

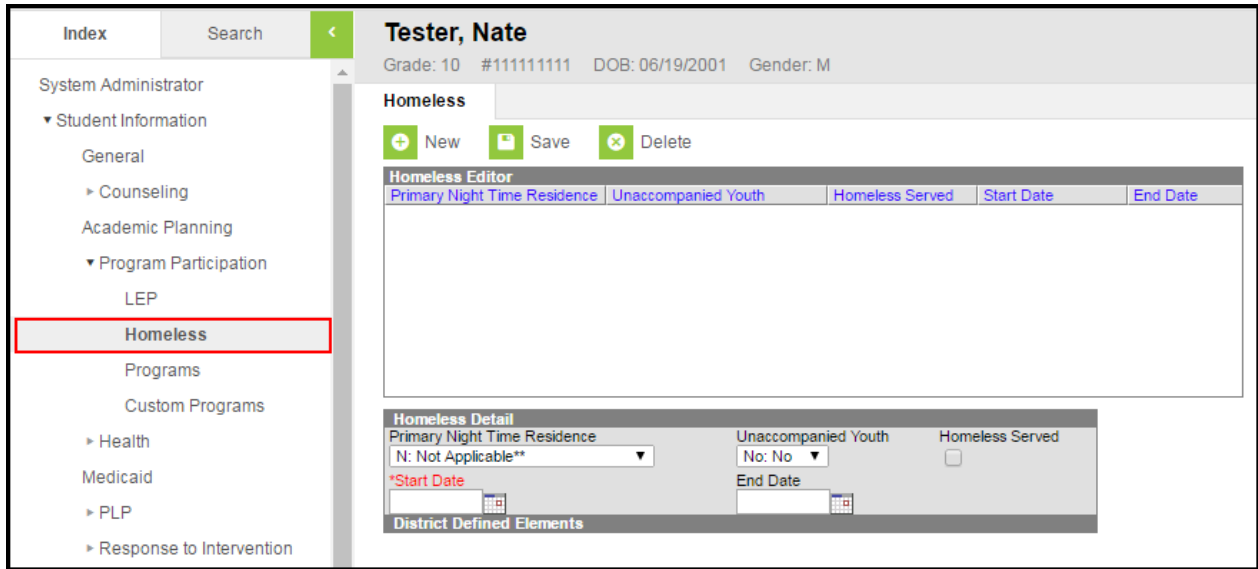
# Homeless (South Dakota)

Last Modified on 03/11/2024 8:44 am CDT

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**PATH:** *Student Information > Program Participation > Homeless*

The Homeless tab records basic homeless information as well as district-defined fields.



The screenshot displays the 'Homeless Editor' interface. On the left, a sidebar lists navigation options: System Administrator, Student Information (General, Counseling, Academic Planning, Program Participation, LEP, **Homeless**, Programs, Custom Programs), Health, Medicaid, PLP, and Response to Intervention. The 'Homeless' tab is highlighted. The main area shows the student profile for 'Tester, Nate' (Grade: 10, #111111111, DOB: 06/19/2001, Gender: M). Below the profile, the 'Homeless' section has buttons for New, Save, and Delete. The 'Homeless Editor' form includes a table with columns: Primary Night Time Residence, Unaccompanied Youth, Homeless Served, Start Date, and End Date. Below the table, the 'Homeless Detail' section shows fields for Primary Night Time Residence (N: Not Applicable\*\*), Unaccompanied Youth (No: No), Homeless Served (checkbox), Start Date, and End Date. At the bottom, there is a section for District Defined Elements.

Image 1: Homeless Editor

## Tool Rights

**PATH:** *System Administration > User Security > Users > Tool Rights*

In order to view Homeless records, users must have at least **R**(ead) rights to both Homeless tools shown below. To create a Homeless record, users need at least **A**(dd) rights to both tools show below.

