

# Class Level Membership (CLM) Extract (Maryland)

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Tool Search: CLM

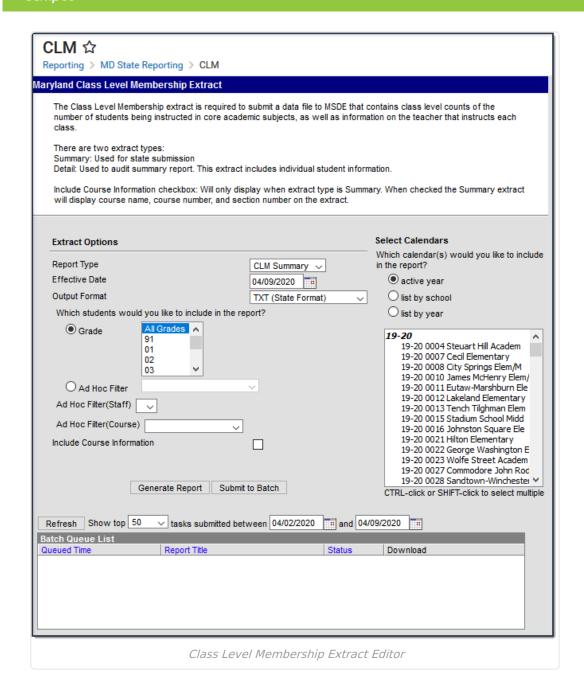
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The Class Level Membership (CLM) Extract reports, at the class level, the number of students being instructed in core academic subjects as well as information about the teacher that instructs each class.

There are two extract types.

Туре	Description
Summary	Used for state submission.
Detail	Used to audit the summary report. This extract includes individual student information.





#### **Report Logic**

- To report, courses must meet the following criteria:
  - Subject type is CORE or ELEM
  - · Course is marked as Active
  - Course Exclude is null
  - State Code cannot be null
  - Section must have at least 1 student in state grades 91-12 registered for the school year
- Reports the Primary Teacher as of the section end date tied to the course sections that meet the previous criteria.
- If the section has not ended, the Primary Teacher as of the Effective Date selected on the



extract editor reports.

- If there is no active primary teacher, the most recent active teacher as of the course End Date reports or if course has not ended, the effective date where the role Teacher of Record (TR) or Long Term Substitute (LT) reports.
- If multiple teachers meet the previous criteria, both teachers report.
- A teacher may only report 12 times on the extract. If a teacher meets the requirements to report on more than 12 sections, then the top 12 sections based on the number of students rostered as of the Effective Date report.
- All fields that report a student count only report for students who were active in the section as of the report Effective Date.
- The report sorts first alphabetically by Teacher Last Name then by lowest to highest Course Number.

#### **Title 1 Students**

- A student is considered to be Title 1 if the student has an active Title1 Flag that meets the following criteria:
  - State code of T1
  - Flag is marked as state reported
  - Flag is active as of section end date (If the section has not ended, Campus uses the system date)
- If student has a value in the home school field on their enrollment AND there is a school in the district with that state school code, then Campus finds the school record that falls as of the end date on the extract editor and reports the value from the Title 1 field on that school.
- Campus considers the School History Record and Title 1 Flag.

Code in School	Description	Included in the total for Title 1 Students?
TGELGBNOPROG	Targeted Assistance Eligible - No Program	No
TGELGBTGPROG	Targeted Assistance Program	Yes, if the student has an active Title1 Flag with a state code of T1 and is marked as state reported as of the report end date report. Otherwise, no.
SWELIGTGPROG	Schoolwide Eligible - Targeted Assistance	Yes, if the student has an active Title1 Flag with a state code of T1 and is marked as state reported as of the report end date. Otherwise, no.



