## ASES Report <br> Last Modified on 03/11/2024 8:44 am CDT

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The ASES (After School Education and Safety) Report includes student data and attendance information for after school education programs. State student attendance rules apply, as follows:

- The student must be present at least one instructional attendance taking period in the day that is marked Attendance and Instructional (on the Calendar Days).
- Days are summed to a total and reported in the Days Attended Regular School field. For Report Range SemiAnnual 1, attendance from July 1 to December 31 calculates. For Report Range Semi-Annual 2, attendance from January 1 to June 30 calculates.


ASES Report

## Report Logic

## Student Population

All students in the school report.
Students are not included in the report when:

- Their enrollment is marked as State Exclude or No Show.
- They are enrolled in a calendar marked as State Exclude.
- Their grade level of enrollment is marked as State Exclude.


## Course Population

Only students in ASES courses report data in the ASES course columns, populated on the Course Editor.
ASES Courses have the Type field selected as one of the following:

- A1 - Before School Base
- A2 - After School Base
- A3 - Before School Supplemental
- A4-3-hour After School Supplementa
- A5 - 6-hour After School Supplemental

Courses marked as ASES Not Funded report as 999.


Course Editor Fields for ASES Reporting

## Report Editor

| Field | Description |
| :---: | :---: |
| Report Range | Determines for which part of the year attendance calculates. <br> - Semi-Annual 1 reports attendance information from July 1 to December 31. <br> - Semi-Annual 2 reports attendance information from January 1 to June 30. <br> - Date Range reports attendance information from the entered start date through the entered end date. |
| Format | Indicates how the report displays - in CSV format or HTML format. |
| Ad hoc Filter | Select which students to include in the extract by choosing a filter that was created in the Filter Designer. When a filter is selected, only those students included in the filter are included in the report. <br> This is optional. Students can also be selected by grade level. Or choose both a grade level and an ad hoc filter. |
| Grade Selector | When a grade level is selected, only those students in that grade level are included in the report. This is optional. Students can also be selected by an Ad hoc Filter. Or choose both a grade level and an ad hoc filter. |
| Calendar Selection | Select the calendar of enrollment from which to pull student data. Calendars can be chosen by the active year, by the school name or by the year. |
| Report Generation | Choose the Generate Extract to display the results of the chosen items immediately. Choose the Submit to Batch option to generate the report at a specified time. This option is helpful when generating large amounts of data. |

## Generate the Report

1. Select the desired Report Range.
2. Select the desired Format.
3. Select students to include in the report by choosing an Ad hoc Filter or a Grade Level, or both.
4. Select the desired Calendars.
5. Click the Generate Report button to display the report immediately. Or choose the Submit to Batch button to select when the report generates.


## Report Layout

| Data Element | Description | Location |
| :---: | :---: | :---: |
| School Name | Reports the name of the school selected to report based on the calendar(s) selected. <br> Alphabetic, 80 characters | School > School Name <br> School.name |
| CDS Code | Reports the school's assigned CDS code. <br> Numeric, 14 digits | School > State School Number, CDS Number <br> School.stateNumber <br> School.cdsNumber <br> (CustomSchool.value) |
| SSID | Reports the student's state-assigned identification number. <br> Numeric, 10 digits | ```Demographics > Person Identifiers > Student State ID Person.stateID``` |
| Days Attended Regular School | Reports the total days of attendance where the student was present for at least one period of instruction and attendance was recorded. <br> When the Report Range for SemiAnnual 1 is selected, data reports for attendance days between July 1 and December 31. <br> When the Report Range for SemiAnnual 2 is selected, data reports for attendance days between January 1 and June 30. <br> Numeric, 3 digits | Calculated value, data not stored |
| Days Attended Before School Base | Reports the total number of days where the student was present for a course that records attendance and the Course Type is A1 - Before School Base. <br> When a student is scheduled into a course marked as Before School Base and the ASES Not Funded checkbox is marked on the Course, a value of 999 reports. <br> Numeric, 3 digits | Calculated value, data not stored |
| Days Attended After School Base | Reports the total number of days where the student was present for a course that records attendance and the Course Type is A2 - After School Base. <br> When a student is scheduled into a course marked as After School Base and the ASES Not Funded checkbox is marked on the Course, a value of 999 reports <br> Numeric, 3 digits. | Calculated value, data not stored |


| Data Element | Description | Location |
| :--- | :--- | :--- |
| Days Attended Before <br> School Supplemental | Reports the total number of days <br> where the student was present for a <br> course that records attendance and <br> the Course Type is A3-Before <br> School Supplemental. | Calculated value, data not stored |
|  | When a student is scheduled into a <br> course marked as Before School <br> Supplemental and the ASES Not <br> Funded checkbox is marked on the <br> Course, a value of 999 reports. |  |
|  | Numeric, 3 digits |  |
| Days Attended After School | Reports the total number of days <br> where the student was present for a <br> course that records attendance and <br> the Course Type is $\mathbf{A 4}$ - 3-Hour <br> After School Supplemental. | Calculated value, data not stored |
| Supplemental 3 Hour |  |  |
| Program | When a student is scheduled into a <br> course marked as 3-Hour After School <br> Supplemental and the ASES Not |  |
| Funded checkbox is marked on the |  |  |
| Course, a value of 999 reports. |  |  |$\quad$| Numeric, 3 digits |
| :--- |

