

Attendance Audit Report (Nebraska)

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Classic View: System Administration > Ed-Fi > Ed-Fi Reports > Attendance Audit

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The Attendance Audit report is used to extract data using the attendance calculation for Ed-Fi attendance reporting.

This report can only be generated with Ed-Fi turned on and a valid Ed-Fi configuration.

NE Attendance Audit

This tool will extract data using the attendance calculation for Ed-Fi attendance reporting.

Extract Options

Report Type

Summary Report

Ed-Fi Configuration

19-20

Start Date

End Date

04/08/2020

Grade Level

All Grades
HP
PK
HK
KG
01

Student Ad Hoc Filter

Format

Comma Separated(CSV)

Generate Extract

Submit to Batch

Select Calendars

Which calendar(s) would you like to include in the report?

☒ active year
☐ list by school
☐ list by year

19-20

19-20 Beatrice Comm PK - AM
19-20 Beatrice Comm PK - Full
19-20 Beatrice Comm PK - PM
19-20 Beatrice High School
19-20 Beatrice Middle School
19-20 Birth - 3
19-20 Lincoln Elementary Schoo
19-20 Paddock Lane School
19-20 Parochial
19-20 Stoddard Elementary Scho
19-20 Test School

CTRL-click or SHIFT-click to select multiple

Refresh
Show top 50 tasks submitted between 04/01/2020 and 04/08/2020

Batch Queue List

Queued Time	Report Title	Status	Download
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Attendance Audit Report

Report Editor

The following defines the options available on the Attendance Audit report.

Option	Description
Report Type	Indicates the type of report being generated: Summary = Overall total of aggregate numbers by grade level by calendar. Detail = Overall total of aggregate number by student.

Option	Description
Ed-Fi Configuration	Indicates the Ed-Fi configuration from which attendance data is reported.
Start Date	Indicates the first date used when calculating attendance. Note: If the Start Date and End Date fields are not used, the report will aggregate data for the start of school to the end in both Detail and Summary reports.
End Date	Indicates the last date used when calculating attendance. Note: If the Start Date and End Date fields are not used, the report will aggregate data for the start of school to the end in both Detail and Summary reports.
Grade Level	Indicates the grade level(s) used in the report.
Student Ad Hoc Filter	Users are able to select ad hoc filters that are used to insert values. The Ad Hoc does not take into consideration the other available fields.
Format	Determines how the report prints. Options are: <ul style="list-style-type: none"> • Comma Separated (CSV) • HTML • PDF
Calendar Selection	Selection indicates from which school calendar of enrollment information is pulled. Calendars can be selected by the Active Year, School, or Year. If a Year and/or School is selected in the Campus toolbar, that calendar is automatically selected.
Generate Extract	The report generates immediately in a separate window in the designated format.
Submit to Batch	This process allows larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.

Generate the Report

1. Select the **Report Type**, either Summary or Detail.
2. Select the **Ed-Fi Configuration**.
3. If desired, enter a **Start** and **End Date**.
4. If desired, enter a **Grade Level**.
5. If desired, select an **Ad Hoc filter**.
6. Select the **Format** in which to generate the report.
7. Select a **Calendar** to which the data will be imported.
8. Select **Generate Extract** or **Submit to Batch**.

Summary Report

The Summary report type generates an overall total of aggregate numbers by grade level by calendar.

Attendance Audit Records:3						
Grade Level	Aggregate Days Attendance	Aggregate Days Absent	Aggregate Days Membership	Days In Session	Average Daily Attendance	Average Daily Membership
Grade 6	26185.7	197.3	26383.0		0.99	0.01
Grade 7	25403.4	172.6	25576.0		0.99	0.01
Grade 8	27947.1	175.9	28123.0		0.99	0.01

HTML View - Summary Report

Field	Description	Campus Location	Database Field										
Grade Level	The Ed-Fi Grade level students are enrolled into during the reporting period selected.	Student Information> General> Enrollment> Grade Level	enrollment.gradeLevel										
Aggregate Days Attendance	Days Enrolled (in attendance) = The sum of the instructional duration of the student’s enrolled calendar that overlap with their enrollment’s start and end date.	Calculation	N/A										
Aggregate Days Absent	<div>Days absent = (total absence duration per Attendance Event Category Descriptor each rounded to 2 decimal places then summed together)/Scheduled Attendance Minutes. If the event has a code present in table, then include in the calculation for Days Absent:</div> <table><tr><th>Code</th><th>Description</th></tr><tr><td>06</td><td>Excused Absence - Disciplinary action, not receiving instruction</td></tr><tr><td>07</td><td>Excused Absence - Illness/Medical</td></tr><tr><td>08</td><td>Excused Absence - Noninstructional activity recognized by state, district, or school</td></tr><tr><td>09</td><td>Excused Absence - Transportation not available</td></tr></table>	Code	Description	06	Excused Absence - Disciplinary action, not receiving instruction	07	Excused Absence - Illness/Medical	08	Excused Absence - Noninstructional activity recognized by state, district, or school	09	Excused Absence - Transportation not available	Calculation	N/A
Code	Description												
06	Excused Absence - Disciplinary action, not receiving instruction												
07	Excused Absence - Illness/Medical												
08	Excused Absence - Noninstructional activity recognized by state, district, or school												
09	Excused Absence - Transportation not available												