Code in School	Description	Included in the total for Title 1 Students?
SWELIGNOPROG	Schoolwide Eligible- No Program	No
SWELIGSWPROG	Schoolwide Program	Yes
NOTTITLE1ELIG	Not a Title I School	No

### **Report Editor Fields**

Field	Description
Report Type	There are two Report Types.  • Summary: Used for state submission  • Detail: Used to audit the summary report. This extract includes individual student information.
Effective Date	The Effective Date selected here is used to calculate the values for multiple fields on the extract. The default value is today's date.
Output Format	<ul><li>TXT (State Format)</li><li>Comma Separated (CSV)</li><li>HTML</li></ul>
Which students would you like to include in the report?	Grade - Select the grade(s) to include in the report.  Ad Hoc Filter - Student Ad Hoc filters are available for narrowing report results.
Ad Hoc Filter (Staff)	Staff Ad Hoc filters are available for narrowing report results.
Ad Hoc Filter (Course)	Course Ad Hoc filters are available for narrowing report results.
Include Course Information	When this checkbox is marked, the Course Number, Course Name, and Section Number report. This checkbox only displays when the Report Type is <b>CLM Summary</b> .
Select Calendars	The calendar(s) from which data is pulled for the report.



Field	Description
Generate Report Submit to Batch	Users have the option of submitting the report request to the batch queue by clicking <b>Submit to Batch</b> instead of <b>Generate Extract</b> . This process allows larger reports to generate in the background without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.

# **Summary Report Layout**

Element	Description	Location
LEA Number	The two-digit state designation of the local education agency.  Numeric, 2 digits	School & District Settings > District > District Information > State District Number
School Number	The four-digit code assigned to the school building.  Numeric, 4 digits	School & District Settings > Schools > School Information > Reporting School ID  School & District Settings > Schools > School Information > State School Number
Unique Statewide Identifier	The State Assigned Teacher Identification (SATID).  Alphanumeric, 10 characters	Census > People > Demographics > StateStaff ID
Local Employee Number	The locally assigned employee number.  Numeric, 10 digits	Census > People > Demographics > Local Staff Number
Last Name	The teacher's last name.  Reports the last name from the current Identity record. Legal Last Name reports. If Legal Last Name is null, the Last Name reports.  Alphanumeric, 25 characters	Census > People > Identities > Current Identity > Legal Last Name or Last Name



Element	Description	Location
First Name	The teacher's first name.  Reports the first name from the current Identity record. Legal First Name reports. If Legal First Name is null, the First Name reports.  Alphanumeric, 15 characters	Census > People > Identities > Current Identity > Legal First Name or First Name
Middle Name	The teacher's middle name.  Reports the middle name from the current Identity record. Legal Middle Name reports. If Legal Middle Name is null, the Middle Name reports.  Alphanumeric, 15 characters	Census > People > Identities > Current Identity > Legal Middle Name or Middle Name
Generational Suffix	The teacher of record's generational suffix.  Reports the suffix from the current Identity record. If the Legal First Name and Legal Name are not null, Legal Suffix reports. If the Legal First Name and Legal Middle Name are null, Suffix reports.  Alphanumeric, 3 characters	Census > People > Identities > Current Identity > Legal Suffix or Suffix
BC-Maiden Last Name	The teacher of record's maiden name.  Reports the last name from the current Identity record. Legal Last Name reports. If Legal Last Name is null, the Last Name reports.  Alphanumeric, 25 characters	Census > People > Identities > Current Identity > Legal Last Name or Last Name
Date of Birth	The teacher of record's birth date.  Date field, 8 characters YYYYMMDD	Census > People > Identities > Current Identity > Birth Date



