

PIMS Incident Offender Disciplinary Action Template (Pennsylvania)

Last Modified on 03/11/2024 8:44 am CDT

Report Logic | Generate the Incident Offender Disciplinary Template | Report Layout

Classic View: PA State Reporting > PIMS Extracts > Incident Offender Disciplinary Action

Template

Search Terms: PIMS Extracts

The Incident Offender Disciplinary Action Template is used to track disciplinary sanctions as well as referral to or participation in remedial programs.

See the PIMS Reporting article for additional PIMS Reporting information.

Report Logic

Offenders with a Disciplinary Action Code between S1-S10 report. If the offender is referred to or participating in a remedial program, multiple records will report for each additional Disciplinary Action Code between R1-R9.

Behavior incidents must have a behavior resolution with a state code in order to report. If no state code is assigned to the resolution, the Disciplinary Action Code reports blank.

The Behavior Role must be an Offender.

Only behavior incidents that are marked as Submitted, In Progress or Complete report. Behavior incidents that are in Draft status do not report.

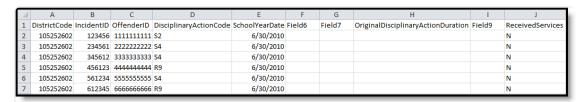
Reports all matching students from that school for the selected calendar. Students report even if they are enrolled in a different calendar and the calendar in which they are enrolled is not selected on the extract editor. Reports all associated behavior data from an incident that happened in a selected calendar. Incident and incident related reports are not included in the report population if the calendar selected in the extract editor is not the calendar in which the incident was documented. Incidents and students involved in incidents do not report in calendars marked as Exclude (System Administration > Calendar > Calendar > Exclude).

Generate the Incident Offender Disciplinary Template

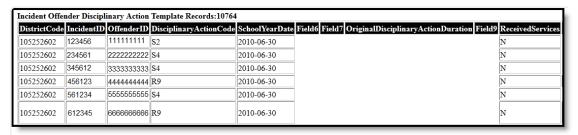
- 1. Select **Incident Offender Disciplinary Template** from the **Extract Type** from the dropdown list.
- 2. Enter the **Start Date** of the extract in *mmddyy* format or use the calendar icon to select a date.
- 3. Enter the **Effective Date** of the extract in *mmddyy* format or use the calendar icon to select a date.



- 4. Select the **Format** of the extract.
- 5. If desired, select an Ad hoc Filter to return only those students included in that filter.
- 6. Select the appropriate Calendar(s) from which to include data on the extract.
- 7. Click the **Generate Extract** button or the **Submit to Batch** button, if available. The extract displays in the selected format.



Incident Offender Disciplinary Action Template - State Format (comma delimited)



Incident Offender Disciplinary Action Template - HTML Format

Report Layout

Element	Description	Campus Interface
Submitting District Code	The unique 9-digit Administrative Unit Number assigned by the Pennsylvania Department of Education to the place at which the incident occurred. Alphanumeric, 20 characters	System Administration > Resources > District Information > State District Number District.number
Incident ID	The unique number assigned to the behavior event associated with the incident. Alphanumeric, 30 characters	Student Information > General > Behavior Tab > Behavior Event > Event ID BehaviorEvent.eventID
Offender ID	The unique identifier assigned to the offender involved in the incident. Alphanumeric, 20 characters	Census > People > Person Identifiers > State ID Identity.personID



Element	Description	Campus Interface
Disciplinary Action Code	Reports one record with a state coded resolution beginning with S when more than one resolution with a state code of S is associated with the student. • Resolutions must have a state code. If there is no state code, this field reports blank. • The record with the highest number reports. Report multiple records with state coded resolution starting with R when more than one resolution with state code R is attached to the student. The code representing the sanction the offender received or the remedial program the offender has been referred to/is participating. See the Discipline and Remedial Program Codes for options. Alphanumeric, 2 characters	Behavior > Behavior Management > New Resolution > Resolution BehaviorDetail.resolutionCode
School Year Date	A singe date indicating the whole school year. Date Field, 10 characters, YYYY-MM-DD	System Administration > Calendar > Calendar > Calendar > End Date Calendar.endDate
Filler 1	This field reports blank.	N/A
Filler 2	This field reports blank.	N/A
Original Disciplinary Action Duration	The number of school days the student was suspended or expelled. Alphanumeric, 6 characters	Behavior > Behavior Management > New Resolution > Duration BehaviorDetail.resolutionLength
Filler 3	This field reports blank.	N/A



Element	Description	Campus Interface
Educational Service	The indicator of whether or not the student received services during expulsion. Required if Disciplinary Action Code is S5, S6 or S7. Reports a value of Y when the Action Code is AR or NR, or Reports a value of Y when a state resolution of any R1-R9 is associated with the offender, along with a state resolution code of S5, S6 or S7 if the Alternative Education Assignment and Services field is blank. Otherwise, reports a value of N. Alphanumeric, 1 character	Behavior > Behavior Management > New Resolution > Alt Ed Assignment and Services BehaviorDetail.serviceProvided
Disciplinary Action Comment	The comments pertaining to the discipline the student received or remedial program in which the student is enrolled. Required if Disciplinary Action Code is \$10 or R9, or if the incident involved a weapon (State Event Incident Codes 39-46) and not a Disciplinary State Resolution Code of S5, S6 or S7. Reports Student received other disciplinary sanction or remedial program when the resolution is \$10 or R9, or if Incident involved a weapon selection (State Event Incident Codes 39-46) and does not have a Disciplinary State Resolution Code of S5, S6, or S7, and the Resolution Details is blank. If Resolution Details is not blank, data reports from the Resolution Details. Alphanumeric, 500 characters	Behavior > Behavior Management > New Resolution > Resolution Comments BehaviorDetail.resolutionComments

Discipline and Remedial Program Codes



Code	Description	
Discipline		
S1	None	
S2	Detention	
S 3	In school suspension	
S4	Out of school suspension	
S5	Expulsion - less than one calendar year	
S6	Expulsion - one calendar year	
S7	Expulsion - more than one calendar year	
S8	Special education student removed to an interim alternative education setting by school personnel	
S9	Special education student removed to an interim alternative educational setting by due process hearing officer	
S10	Other	
Remed	dial Programs	
R1	Alternative Education	
R2	Homebound Instruction	
R3	Student Assistance Referral	
R4	Drug/Alcohol Counseling	
R5	Guidance Counseling	
R6	Psychological Evaluation	
R7	Peer Mediation / Conflict Resolution	
R8	Anger Management	
R9	Other	

Previous Versions

PIMS Incident Offender Disciplinary Action Template (Pennsylvania) [.2211 - .2243]