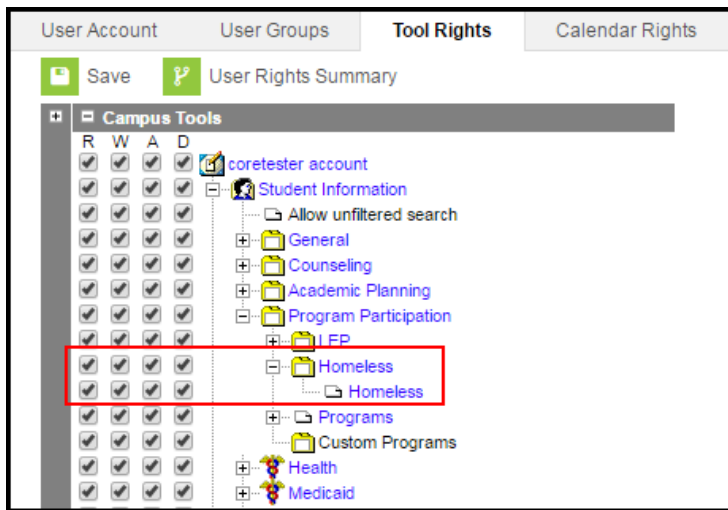


Image 2: Homeless Tool Rights

## Creating a Homeless Record

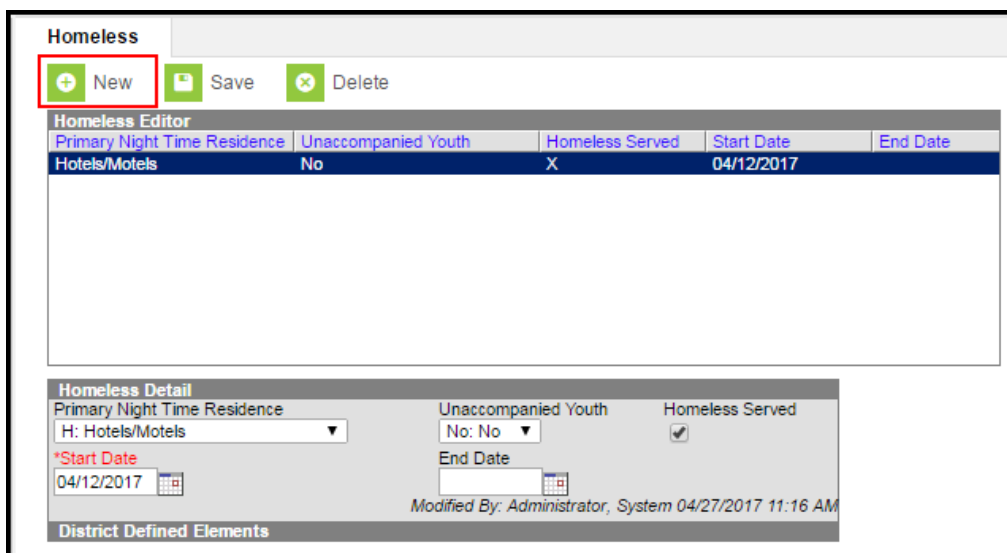


Image 3: Creating a Homeless Record

### To Create a Homeless Record:

1. Select the **New** icon. The Homeless Detail editor will appear below.
2. Select the student's **Primary Night Time Residence**.
3. Indicate whether or not the student is considered an **Unaccompanied Youth**.
4. If the student is being served by a Homeless program such as a McKinney-Vento, mark the **Homeless Served** checkbox.
5. Enter a **Start Date**. This is the first day the student is considered to be homeless.
6. If known, enter the **End Date**. This is the last day the student will be considered homeless.

## Understanding Homeless Fields

The following table describes each available Homeless field:

Field	Description	Database Location
<b>Primary Night Time Residence</b>	The nighttime residence of the homeless student.	Homeless.primaryNightTimeResidence
<b>Unaccompanied Youth</b>	Indication of whether the student is unaccompanied by a parent/guardian.	Homeless.unaccompaniedYouth
<b>Homeless Served</b>	Indication of whether the homeless student is being served by a homeless program such as the McKinney-Vento program.	Homeless.homelessServed
<b>Start Date</b>	The first day the student was considered to be homeless.	Homeless.startDate
<b>End Date</b>	The last day the student was considered to be homeless.	Homeless.endDate

## Adding Custom Fields

Districts have the option of adding district-specific elements to the Homeless tab or district-specific tabs.

The [Custom Attribute](#) article explains how to add a field to the Homeless tab. Select *Homeless* as the **Screen Location**.

See the [Custom Tab](#) article for instructions on adding a district-specific tab. Select *Homeless* as the **Tabset** and then use the [Custom Attribute](#) tool to add fields to the tab.

The screenshot displays the 'Homeless' editor interface. At the top, there are buttons for 'New', 'Save', and 'Delete'. Below these is the 'Homeless Editor' section, which contains a table with columns: 'Primary Night Time Residence', 'Unaccompanied Youth', 'Homeless Served', 'Start Date', and 'End Date'. The first row shows 'Hotels/Motels', 'No', 'X', and '04/12/2017'. Below the editor is the 'Homeless Detail' section, which includes dropdown menus for 'Primary Night Time Residence' (set to 'H: Hotels/Motels'), 'Unaccompanied Youth' (set to 'No: No'), and a checkbox for 'Homeless Served' (checked). It also has date pickers for '\*Start Date' (set to '04/12/2017') and 'End Date'. A red box highlights the 'District Defined Elements' section at the bottom, with red arrows pointing to it from the left and right. A status bar at the bottom indicates 'Modified By: Administrator, System 04/27/2017 11:16 AM'.

Image 4: District-Defined Elements

# Impacted Reports

Data entered in Homeless records are reporting in various state reports. The following describes which reports are impacted:

Report	Impact
<a href="#">Enrollment Extract File</a>	<ul style="list-style-type: none"> <li>• The Homeless field on the extract reports values entered in the Primary Night Time Residence field.</li> <li>• The Homeless Start Date field on the extract reports values entered in the Start Date field.</li> <li>• The Unaccompanied Youth field on the extract reports values entered in the Unaccompanied Youth field.</li> </ul>
<a href="#">Enrollment Import File</a>	<ul style="list-style-type: none"> <li>• Values entered in the Homeless field of the import file are imported into the Primary Night Time Residence field.</li> <li>• Values entered in the Homeless Start Date field of the import file are imported into the Start Date field.</li> <li>• Values entered in Unaccompanied Youth field of the import file are imported into the Unaccompanied Youth field.</li> </ul>