Element	Description	Location
Gender	The teacher of record's gender.  M: Male  F: Female  X: Non-Binary  Reports the gender from the current Identity record. Legal Gender reports. If Legal Gender is null, Gender reports  Alphanumeric, 1 character	Census > People > Identities > Current Identity > Legal Gender or Gender
Hispanic/Latino Ethnicity	The teacher of record's ethnicity. <b>Y</b> reports when this checkbox is marked. Otherwise, this element report <b>N</b> .  Alphanumeric, 1 character	Census > People > Demographics > Race Ethnicity > Is the individual Hispanic/Latino
Race	The five-digit code describing the teacher's race.  • 0 or 1 - American Indian/Alaskan Native  • 0 or 2 - Asian  • 0 or 3 - Black or African American  • 0 or 4 - Native Hawaiian or Other Pacific Islander  • 0 or 5 - White  Numeric, 5 digits	Census > People > Demographics > Race Ethnicity
SSN	The teacher's social security number.  Numeric, 9 digits	Census > People > Demographics > SSN
Filler	N/A	N/A
Long Term Substitute	If the teacher's role is "Long Term Substitute," <b>1</b> reports. Otherwise, this element reports <b>0</b> .  Alphanumeric, 1 character	Course > Section > Section Staff History > Teacher > Role
Time of Year	The time of year in which the course takes place. See the Time of Year Codes for valid options.	Course > Section > Section Detail > Time of Year
	Alphanumeric, 2 characters	



Element	Description	Location
Class Number	The class number is based on the total number of sections in which the teacher is tied across the calendar(s) selected in the extract editor.  The sequence is based on the number of students in the course as of the section end date. If the section has not ended, the calculation uses the Effective Date entered on the extract editor.  If multiple sections have the same number of students, the sequence number is based on the section ID. The highest ID gets the highest sequence number.  The maximum value for this element is 12. For example, if the teacher has 12 students in section A and 14 in section B, Section B would report 01 and section A would report 02.  Numeric, 2 digits	N/A
Grade	The minimum state grade level of the students enrolled as of the effective date. Campus reviews the roster as of the Effective Date and reports the grade of the student with the lowest state grade level. State grade 91 is lowest and state grade 12 is highest.  Numeric, 2 digits	Course > Section > Roster > Grade  System Administration > Calendar > Calendar > Grade Levels > State Grade
Subject Code	The state code from the course.  Alphanumeric, 4 characters	Course > State Code
Hispanic/Latino='Y' and any race - Male Students	The number of male students that are Hispanic/Latino as of the section end date.	Census > People Demographics > Identity > Gender > Male
	Numeric, 4 digits	Census > People Demographics > Identity > Race/Ethnicity > Hispanic Latino > Yes



Element	Description	Location
Hispanic/Latino='Y' and any race - Female Students	The number of students that are Hispanic and female as of the section end date.  Numeric, 4 digits	Census > People Demographics > Identity > Gender > Female  Census > People Demographics > Identity > Race/Ethnicity > Hispanic Latino > Yes
Hispanic/Latino='N' and American Indian or Alaska Native - Male Students	The number of students that are American Indian or Alaska Native and male as of the section end date.  Numeric, 4 digits	Census > People Demographics > Identity > Gender > Male  Census > People Demographics > Identity > Race/Ethnicity > Hispanic Latino > N:No  Census > People Demographics > Identity > Federal Race/Ethnicity > 2
Hispanic/Latino='N' and American Indian or Alaska Native - Female Students	The number of students that are American Indian or Alaska Native and female as of the section end date.  Numeric, 4 digits	Census > People Demographics > Identity > Gender > Female  Census > People Demographics > Identity > Federal Race/Ethnicity > 2
Hispanic/Latino='N' and Asian - Male Students	The number of students that are Asian and male as of the section end date.  Numeric, 4 digits	Census > People Demographics > Identity > Gender > Male  Census > People Demographics > Identity > Federal Race/Ethnicity > 3



