



Removing People from a Household Application

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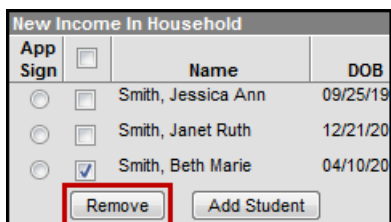
Tool Search: Household Applications

If the student...	Then...
is still part of the household; e.g., the student graduated	<p>remove the student from the Student's in Household section by selecting the checkbox next to the student and clicking the Remove button.</p> <p>The student will not be included in the student section of the application and will not be assigned the eligibility determined for the household. However, the student will still count as part of the household size since the student is still a member of the household.</p> 
no longer resides in the household	<p>remove the student from the Income in Household section by selecting the checkbox next to the student and click the Remove button.</p> <p>The student will be removed from the application its entirety and will not be included as part of the household. This does not remove the student from Campus.</p> 

Removing Household Members

Household members may be removed from the application. The household members on the Meal or Educational Benefits Application must match what the signer submitted on the paper application.

1. Select the checkbox next to the person who should be removed from the application in the Income in Household section of the editor.



2. Click the **Remove** button.

Result

The person is removed from the application.
