

Staff Section Assignment (SLDS) (Vermont)

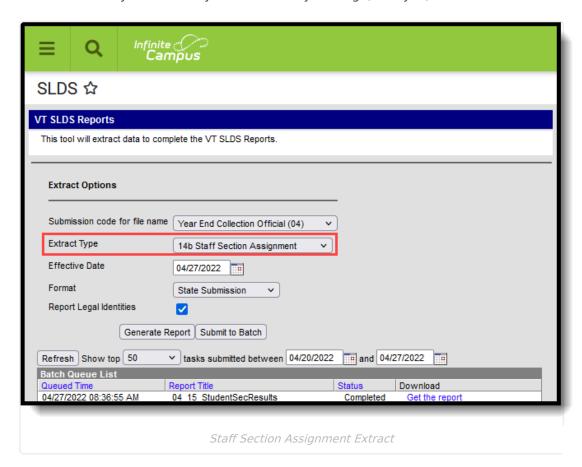
Last Modified on 03/11/2024 9:24 am CDT

Report Logic | Report Editor | Generate the Report | Report Layout

Classic View: VT State Reporting > SLDS > Extract Type > 14b Staff Section Assignment

Search Terms: SLDS

The Staff Section Assignment Extract report collects staff related information and aims to enhance Vermont's ability to efficiently and accurately manage, analyze, and use education data.



Report Logic

The staff person must have an Educator ID assigned to them in order to be included in the report.

All Courses set up on or prior to the Effective Date report. The Course must have a SCED code assigned to it to be included (Scheduling > Courses > Course > NCES Data > NCES Code).

Report Editor



Field	Description
Submission Code for File Name	Indicates the report naming convention based on the submission time frame of the report.
Extract Type	Indicates which extract generates. For this instance, select 14b Staff Section Assignment.
Effective Date	Indicates the date from which data is pulled for the report. This field autopopulates with the current date; use the calendar icon to select a new date or enter a new date in <i>mmddyy</i> format.
Format	Determines the format for the report. Use State Submission when submitting the final data. Use HTML for data review and testing.
Select Calendars	The calendar(s) from which data is pulled for the report. This option is only available when generating the <i>HTML</i> for the File Format and can assist with verifying data for individual calendars.
Generate Report Submit to Batch	Users have the option of submitting the report request to the batch queue by clicking Submit to Batch instead of Generate Extract . This process allows larger reports to generate in the background without disrupting the use of Campus.

Generate the Report

- 1. Select the appropriate **Submission Code for file name** from the dropdown.
- 2. Select 14b Staff Section Assignment for the Extract Type.
- 3. Enter the desired Effective Date.
- 4. Select the desired Format.
- 5. If desired, mark the **Report Legal Identities** checkbox.
- 6. If generating in HTML Format, select the desired **Calendars** from which to report data.
- 7. Click the **Generate Report** button. The report displays in the selected format.

Records:706						
ADMINID	POSID	LOCALCOURSEID	COURSESECTION	EDUCATORID	ROLE	SY
SU005	PS196	100	1001_VB	1234567	10	2022
SU005	PS196	100	1002	2345678	10	2022
SU005	PS196	100	1003	1234567	10	2022
SU005	PS196	1012	10121_DE	3456789	10	2022
SU005	PS196	1012	10121_DE	4567890	20	2022
SU005	PS196	1012	10121_DE	5678901	20	2022

Staff Section Assignment - HTML Format



	А	В	С	D	E	F	G	Н
1	ADMINID	POSID	LOCALCOURSEID	COURSESECTION	EDUCATORID	ROLE	SY	
2	SU005	PS196	100	1001_VB	1234567	10	2022	
3	SU005	PS196	100	1002	2345678	10	2022	
4	SU005	PS196	100	1003	3456789	10	2022	
5	SU005	PS196	1012	10121_DE	4567890	10	2022	
6	SU005	PS196	1012	10121_DE	5678901	20	2022	
7								
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Staff Section Assignment - State Submission Format

Report Layout

Element	Logic	Campus Location
ADMINID	The VT AOE assigned unique identifier for the Supervisory Union/District that is submitting data. Alphanumeric, 6 characters	System Administration > Resources > District Information > District Detail > State District Number District.number
POSID	The VT AOE assigned unique identifier for the organization representing the "Place of Service" where the staff person is performing a role. Alphanumeric, 6 characters	Census > People > District Assignment > Employment Assignments > Teacher EmploymentAssignment.teacher Census > People > District Assignment > Employment Assignments > School School.number
LOCALCOURSEID	A unique identifier assigned by the school to each of their courses offered in a school year. Alphanumeric, 55 characters	Scheduling > Courses > Course > Course Editor > Number Course.number



Element	Logic	Campus Location		
COURSESECTION	A unique identifier assigned by the school to each of their course sections offered in a given school year. The Course Section number is the	Scheduling > Courses > Course > Course Information > Number Course.number Scheduling > Courses > Course > Sections > Section Editor > Section Number		
	Course Number and Section Number combined. It also includes an Flexible Pathways code that is selected on the Course Section editor.			
	A Course Number of 100, a Section Number of 20, and a Flexible Pathways	Section.number		
	code of CP reports as 10020_CP. Alphanumeric, 30 characters	Scheduling > Courses > Course > Sections > Section Editor > Flexible Pathways Section.instructionalSetting		
EDUCATORID	The VT AOE assigned unique person identifier. This number is distinct for each person over time. Numeric, 10 digits	Census > People > Demographics > Person Identifiers > State Staff ID Person.staffStateID		
The role that a staff person is performing as it relates to the course section assignment. Alphanumeric, 3 characters		Scheduling > Courses > Section > Staff History > Staff History Detail > Teacher Role SectionStaffHistory.role		
SY	The school year for which data is being submitted. Numeric, 4 digits	N/A		
	YYYY			