Element	Description	Location
Hispanic/Latino='N' and Asian - Female Students	The number of students that are Asian and female as of the section end date.	Census > People Demographics > Identity > Gender > Female  Census > People
	Numeric, 4 digits	Demographics > Identity > Federal Race/Ethnicity > 3
Hispanic/Latino='N' and Black or African American - Male Students	The number of students that are Black and male as of the section end date	Census > People Demographics > Identity > Gender > Male
indic Students	Numeric, 4 digits	Census > People Demographics > Identity > Federal Race/Ethnicity > 4
Hispanic/Latino='N' and Black or African American - Female Students	The number of students that are Black and female as of the section end date.	Census > People Demographics > Identity > Gender > Female
	Numeric, 4 digits	Census > People Demographics > Identity > Federal Race/Ethnicity > 4
Hispanic/Latino='N' and Native Hawaiian or Other Pacific	The number of students that are Native Hawaiian or Other Pacific Islander and male as of the section end date.	Census > People Demographics > Identity > Gender > Male
Islander - Male Students	Numeric, 4 digits	Census > People Demographics > Identity > Federal Race/Ethnicity > 5
Hispanic/Latino='N' and Native Hawaiian or Other Pacific	The number of students that are Native Hawaiian or Other Pacific Islander and female as of the section end date.	Census > People Demographics > Identity > Gender > Female
Islander - Female Students	Numeric, 4 digits	Census > People Demographics > Identity > Federal Race/Ethnicity > 5



Element	Description	Location
Hispanic/Latino='N' and White - Male Students	The number of students that are White and male as of the section end date.	Census > People Demographics > Identity > Gender > Male
	Numeric, 4 digits	Census > People Demographics > Identity > Federal Race/Ethnicity > 6
Hispanic/Latino='N' and White - Female Students	The number of students that are White and female as of the section end date.	Census > People Demographics > Identity > Gender > Female
	Numeric, 4 digits	Census > People Demographics > Identity > Federal Race/Ethnicity > 6
Hispanic/Latino='N' and Two or More Races - Male Students	The number of students that are two or more races and male as of the section end date.	Census > People Demographics > Identity > Gender > Male
	Numeric, 4 digits	Census > People Demographics > Identity > Federal Race/Ethnicity > 7
Hispanic/Latino='N' and Two or More Races - Female Students	The number of students that are two or more races and female as of the section end date.	Census > People Demographics > Identity > Gender > Female
	Numeric, 4 digits	Census > People Demographics > Identity > Federal Race/Ethnicity > 7
Title I Students	The number of students that are Title 1. See the Title 1 Students information in the report logic for more details.	Student Information > General > Enrollments > End Status > Standard code area of the
	Numeric, 4 digits	dictionary



Element	Description	Location
Students Eligible for Free or Reduced Price Meals	The number of students that have free or reduced meals. If the student's eligibility is free or Reduced as of the section end date, they will report. Otherwise, they are not included.  Numeric, 4 digits	FRAM > Eligibility > Eligibility
Students with Disabilities	The number of student with disabilities.  To calculate this element, Campus uses the student's most recent IEP where the print format is MD SPED Data as of the end date on the extract editor to determine the special ed status.  Students are included if their most recent IEP has a Special Ed Start Date that is prior to or equal to the report course End Date. If the course has not ended, Campus uses the extract editor Effective Date. The latest IEP Closed Date must be less or equal to the extract editor Effective Date AND  • the Exit Code must be null, OR  • if the Exit Code is not null AND the Special Ed Exit date is after the course End Date or the course is ended Campus uses the Effective Date on the extract editor.  Numeric, 4 digits	Student Information > Special Ed > Documents > IEP > Print Format is MD SPED Date > Detail Editor > Start Date, IEP Closed Date, Exit Code
Students with 504 Plans	The number of students with a 504 plan. Campus totals the number of students rostered into the course as of the course End Date that are 504.  Students are considered 504 if they have an active 504 record with a start date before the last day of the section or if the section has not ended, a 504 start date prior to the Effective Date and one of the following: 504 End Date is NULL OR 504 End Date is after the extract editor End Date.  Numeric, 4 digits	Student Information > General > Flags > Flag (State Code of 504 and marked as state reported)



