

Tool Rights (Messenger)

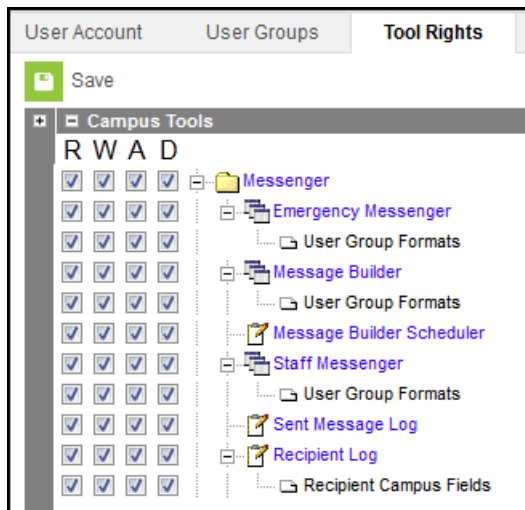
Last Modified on 04/03/2024 2:21 pm CDT

[Messenger Tool Rights](#) | [System Administration > Messenger](#) | [Campus Instruction > Message Tools](#) | [Behavior > Behavior Messenger](#) | [Attendance > Attendance Messenger](#) | [Surveys > Survey Messenger](#)

Tool Rights determine the level of access users have to tools throughout Campus. This article refers to tool rights in abbreviated form (i.e., R, W, A, D or any combination of the four). Sub-rights appear as *italicized*.

Right	Description
R (Read)	The R right indicates the information on the corresponding tool may be viewed by the user. When applicable, the user is also allowed to print information. The user will NOT have access to the Save, Add or Delete icons in the action bar.
W (Write)	The W right indicates the user may view and modify the information on the corresponding tool. The Save icon in the action bar will be functional. This right allows the user to modify only existing data in the area since adding new data is controlled by the A right. This right includes the ability to change or remove data from a specific field.
A (Add)	<p>The A right indicates the user may view, modify and add to the information on the corresponding tool. The New and Add icons in the action bar will be functional. This right allows the user to add new data/records.</p> <p>For Messenger Tools only: Copy functionality is also available to users with A (Add) rights.</p>
D (Delete)	<p>ASSIGN THIS RIGHT WITH CAUTION. The D right indicates the information on the corresponding tool may be deleted. The Delete icon in the action bar will be functional. This right provides the ability to completely remove an existing record, including all data contained within the record. The ability to change/remove data from a field is controlled through the W right.</p>

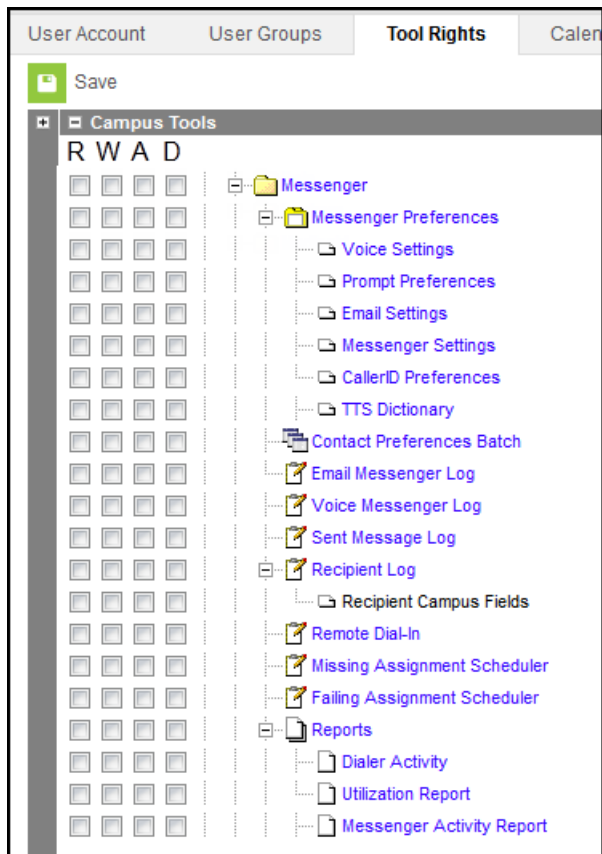
Messenger Tool Rights



Tab	R	W	A	D
Emergency Messenger	Allows user to view existing templates and send messages.	View and Modify	View, Modify, and Add	View, Modify, Add and Delete
User Group Formats	Allows viewing and sending existing Group templates.	N/A	N/A	N/A
Mailgun Message Log	Allows user to access and view data.	N/A	N/A	N/A
Message Builder	Allows user to view existing templates and send messages.	View and Modify	View, Modify, and Add	View, Modify, Add and Delete
User Group Formats	Allows viewing and sending existing Group templates.	N/A	N/A	N/A
Message Builder Scheduler	View existing messages scheduled by the user or user's user group.	View and Modify message scheduling.	View, Modify and Add a new schedule for message delivery.	View, Modify, Add and Delete a scheduled task.
Staff Messenger	Allows user to view existing templates and send messages.	View and Modify	View, Modify, and Add	View, Modify, Add and Delete