Field	Description	Campus Location	Database Field
	<div>10</div> <div>Excused Absence - Other</div>		
	<div>11</div> <div>Unexcused Absence - Student skipping school</div>		
	<div>12</div> <div>Unexcused Absence - Other or unknown</div>		
Aggregate Days Membership	Days In session (membership) = The sum of the instructional duration of the student's enrolled calendar.	Calculation	N/A
Days In Session	Does not report in the Summary Report.	Calculation	N/A
Average Daily Attendance	The average daily presence of the students per grade level. ada = round(.0100*FullTimeEquivalency*((DAYS_ENROLLED - AttendanceAbsent)/DAYS_N_SES),4)	Calculation	N/A
Average Daily Membership	The average daily enrollment. Calculates the amount of students enrolled and averages it across the time period selected. adm = round(.0100*FullTimeEquivalency*(DAYS_ENROLLED/DAYS_N_SES),4)	Calculation	N/A

Detail Report

The Detail report type generates an overall total of aggregate number by student.

Attendance Audit Records:504										
Ed-Fi ID	Legal LN	Legal FN	Legal MN	Grade Level	Aggregate Days Attendance	Aggregate Days Absent	Aggregate Days Membership	Days In Session	Average Daily Attendance	Average Daily Membership
9297092	Progenius	Progenius	Damian	Grade 6	159.0	0.0	159.0	159.0		
2814748	Richard	Reet	Lee	Grade 6	155.8	3.2	159.0	159.0		
8605043	Levin	Levin	Ledvin	Grade 8	159.0	0.0	159.0	159.0		

HTML View - Detail Report

Field	Description	Campus Location	Database Field
Ed-Fi ID	Reports the student's Ed-Fi ID.	Student Information > General > Summary >	identity.EdFiID

Field	Description	Personal Information> Campus Location> EdFi ID	Database Field
Legal Last Name	Reports the student's legal last name.	Census> People> Identities> Protected Identity Information> Legal Last Name	identity.legalLastName
Legal First Name	Reports the student's legal firstname.	Census> People> Identities> Protected Identity Information> Legal First Name	identity.legalFirstName
Legal Middle Name	Reports the student's legal middle name. If null, reports blank.	Census> People> Identities> Protected Identity Information> Legal Middle Name	identity.legalMiddleName
Grade Level	Reports the Ed-Fi Grade Level for the student from their active enrollment	Student Information> General> Enrollment> Grade Level	enrollment.gradeLevel
Aggregate Days Attendance	Days Enrolled (in attendance) = The sum of the instructional duration of the student's enrolled calendar that overlap with their enrollment's start and end date.	Calculation	N/A
Aggregate Days Absent	Days absent = (total absence duration per Attendance Event Category Descriptor each rounded to 2 decimal places then summed together)/Scheduled Attendance Minutes. If the event has a code present in table, then include in the calculation.	Calculation	N/A

Field	calculation for Days Absent: Description		Campus Location	Database Field
	Code	Description		
	06	Excused Absence - Disciplinary action, not receiving instruction		
	07	Excused Absence - Illness/Medical		
	08	Excused Absence - Noninstructional activity recognized by state, district, or school		
	09	Excused Absence - Transportation not available		
	10	Excused Absence - Other		
	11	Unexcused Absence - Student skipping school		
	12	Unexcused Absence - Other or unknown		
Aggregate Days Membership	Days In session (membership) = The sum of the instructional duration of the student's enrolled calendar.		Calculation	N/A
Days In Session	Total number of Instructional days in the calendar in which the student is enrolled adm = round(.0100*FullTimeEquivalency* (DAYS_ENROLLED/DAYS_N_SES),4)		Calculation	N/A
Average Daily Attendance	Reports blank in the Detail report.		Calculation	N/A
Average Daily Membership	Reports blank in the Detail report.		Calculation	