Element	Description	Location
Students with Limited English Proficiency	The number of student with Limited English Proficiency. Students in the course/section that meet the following criteria report:  • Have an EL status of EL or EL Exited with an exited date that is on or after the course end date.  • If the course has not ended, Campus uses the extract editor Effective Date.  Numeric, 4 digits	Student Information > Program Participation > English Learners (EL) > EL > Program Status = EL or Exited EL
LEA Use	Blank	N/A
Course Number	The Course Number. This element only reports when the <b>Include Course Information</b> checkbox is marked on the extract editor.  Numeric, 20 digits	Course > Number
Course Name	The Course Name. This element only reports when the <b>Include Course Information</b> checkbox is marked on the extract editor.  Alphanumeric, 40 characters	Course > Name
Section Number	The Section Number. This element only reports when the <b>Include Course Information</b> checkbox is marked on the extract editor.  Numeric, 15 digits	Section > Number

## **Detail Report Layout**

Element	Description	Location
Course Number	The Course Number. This element only reports when the Include Course Information checkbox is marked on the extract editor.	Course > Number  Course.number
	Numeric, 20 digits	



Element	Description	Location
Section Number	The Section Number. This element only reports when the Include Course Information checkbox is marked on the extract editor.  Numeric, 15 digits	Section > Number  Section.number
Subject Code	The state code from the course.  Alphanumeric, 4 characters	Course > State Code Course.statecode
Time of Year	The time of year in which the course takes place. See the Time of Year Codes for valid options.  Alphanumeric, 2 characters	Course > Section > Section Detail > Time of Year  definition.termtype
Teacher Last Name	The teacher's last name. Reports the last name from the current Identity record. Legal Last Name reports. If Legal Last Name is null, the Last Name reports.  Alphanumeric	Identity > Legal Last Name or Last Name identity.lastname
Teacher First Name	The teacher's first name. Reports the first name from the current Identity record. Legal First Name reports. If Legal First Name is null, the First Name reports.	Identity > Legal First Name or First name identity.firstname
Long Term Substitute	If the teacher's role is "Long Term Substitute," <b>Y</b> reports. Otherwise, this element reports <b>N</b> .  Alphanumeric, 1 character	Course > Section > Section Staff History > Teacher > Role  Teacher.role



Element	Description	Location
Class Number	The class number is based on the total number of sections in which the teacher is tied across the calendar(s) selected in the extract editor.  The sequence is based on the number of students in the course as of the section end date. If the section has not ended, the calculation uses the Effective Date entered on the extract editor. If multiple sections have the same number of students, the sequence number is based on the section ID. The highest ID gets the highest sequence number.  The maximum value for this element is 12. For example, if the teacher has 12 students in section A and 14 in section B, Section B would report 01 and section A would report 02.  Numeric, 2 digits	N/A
LEA Number	The two-digit state designation of the local education agency.  Numeric, 2 digits	School & District Settings > District > District Information > State District Number  District.number
Reporting School ID	The state school number for the school to which the course is tied.  Numeric, 4 digits	School & District Settings > Schools > School Information > Reporting School ID  School.reportingSchoolIDnumber
School Number	The four-digit code assigned to the school building.	School & District Settings > Schools > School Information > State School Number
	Numeric, 4 digits	School.number



Element	Description	Location
Unique Statewide Identifier	The State Assigned Teacher Identification (SATID).  Numeric	Census > People > Demographics > StateStaff ID  Person.stateID
Local Student Number	The student's local ID.  Numeric	Census > People > Demographics > Local Student Number  Person.studentnumber
Last Name	The student's last name. Reports the last name from the current Identity record. Legal Last Name reports. If Legal Last Name is null, the Last Name reports.	Census > People > Identities > Current Identity > Legal Last Name or Last Name
	Alphanumeric	identity.lastname
First Name	The student's first name. Reports the first name from the current Identity record. Legal First Name reports. If Legal First Name is null, the First Name reports.	Census > People > Identities > Current Identity > Legal First Name or First Name identity.firstname
	Alphanumeric	
Middle Name	The student's middle name.  Reports the middle name from the current Identity record. Legal Middle Name reports. If Legal Middle Name is null, the First Name reports.	Census > People > Identities > Current Identity > Legal Middle Name or First Name identity.middlename
	Alphanumeric	
Date of Birth	The student's birthday.  Date field, 8 characters YYYYMMDD	Census > People > Identities > Current Identity > Birth Date identity.birthdate