Tab	R	W	A	D
User Group Formats	Allows viewing and sending existing Group templates.	N/A	N/A	N/A
Sent Message Log	Allows reviewing sent process alert, email, voice and text messages.	N/A	N/A	N/A
Recipient Log	<p>Allows reviewing messages sent by the current user, refreshing the status and printing the Recipient Report. Read rights only allow viewing Campus fields as the field name. For example, <i>student.firstname</i> displays instead of <i>John</i>.</p> <ul style="list-style-type: none"> • Users with rights to <i>Student Information > General > Summary</i> may search for students. However, the user cannot view Recipient Logs for guardian or staff recipients (non-students). Viewing Recipient Logs is also limited by Calender rights • Users with rights to <i>Census > People > Demographics</i> may search for All People. 	N/A	N/A	N/A
Recipient Campus Fields	<p>Allows users to view values in Campus fields instead of just seeing the field name. For example, <i>student.firstname</i> displays <i>John</i> on the Recipient Report when this option is marked.</p>	N/A	N/A	N/A

System Administration > Messenger

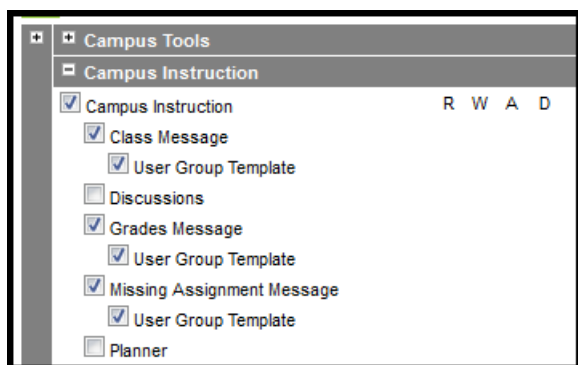


Tools	R	W	A	D
Messenger Preferences	View Only	Allows user full access to modify preferences.	N/A	N/A
Voice Settings	View Only	Allows user full access to modify preferences.	N/A	N/A
Prompt Preferences	View Only	Allows user full access to modify preferences.	N/A	N/A
Email Settings	View Only	Allows user full access to modify preferences.	N/A	N/A
Messenger Settings	View Only	Allows user full access to modify preferences.	N/A	N/A

Tools	R	W	A	D
<i>CallerID Preferences</i>	View Only	Allows user full access to modify preferences.	N/A	N/A
<i>TTS Dictionary</i>	View Only	Allows user full access to modify preferences.	N/A	N/A
Contact Preferences Batch	View Only	Allows user full access to modify preferences.	N/A	N/A
Sent Message Log	Allows user full access to review sent process alert, email, voice and text messages	N/A	N/A	N/A
Recipient Log	<p>Allows reviewing messages sent by the current user, refreshing the status and printing the Recipient Report.</p> <p>Read rights only allow viewing Campus fields as the field name. For example, <i>student.firstname</i> displays instead of <i>John</i>.</p> <ul style="list-style-type: none"> Users with rights to <i>Student Information > General > Summary</i> may search for students. However, the user cannot view Recipient Logs for guardian or staff recipients (non-students). Viewing Recipient Logs is also limited by Calender rights Users with rights to <i>Census > People > Demographics</i> may search for All People. 	N/A	N/A	N/A
<i>Recipient Campus Fields</i>	Allows users to view values in Campus fields instead of just seeing the field name. For example, <i>student.firstname</i> displays <i>John</i> on the Recipient Report when this option is marked.			
Remote Dial-In	Allows user full access to send emergency messages when the Campus application is inaccessible.	N/A	N/A	N/A

Tools	R	W	A	D
Missing Assignment Scheduler	View Only	Allows user full access to create new, delete or use/modify existing templates.	N/A	N/A
Failing Assignment Scheduler	View Only	Allows user full access to create new, delete or use/modify existing templates.	N/A	N/A
Reports	Allows full access to a report.	N/A	N/A	N/A
<i>Messenger Activity Report</i>	Allows full access to the report.	N/A	N/A	N/A

