection</b>	At least one calendar needs to be selected to generate the extract.

## Generate the Report

1. Select **Low Income Out of District** from the **Extract Type** dropdown list.
2. Enter an **Effective Date** (defaults to the current day) in *mmddyyyy* format or by clicking the calendar icon and selecting a date.
3. Enter a **Prior Reporting Date** in *mmddyyyy* format or by clicking the calendar icon and selecting a date.
4. Select the **Report Format** in which you wish to generate the report.
5. Select at least one **Calendar** from the list of options.

	A	B	C	D	E	F	G	H
1	SentCountyMISC	SentStudentCategory	StateID	LastName	FirstName	ASSAEnrollmentCategory	FullSharedTime	MealStatus
2	Ocean	ODL	1234567890	STUDENT	CHARLES	Grade 2	ST	
3	Union	ODL	2345678901	STUDENT	DANNY	Grade 3	FT	
4	Salem	ODL	3456789012	STUDENT	WADE	Grade 3	ST	
5	Hudson	ODL	4567890123	STUDENT	RYAN	Grade 5	ST	

*Low Income Out of District - State Format (CSV w/header)*

Low Income Out of District Records:4							
SentCountyMISC	SentStudentCategory	StateID	LastName	FirstName	ASSAEnrollmentCategory	FullSharedTime	MealStatus
Ocean	ODL	1234567890	STUDENT	CHARLES	Grade 2	ST	
Union	ODL	2345678901	STUDENT	DANNY	Grade 3	FT	
Salem	ODL	3456789012	STUDENT	WADE	Grade 3	ST	
Hudson	ODL	4567890123	STUDENT	RYAN	Grade 5	ST	

*Low Income Out of District - HTML Format*

Sent County MISC	Sent Student Category	State ID	Last Name	First Name	ASSA Enrollment Category	FT or Shared Time	Free or Reduced Meal
COUNTY A	PSD	123456789	STUDENT	ALAN	GRADE 5	FT	
COUNTY B	PSD	234567890	STUDENT	BELINDA	GRADE 3	ST	
COUNTY C	PSD	345678901	STUDENT	CHARLES	GRADE 2	ST	

*Low Income Out of District - DOCX Format*

# Report Layout

Data Element	Description	Location
<b>Sent County or Misc</b>	Identifies the County from which the student was transferred.  <i>Alphanumeric, 25 characters</i>	Enrollments > ASSA Reporting Fields > Sent/Received County or MISC  Enrollment.sentReceivedCounty
<b>Student Category</b>	Indicates the reason the student was sent/received. Will report as ODL.  <i>Alphanumeric, 3 characters</i>	Enrollments > ASSA Reporting Fields > Sent/Received Student Category  Enrollment.sendRecievedStudent
<b>SID</b>	The unique ID assigned to the student by the state.  <i>Numeric, 10 digits</i>	Census > Demographics > State ID  Person.stateID
<b>Student Last Name</b>	The student's legal last name.  <i>Alphanumeric, 50 characters</i>	Census > People > Demographics > Person Information > Last Name  Identity.lastName
<b>Student First Name</b>	The student's legal first name.  <i>Alphanumeric, 30 characters</i>	Census > People > Demographics > Person Information > Last Name  Identity.firstName
<b>ASSA Enrollment Category</b>	Identifies the student's ASSA Enrollment Category.  If <b>Match Grade Level</b> is selected, the <b>State Grade Level Code</b> reports the ASSA Enrollment Category value. State Grade Levels 01-12 report as Grade 1-Grade 12.  <i>Alphanumeric, 25 characters</i>	Enrollments> ASSA Enrollment Category  Enrollment.assaEnrollmentCategory
<b>FT or Shared Time</b>	Indicates if the student is full-time or shared time.  <i>Alphanumeric, 2 characters</i>	Enrollment > State Reporting > Shared Time  Enrollment.sharedTime

Data Element	Description	Location
<b>Free or Reduced Meal</b>	<p>Indicates if the student is enrolled in a free or reduced meal program. Reports as one of the following:</p> <ul style="list-style-type: none"> <li>• F: Free</li> <li>• R: Reduced</li> <li>• N: Paid/Non-reimbursable</li> </ul> <p><i>Alphanumeric, 1 character</i></p>	<p>FRAM &gt; Eligibility &gt; Eligibility</p> <p>POSEligibility.eligibility</p>