Element	Description	Location
Gender	The student's gender.  • 1 = Male  • 2 = Female  Reports the gender from the current Identity record. Legal Gender reports. If Legal Gender is null, Gender reports.  Alphanumeric	Census > People > Identities > Current Identity > Legal Gender or Gender identity.gender
Hispanic/Latino Ethnicity	The student's ethnicity. <b>Y</b> reports when this checkbox is marked. Otherwise, this element report <b>N</b> .  Alphanumeric, 1 characters	Census > People > Demographics > Race Ethnicity > is the individual Hispanic/Latino  Identity.hispanicEthnicity
Race	The five-digit code describing the student's race.  • 0 or 1 - American Indian/Alaskan Native  • 0 or 2 - Asian  • 0 or 3 - Black or African American  • 0 or 4 - Native Hawaiian or Other Pacific Islander  • 0 or 5 - White  Example  02000 = Asian  Numeric	Census > People > Demographics > Race Ethnicity  Identity.raceEthnicityFED
Grade	The student's grade level as of the Effective Date.  Numeric	Student Information > General > Enrollment > Grade Level  System Administration > Calendar > Calendar > Grade Levels  Enrollment.grade Gradelevel.stategrade



Element	Description	Location
Title I Students	The number of students that are Title 1. See the Title 1 Students information in the report logic for more details.  Alphanumeric	Student Information > General > Enrollments > End Status > Standard code area of the dictionary
Students Eligible for Free or Reduced Price Meals	The number of students that have free or reduced meals. If the student's eligibility is free or Reduced as of the section end date, they will report. Otherwise, they are not included.  Numeric, 4 digits	FRAM > Eligibility > Eligibility  POSEligibility.eligibility
Students with Disabilities	The number of student with disabilities.  To calculate this element, Campus uses the student's most recent IEP where the print format is MD SPED Data as of the end date on the extract editor to determine the special ed status.  Students are included if their most recent IEP has a Special Ed Start Date that is prior to or equal to the report course End Date. If the course has not ended, Campus uses the extract editor Effective Date. The latest IEP Closed Date must be less or equal to the extract editor Effective Date AND  • the Exit Code must be null, OR  • if the Exit Code is not null AND the Special Ed Exit date is after the course End Date or the course is ended Campus uses the Effective Date on the extract editor.  Numeric, 4 digits	Student Information > Special Ed > Documents > IEP > Print Format is MD SPED Date > Detail Editor > Start Date, IEP Closed Date, Exit Code



Element	Description	Location
Students with 504 Plans	The number of students with a 504 plan. Campus totals the number of students rostered into the course as of the course End Date that are 504.  Students are considered 504 if they have an active 504 record with a start date before the last day of the section or if the section has not ended, a 504 start date prior to the Effective Date and one of the following: 504 End Date is NULL OR 504 End Date is after the extract editor End Date.  Numeric, 4 digits	Student Information > General > Flags > Flag (State Code of 504 and marked as state reported)  Program.code
Students with Limited English Proficiency	The number of student with Limited English Proficiency. Students in the course/section that meet the following criteria report:  • Have an EL status of EL or EL Exited with an exited date that is on or after the course end date.  • If the course has not ended, Campus uses the extract editor Effective Date.  Numeric, 4 digits	Student Information > Program Participation > English Learners (EL) > EL > Program Status is EL or Exited EL  Lep.programstatus Lep.idenfiedDate

#### **Time of Year Codes**

Code	Name
<b>1Q</b>	1st Quarter
15	1st Semester/Fall Semester
1T	1st Trimester
2Q	2nd Quarter
25	2nd Semester/Spring Semester
2T	2nd Trimester
3Q	3rd Quarter
3T	3rd Trimester



Code	Name
4Q	4th Quarter
F	Full Year
M	Mini Session
0	Other
S	Summer Term
SY	School Year