Campus Instruction > Message Tools

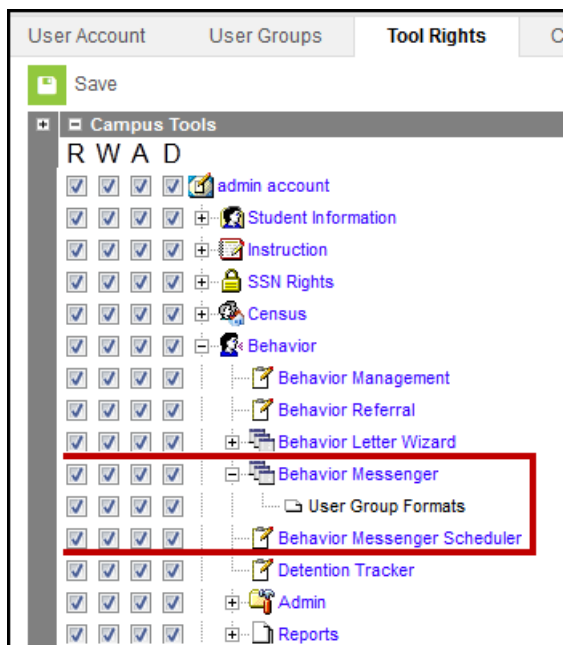


Tool rights in Campus Instruction are all or nothing - if a user has rights to a tool, they have complete rights to that tool.

Tools	Rights
Class Message	Allows user to create and send class messages.
<i>User Group Template</i>	Allows user to save templates to a user group to which they belong.

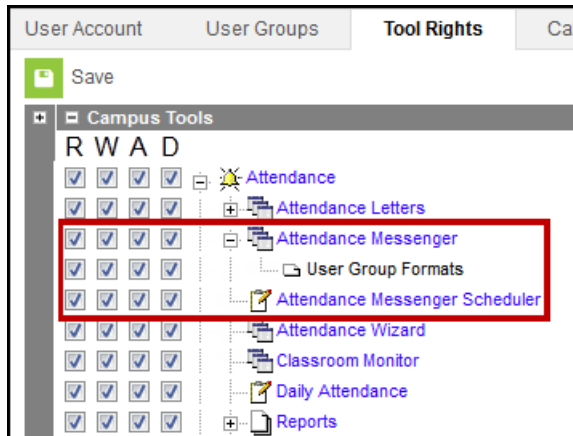
Tools	Rights
Grades Message	Allows user to create and send grades message.
<i>User Group Template</i>	Allows user to save templates to a user group to which they belong.
Missing Assignment Message	Allows user to create and send missing assignment messages to parents.
<i>User Group Template</i>	Allows user to save templates to a user group to which they belong.

Behavior > Behavior Messenger



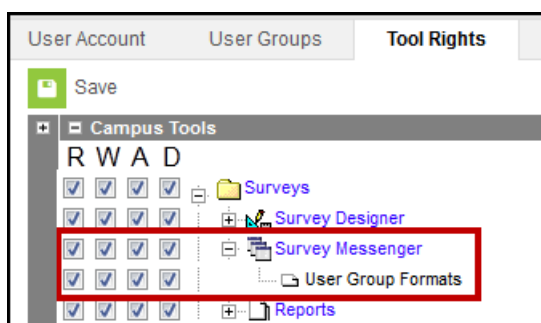
Tools	R	W	A	D
Behavior Messenger	Allows user to view existing templates and send messages.	View and Modify	View, Modify, and Add	View, Modify, Add and Delete
<i>User Group Formats</i>	Allows viewing and sending existing Group templates.	N/A	N/A	N/A
Behavior Messenger Scheduler	View existing messages scheduled by the user or user's user group.	View and Modify message scheduling.	View, Modify and Add a new schedule for message delivery.	View, Modify, Add and Delete a scheduled task.

Attendance > Attendance Messenger



Tools	R	W	A	D
Attendance Messenger	Allows user to view existing templates and send messages.	View and Modify	View, Modify, Add	View, Modify, Add, Delete.
<i>User Group Formats</i>	Allows viewing and sending existing Group templates.	N/A	N/A.	N/A
Attendance Messenger Scheduler	View Only	Allows user full access to create new, delete or use/modify existing templates.	N/A	N/A

Surveys > Survey Messenger



Tools	R	W	A	D
Survey Messenger	Allows user to view existing templates and send messages.	View and Modify	View, Modify, Add	View, Modify, Add, Delete.

Tools	R	W	A	D
<i>User Group Formats</i>	Allows viewing and sending existing Group templates.	N/A	N/A	N/A